

Munro, George Frederick  
coming. Call Shep  
(1542) when it  
arrives. OLC (78-0433/  
6 Mar 78  
Memo

Date

FORM 101 USE PREVIOUS EDITIONS 5-75

SECRET - SECURITY INFORMATION

CONTRACT PERSONNEL

OFFICE OF PERSONNEL  
RETURN FILE TO 5E69

NOTICE: This is an Office of Personnel File and subject to 10 day limitation period. This file has been charged to Fob and is due to be returned to CONTRACT PERSONNEL DIVISION, 5E-69 Hqs., x7841, as of \_\_\_\_\_.

*Vertical handwritten note on the right margin.*

302858  
7770-1-89

NOTIFICATION OF PERSONNEL ACTION					
1. SERIAL NUMBER <b>022177</b>		2. NAME (LAST FIRST MIDDLE) <div style="border: 1px solid black; width: 150px; height: 20px;"></div>			
3. NATURE OF PERSONNEL ACTION <b>CONTRACT TERMINATION (CPJ000)</b>			4. EFFECTIVE DATE <b>10/31/70</b>	5. CATEGORY OF EMPLOYMENT <b>CAREER AGENT (S)</b>	
6. FUNDS	V TO V		V TO CF	7. FINANCIAL ANALYSIS NO. (PARAGRAPH)	8. CSC OR OTHER LEGAL AUTHORITY
	CF TO V	<b>X</b>	CF TO CF		
9. ORGANIZATIONAL DESIGNATIONS <b>CCP DIRECTORATE WESTERN HEMISPHERE DIV LITAMPO</b>			10. LOCATION OF OFFICIAL STATION <b>UNDETERMINED</b>		
11. POSITION TITLE <b>OPS OFFICER</b>			12. POSITION NUMBER	13. CAREER SERVICE DESIGNATION	
14. CLASSIFICATION SCHEDULE (GS, LB, etc.) <b>(FULL TIME) GS</b>		15. OCCUPATIONAL SERIES <b>0-30.01</b>	16. GRADE AND STEP <b>GS 7</b>	17. SALARY OR RATE <b>DCG: 103080 29035 LEI: 041970</b>	
18. REMARKS					
<p align="center">----- STATUS INFORMATION -----</p> <p>BIRTH DATE:            5    SEX: M            MARITAL ST: MAR            NO. DEPENDENTS: 07  CITIZENSHIP: US/BIRTH    LONGEVITY COMP: 103080    FED SERVICE COMP: 110785  TYPE RETIREMENT: CIA A-C            HOSPITALIZATION: F    PLAN: 422  FLGLI: YES/CFTM            PREV. GOVT SERV:            SAL. TASK LIMIT:  PAY BASIS: A            A/L INC: 6            S/L INC: 4</p> <p align="center">----- CONTRACT INFORMATION -----</p> <p>EFF DATE: 092567    EXPIRATION DATE:    INCEFN DATE    ORIG CONTRACT: 103080  REFERRING OFFICER: WH-PERS            FEFF ORG: WH            FPCAE: 4460</p> <p align="center">----- ENTITLEMENTS/ELIGIBILITIES/ALLOWANCES -----</p> <p>TAX STAFF: Y            FED EXMP:            STATE EXMP:            STATE:  TRAVEL: NFN            OPS EXPENSE: Y            HOUSING: 4            POST/EQUAL:  HOME LEAVE: 4            DIFFERENTIAL: N            OFFSET CLAUSE: Y            STD GOVT: Y  LEGISL PAY: Y            PREMIUM PAY: N            ALLOWANCE COMP: N            EDUCATION:  STEP INCS: Y            OTH TAX ENTL: N            OTHER ALLOWNS: N            SEPARATION:</p>					
NOTE: ITEMS PRECEDED BY AN ASTERISK * REFLECT CHANGED DATA					
SIGNATURE OR OTHER AUTHENTICATION					

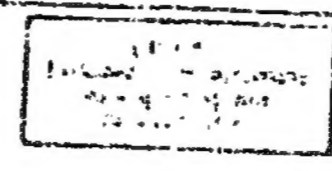
NOTIFICATION OF PERSONNEL ACTION

1 SERIAL NUMBER 0225773		2 NAME (LAST FIRST MIDDLE) [REDACTED]		3 NATURE OF PERSONNEL MISCELLANEOUS CHANGE		4 EFFECTIVE DATE 19 01 73		5 CATEGORY OF EMPLOYMENT CAREER AGENT (S)		PREPARED BY: 097 3713	
6 FUNDS		V TO V	F TO F	7 FINANCIAL AGENCY NO CHARGABLE 1135-1014		8 CSC OR OTHER LEGAL AUTHORITY					
		CF TO V	CF TO F	9 ORGANIZATIONAL DESIGNATIONS DOP DIRECTORATE WESTERN HEMISPHERE DIV [REDACTED]		10 LOCATION OF OFFICIAL STATION UNDETERMINED					
11 POSITION TITLE OPS OFFICER				12 POSITION NUMBER		13 CAREER SERVICE DESIGNATION					
14 CLASSIFICATION SCHEDULE (GS, EB, etc) (FULL TIME) GS			15 OCCUPATIONAL SERIES 0135.01		16 GRADE AND STEP 15 7		17 SALARY OR RATE DDG: 103060 LEI: 341973				
18 REMARKS											
<p>----- STATUS INFORMATION -----</p> <p>BIRTH DATE: 15 SEX: M MARITAL ST: MAR NO. DEPENDENTS: 27          CITIZENSHIP: US/BIRTH LONGEVITY COMP: 103060 FED SERVICE COMP: 11759          TYPE RETIREMENT: CIA R-C HOSPITALIZATION: F PLAN: 42A          FEGLI: YES/OPIN PREV. GOVT SERV: 1 SAL. TASK LIMIT:          PAY BASIS: A A/L IND: 3 S/L IND: 4</p> <p>----- CONTRACT INFORMATION -----</p> <p>EFF DATE: 092567 EXPIRATION DATE: INDEPN DATE ORIG CONTRACT: 103060          REFERRING OFFICER: WH-PERS REFR ORG: WH PHONE: 4460</p> <p>----- ENTITLEMENTS/ELIGIBILITIES/ALLOWANCES -----</p> <p>TAX STAFF: Y FED EXMP: STATE EXMP: STATE:          TRAVEL: NHM OPS EXPASE: Y HOUSING: A POST/EQUAL:          HOME LEAVE: 4 DIFFERENTIAL: N OFFSET CLAUSE: Y STD GOVT: Y          LEGISL PAY: Y PREMIUM PAY: N ALLOWANCE COMM: N EDUCATION:          STEP INCRS: Y BTH TAX ENTL: N OTHER ALLOWNS: N SEPARATION:</p>											
NOTE: ITEMS PRECEDED BY AN ASTERICK * REFLECT CHANGED DATA											
SIGNATURE OF OTHER AUTHORITY											



NOTIFICATION OF PERSONNEL ACTION

6. SOL NUMBER 2220774		7. NAME (LAST, FIRST, MIDDLE) [REDACTED]		8. EFFECTIVE DATE 11/15/71		9. CATEGORY OF EMPLOYMENT CAREER AGENT (SI)		10. PREPARED BY [REDACTED]	
3. ACTION OF PERSONNEL A LEGISLATIVE PAY ADJUSTMENT				7. FINANCIAL ANALYSIS NO (CHANGE)		8. USE OF OTHER LEGAL AUTHORITY			
5. FUNDS		V TO V		Y TO O					
		O TO V		O TO O					
4. ORGANIZATIONAL DESIGNATIONS DOP DIRECTORATE WESTERN HEMISPHERE DIV [REDACTED]				10. LOCATION OF DUTY STATION UNDETERMINED					
11. POSITION TITLE CPS OFFICER				12. POSITION NUMBER		13. CAREER SERVICE DESIGNATION			
14. REGULATION SCHEDULE (GS, LB, PL)		15. ORGANIZATIONAL SERIES		16. GRADE AND STEP		17. SALARY OR RATE			
(FULL TIME)		GS		15 7		DDG: 10306 S9 25055 LEI: 44157			
<p>STATUS INFORMATION</p> <p>BIRTH DATE: 15 SEX: M MARITAL ST: MAR NO. DEPENDENTS: 07        CITIZENSHIP: US/BIRTH LONGEVITY COMP: 10/10/60 FED SERVICE COMP: 11/739        TYPE RETIREMENT: CIA R-C HOSPITALIZATION: F PLAN: 422        FEGLI: YES/CPTA PREV. GOVT SERV: 1 SAL. TASK LIMIT:        PAY BASIS: A A/L IND: B S/L IND: 4</p> <p>CONTRACT INFORMATION</p> <p>EFF DATE: 092567 EXPIRATION DATE: INDEFN DATE ORIG CONTRACT: 100060        REFERRING OFFICER: WH-PERS HOFF ORG: WH PHONE: 4460</p> <p>ENTITLEMENTS/ELIGIBILITIES/ALLOWANCES</p> <p>TAX STAFF: Y FED EXMF: STATE EXMF: STATE:        TRAVEL: NFA CPS EXMSE: Y HOUSING: A POST/EQUAL:        HOME LEAVE: 4 DIFFERENTIAL: N OFFSET CLAUSE: Y STD GOVT: Y        LEGISL PAY: Y PREMIUM PAY: N ALLOWANCE COMP: A EDUCATION:        STEP INCRS: Y CTR TAX ENTL: N OTHER ALLOWNS: N SEPARATION:</p>									
<p>NOTE: ITEMS PRECEDED BY AN ASTERICK * REFLECT CHANGED DATA</p> <p>SIGNATURE OF OTHER AUTHORITY:</p>									





Mexico, D.F.

31 July, 1970

To: COS

From:

Subj: Military Service

-----

Upon graduation from Pomona College, Claremont, California, in June, 1936, writer was commissioned as 2nd Lt. of Infantry. On October 25, 1939, writer went on active duty under the Thomson Act, being assigned to duty with the 30th U.S. Infantry, with headquarters at the Presidio, San Francisco, California. He remained on active duty until 31 July, 1940, at which time he reverted to reserve status. Writer remained in this status, with the rank of 1st Lt. until 1942, at which time all reserve officers in the FBI were requested to resign their commissions. The latter was done under an arrangement between the Defense Dept. and the FBI. Writer has never received a discharge, so is unable to produce same.

SECRET

BIOGRAPHIC PROFILE (PART I)

1. PERSONAL SERIAL NO. [ ]

2. NAME (Last-First-Middle) [ ]

3. DATE OF BIRTH 7 Nov 1932

4. PLACE OF BIRTH [ ]

5. MARITAL STATUS Married

6. DEPENDENT(S) [ ]

7. NUMBER OF DEPENDENT(S) 7

8. CAREER STATUS [ ]

9. CURRENT RESIDENCE STATUS [ ]

10. ASSESSMENT DATE [ ]

11. PROFESSIONAL TEST DATE [ ]

12. LANGUAGE ABILITY TEST DATE [ ]

13. NON-CIA EMPLOYMENT

1932-40 [ ] (2 yrs)

1940-60 Dept of Justice, FBI

14. NON-CIA EDUCATION

2-36 Pomona College, Claremont, Calif (Graduate) - ?

15. FOREIGN LANGUAGE ABILITIES

[ ] - English Native

16. AGENCY SPONSORED TRAINING

17. CIA EMPLOYMENT HISTORY SINCE 16 SEPT 1949 (Personnel Actions, Military Orders, and Principal Details)

EFFECTIVE DATE	POSITION TITLE & OCCASIONAL ASSIGNMENT	GRADE	ORGANIZATION & ORGAN. TITLE (If any)	LOCATION
Oct 1960	CE Cms Off (Career Agt)	27, 103 15/7	-sqv DLP/WR/ [ ]	Mexico City
Apr 1966	" " " " "	" " " "	-sqv " " "	" "
Apr 1970	" " " " "	" " " "	" " " "	" "
Sep 1970	Ops Of (Career Agt) C136.01	27, 103 15/7	-sqv " " "	" "

18. DATE REVIEWED 9 Dec 1970

19. PROFILE REVIEWED BY hc/els

20. REVIEWED BY [ ]

SECRET

(When Filled In)

PPPS, SERIAL NO.

BIOGRAPHIC PROFILE (PART 2)

DATE OF BIRTH

in Official Personnel Folder. Subject's EOD date is CA in Oct. 1966.  
No photo Available.

REFERENCE OUTLINE AND/OR FIELD REASSIGNMENT QUESTIONNAIRE

COMMENTS WHICH SHOULD BE REVIEWED IN DETAIL

ADMINISTRATIVE INFORMATION

10- PROFILE REVIEWED BY

FORM NO. 1200 (PART 2) 1964 EDITION SECRET

PROFILE

(10)

SECRET



SERVICE COMPUTATION DATE -

Service	From	To	Total Creditable Time		
			Years	Months	Days
Active duty in U.S. Army . . . . .	26 Oct 39	31 Jul 40	-	9	5
Federal Bureau of Investigation . . . . .	12 Aug 49	31 Oct 60	-	-	-
CIA Career Agent . . . . .	30 Oct 60	date	-	-	-

Gain: 12 Aug 1940 as a base date less above total creditable time equals a SCD of: 7 November 1939.

Paul Wilson  
10 Jan 1969

TO	[Redacted]	NO INDEXING REQUIRED
FROM	Chief, WH Division	ONLY QUALIFIED DESK CAN JUDGE INDEXING
SUBJECT	ADMIN/CONTRACTS	DISPATCH
ATTN	[Redacted]	

Reference: DIRECTOR 104776, Para 2. A., Dated 23 January 1971

A sterile check in the amount of \$48.00 payable to [Redacted]  
 [Redacted], former Career Agent, was forwarded to his allottee on  
 6 May 1971 for deposit to his account. The amount represents a refund  
 of six months prepaid premiums on [Redacted] Contract Life Insurance  
 policy which was cancelled effective 31 December 1970.

Norman R. PATERSILL

Distribution: 2-COS [Redacted]

CROSS REFERENCE TO	DISPATCH SYMBOL AND NUMBER HMMS-7234	DATE 7 MAY 1971	
	CLASSIFICATION SECRET	HQS FILE NUMBER	
1-WH/Contracts 1-WH/Registry 1-WH/1	ORIGINATING		
	OFFICE WH/Contracts MDoores	TYPE md (5 May 1971)	
	COORDINATING		
	OFFICE SYMBOL C/WH/1	DATE 5-5-71	OFFICER NAME [Redacted]
	WH/NOC	5 May 71	
	RELEASING		
OFFICE SYMBOL C/WH/SS	DATE 5 May 71	OFFICER NAME Richard D. Wright	
53 USE PREVIOUS EDITION		DISPATCH	

May 5, 1971

Wells Fargo Bank  
404 California Street  
San Francisco, California 94104

Gentlemen:

Enclosed is Union Trust Company Treasurer's Check number  
01-355154, dated April 27, 1971, payable to Mr. George Frederick  
Munro, in the amount of \$43,00. Please deposit the enclosed  
check to Mr. Munro's account number

Sincerely,

Enclosure

Airmail, Certified.





SECRET (When Filled In)

Date 4-19-71

TO : Administrative Officer/WH  
FROM : Chief, Insurance Branch, BSD/Pers  
SUBJECT : Refund on Cancelled Insurance Policies   
(NAME SUBSCRIBER)

Insurance Acct. No. 15574

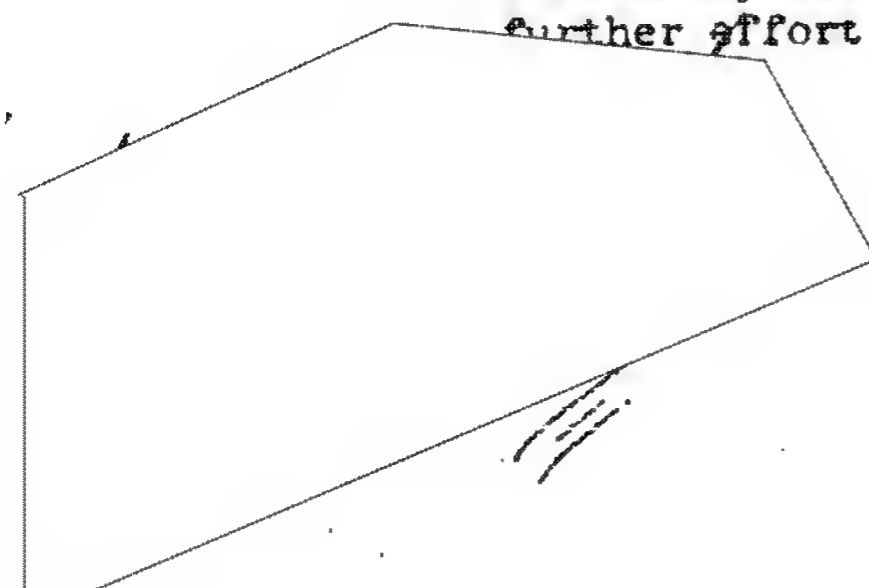
1. According to the records in this office, subject employee is due a refund of prepaid premiums on his cancelled insurance policies listed below:

<input type="checkbox"/> Contract Health Insurance	\$ _____
<input checked="" type="checkbox"/> Contract Life Insurance	\$ <u>48.00</u>
<input type="checkbox"/> United Benefit Life Insurance	\$ _____
<input type="checkbox"/> WAEPA Life Insurance	\$ _____
<input type="checkbox"/> Flight and Accident Insurance	\$ _____

2. Please notify this office (in writing) how to issue this refund. If we draw our check, it will be under the name of Government Employees Health Association, Inc. If applicable, please submit true name under separate cover for issuance of sterile check.

*Approved to U.S. Research Station for Texas...*  
*APR 27 1971*  
*Please obtain sterile check and*

3. If we do not hear from your office by 5-19-71 this money will be posted to Accounts Payable on our ledger and no further effort will be made by this office to contact subject employee.



*W. O. Frankhorst*  
W. O. Frankhorst

Group I  
Excluded from Automatic  
Downgrading and Declassi-  
fication.

SECRET (When Filled In)





SECRET

OPTIONAL FORM NO. 10  
MAY 1962 EDITION  
GSA GEN. REG. NO. 27

UNITED STATES GOVERNMENT

# Memorandum

TO : OP/Retirement Office

DATE: 15 March 1971

ATTN: [REDACTED]

FROM : C/WH/Contracts

SUBJECT: [REDACTED] Retirement

1. Per our telecon this morning, I have sent over to you a copy of the cable from [REDACTED] (266825) which stated [REDACTED] had elected not to make the payment as described in our outgoing cable which your office coordinated with on Friday.

2. It is understood that necessary papers will be forwarded from your office to Miss [REDACTED] in the Office of Finance today. I have called Miss [REDACTED] and she advised that upon receipt of the papers from you there would be no difficulty in insuring that [REDACTED] actual annuity is computed including the retroactive portion for January and February and included in the check for March.

Wm. Ranehan

SECRET

Do Not Write Back Retirees on the Part of Service Plan

Mr. W. S. Retchan  
ASST. Dir. Contracts  
Rm. 6480  
Date: 12 March 1971

MESSAGE FORM  
TOTAL COPIES

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CABLE SECRETARIAT DISSEMINATION

INDEX  NO INDEX  RETURN TO \_\_\_\_\_ BRANCH  FILE RID  
 FILE IN CS FILE NO. \_\_\_\_\_

CLASS. U.S. FILE NO. WH 8 FILE VR. OP 2

(Classification)

(Date and time filed)

(Letter)

(Reference number)

(Place)

**SECRET**

2 21 382 1971

CITE DIRECTOR

119534 7

119594

ADMIN CONTRACTS

REF: HNS-7143

1. PLEASE INFORM [ ] FOLLOWING.

15 MAR 1971

A. HIS ACTIVE MILITARY DUTY VERIFIED AS 1 JULY 1937 THROUGH 14 JULY 1937 AND 1 DECEMBER 1939 THROUGH 30 JUNE 1940. THIS TOTALS ONE AND ONE-HALF MONTHS LESS THAN [ ] CLAIMED.

B. VERIFICATION CIVILIAN SERVICE SHOWS NO RETIREMENT DEDUCTIONS FOR PERIOD 1 JUNE 1942 THRU 28 FEBRUARY 1943. AMOUNT OF \$307 REQUIRED TO PURCHASE CREDIT FOR THIS PERIOD. IF NOT PAID, BASIC ANNUITY WILL BE REDUCED BY 10 PERCENT OF AMOUNT OWED.

C. ANNUITY ESTIMATES RECOMPUTED ON BASIS CHANGE IN CREDITABLE MILITARY SERVICE AND EFFECT OF PAYMENT OR NON-PAYMENT FOR UNCOVERED PERIOD OF CIVILIAN SERVICE. IF PAID, ANNUITY ESTIMATED TO BE \$1,195 PER MONTH. IF NOT PAID, ESTIMATE ANNUITY REDUCTION TO \$1,195 PER MONTH. SHOULD REALIZE WOULD TAKE OVER TEN YEARS TO RECOVER AMOUNT OF PAYMENT.

(CONTINUED)

CONFIDENTIAL

RECEIVED OFFICE

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UNIT:  
EXT:  
DATE:

CABLE SECRETARIAT DISSEMINATION  INDEX  NO INDEX  RETURN TO \_\_\_\_\_ BRANCH  FILE RID

BY \_\_\_\_\_ PER \_\_\_\_\_  FILE IN CS FILE NO. \_\_\_\_\_

CONF: \_\_\_\_\_ FILE NO. \_\_\_\_\_

(classification)  
**SECRET**

(date and time filed)

(pica)  
(reference number)

CITE DIRECTOR

119594

TO

PAGE TWO (2)

D. PLEASE ADVISE [ ] DECISION. IF ELECTS MAKE PAYMENT, HIS CHECK PAYABLE TO TREASURER OF U.S. SHOULD BE FORWARDED HQS SOONEST.

2. ON RECEIPT OF DECISION AND, IF APPROPRIATE, PAYMENT FOR THE SERVICE, FORMAL ANNUITY COMPUTATIONS WILL BE MADE. ANNUITY CHECK FOR MARCH WOULD INCLUDE RETROACTIVE AMOUNT DUE [ ] FOR JANUARY AND FEBRUARY.

END OF MESSAGE

WH COMMENTS: Advised full retirement annuity could not be paid pending receipt of verification of military service and billing for non-deduction civilian service between 1 Jun 42 and 1 Mar 43.

COORD: CP/Patirement - [ ] (in draft)

3 C/A/I/I [ ]

C/A/I/I/I [ ]

[ ]

[ ]

C/A/I/I

C/A/I/I/I/I/I

**SECRET**

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CABLE SECRETARIAT DISSEMINATION

CLASSIFIED MESSAGE

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ROUTING AND/OR INITIALS SEEN BY

SECRET

(When Filled In)

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ADVANCE COPY  INDEXED  NOTED

MAR 13 2 46 PM '71

ACTION COPY

BY \_\_\_\_\_ AT \_\_\_\_\_

DISSEM BY \_\_\_\_\_

ACTION UNIT \_\_\_\_\_

FILE, VR

OP2

SECRET 131727Z MAR 71

15858

13MAR

286625

DIRECTOR

ADMIN CONTRACTS

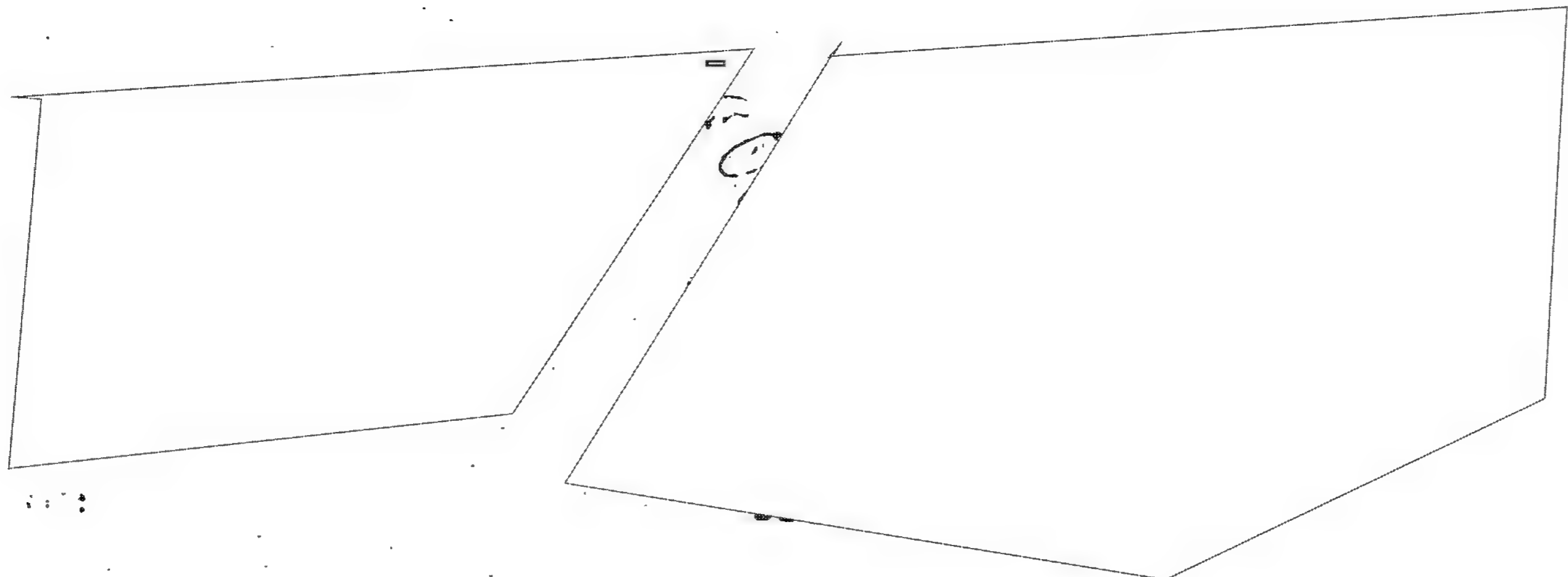
REF: DIRECTOR 119594

1. [ ] HAS SELECTED NOT RPT NOT MAKE  
 PAYMENT AS PER REF PARA 1B. HAS BEEN ADVISED HIS ESTIMATE  
 ANNUITY REDUCED TO \$1,194 PER MONTH.

2. FILE DEFER. GP-1

SECRET

15 MAR 1971



TO: W. S. Fenehan  
FROM: W. S. Fenehan/Contracts  
DATE: 4460  
DATE: 12 March 1971

MESSAGE FORM  
TOTAL COPIES 13-7

SECRET

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CABLE SECRETARIAT DISSEMINATION

BY: 45 PER \_\_\_\_\_  
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COMM: WHS | N | 6 | FILE. VR. OPD

(classification)

(date and time filed)

(letter)

(page)

SECRET

221 562 1971

CITE DIRECTOR

149534 7  
119594

ADMIN CONTRACTS

REF: HSS-7143

1. PLEASE INFORM [REDACTED] FOLLOWING.

A. HIS ACTIVE MILITARY DUTY VERIFIED AS 1 JULY 1937 THROUGH 24 JULY 1937 AND 1 DECEMBER 1939 THROUGH 30 JUNE 1940. THIS TOTALS ONE AND ONE-HALF MONTHS LESS THAN [REDACTED] CLAIMED.

B. VERIFICATION: CIVILIAN SERVICE SHOWS NO RETIREMENT DEDUCTIONS FOR PERIOD 1 JUNE 1942 THRU 28 FEBRUARY 1943. AMOUNT OF \$337 REQUIRED TO PURCHASE CREDIT FOR THIS PERIOD. IF NOT PAID, BASIC ANNUITY WILL BE REDUCED BY 10 PERCENT OF AMOUNT OWED.

C. ANNUITY ESTIMATES RECOMPUTED ON BASIS CHANGE IN CREDITABLE MILITARY SERVICE AND EFFECT OF PAYMENT OR NON-PAYMENT FOR UNCOVERED PERIOD OF CIVILIAN SERVICE. IF PAID, ANNUITY ESTIMATED TO BE \$1,195 PER MONTH. IF NOT PAID, ESTIMATE ANNUITY REDUCTION TO \$1,194 PER MONTH. SHOULD REALIZE WOULD TAKE OVER TEN YEARS TO REGAIN AMOUNT OF PAYMENT.

(CONTINUED)

COORDINATING OFFICERS

RELEASING OFFICER

SECRET

ADMINISTRATING OFFICER

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FORM NO

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DATE:

CABLE SECRETARIAT DISSEMINATION

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CONF:

IN  
C FILE NO.

(classification)  
**SECRET**

(Date and time filed)

(pic) (pic)  
(reference number)

CITE DIRECTOR

119594

TO

PAGE TWO (2)

D. PLEASE ADVISE [ ] DECISION. IF ELECTS MAKE PAYMENT, HIS CHECK PAYABLE TO TREASURER OF U.S. SHOULD BE FORWARDED HQS SOONEST.

2. ON RECEIPT OF DECISION AND, IF APPROPRIATE, PAYMENT FOR THE SERVICE, FINAL SECURITY COMPUTATIONS WILL BE MADE. ANNUITY CHECK FOR MARCH WOULD INCLUDE RETROACTIVE AMOUNT DUE [ ] FOR JANUARY AND FEBRUARY.

END OF MESSAGE

WH COMMENTS: Advised full retirement annuity could not be paid pending receipt of verification of military service and billing for non-deduction civilian service between 1 Jun 42 and 1 Mar 43.

COORD: CP/Retirement - [ ] (in draft)

C/WH/1 [ ]

C/WH/FA [ ]

[ ]

WILLIAM V. BROE  
C/WH

[ ]

WILLIAM S. FENNER  
C/WH/CONTINENTS

5  
4  
3  
2  
1

COORDINATING OFFICERS

RELEASING OFFICER

SECRET

AUTHENTICATING OFFICER

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ROUGH DRAFT

[REDACTED]  
10 March 1971

1. Please advise [REDACTED] that the appropriate military authority has verified the following dates of active duty:

1 July 1937 through 14 July 1937  
1 December 1939 through 30 June 1940

This service totals one and one-half months less than that claimed by

[REDACTED]

2. Records verifying [REDACTED] civilian service show that during period 1 June 1942 through 28 February 1943 retirement deductions were not withheld from salary. The amount of \$307.00 will be required to purchase credit for this period. If not paid, Subject's annuity will be reduced by 10 per cent of the amount owed or \$31.00 per year. If Subject elects to make payment, his check should be made payable to the Treasurer of the United States and forwarded to Headquarters soonest.

3. Annuity estimates recomputed to reflect change in creditable military service and effect of payment or non-payment for uncovered period of civilian service. If paid, annuity will be \$1,196 per month. If not paid, annuity reduced to \$1,194.

4. Advise Headquarters [REDACTED] election on payment vs non-payment option.

ORIG: WS Renehan:md  
UNIT: WH/Contracts  
EXT: 4460  
DATE: 17 February 1971

TOTAL COPIES 12  
**SECRET**

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CABLE SECRETARIAT DISSEMINATION

BY: 28 PER                     

INDEX     NO INDEX     RETURN TO                      BRANCH     FILE RID

FILE IN CS FILE NO.                     

CONF:                      FILE NR.                     

(Classification) **SECRET** (date and time filed) 18 21 30 z FEB 71 (office) (reference number) 112046 (pics) 7

TO:                     

ADMIN CONTRACTS

REFS: A.                      5618 (                     266892)  
B. HMMS-7143, DTD 17 FEB.

PLEASE SEE REF B.

END OF MESSAGE

22 FEB 1971

WH COMMENTS: A.                      requests Hqs identify deposit of \$950.  
B.                      Retirement Annuity.

COORD: D C/WH/I                       
WH/FI/                     

                      
WILLIAM V. BROE  
C/WH/D

                      
WILLIAM S. RENEHAN  
C/WH/CONTRACTS

RELEASING OFFICER

COORDINATING OFFICERS

**SECRET**

GROUP 1  
Excluded from automatic  
downgrading and  
declassification

AUTHENTICATING OFFICER

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TO	[Redacted]	REPORT NUMBER	
FROM		NO. OF PAGES	
SUBJECT	Chief, WH Division ADMIN/CONTRACTS [Redacted] Retirement Annuity	DATE OF REPORT	
		CLASSIFICATION	

ACTION REQUIRED REFERENCES

1. The Retirement Office has advised that [Redacted] annuity check for January will be an interim payment representing about 75% of basic annuity.
2. The full annuity could not be paid pending receipt of verification of military service and billing for non-deduction civilian service between 1 June 1942 and 1 March 1943. Headquarters has been checking with the Retirement Office on a continuous basis but as yet the information has not been received. Upon receipt of the required info, you will be promptly advised.
3. Please assure [Redacted] that he will receive retroactive payment in a subsequent check for full entitlement.

Norman R. PATERSILL

Distribution: 2 [Redacted]

CROSS REFERENCE TO	DISPATCH SYMBOL AND NUMBER	DATE
	HMS-7143	
	CLASSIFICATION	NO. OF PAGES
	SECRET	
1-WH/PI/[Redacted] 1-WH/1 1-WH/Registry 1-WH/Contracts	ORIGINATING OFFICE	FILE NO.
	WH/Contracts	me (11 Feb 71) 4460
	COORDINATING OFFICE	
	DATE	
	OFFICIAL NAME	
	C/WH/PI [Redacted] 12 Feb 71	
	C/WH/1 [Redacted] 12-2-71	
ORIGINATING OFFICE	DATE	OFFICIAL NAME
C/WH/SS	16 Feb 71	Richard B. Wright



1. SECRETARIAT DISSEMINATION

CLASSIFIED MESSAGE

TOTAL COPIES 3

PUBLISHING AND/OR INITIALS: SEEN

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35

ADVANCE COPY  INDEXED  NOTED

FEB 12 10 29 AM '71  
ACTION COPY

CLASSIFIED BY 23

FILE, VR OF 2

375

SECRET 162254Z FEB 71 CITE [ ] 5616 16 FEB 1971

DIRECTOR

ADMIN FINANCE

17 FEB 1971

REF: MMS-6919 DTD 22 JULY 72

1. [ ] REPORTS RECEIPT OF BANK DEPOSIT NOTICE COVERING GOVERNMENT CHECK IN AMOUNT \$952.00. ONLY LARGE DEPOSIT [ ] ANTICIPATED AT PRESENT TIME IS FIRST RETIREMENT ANNUITY CHECK.

2. REF INDICATED ESTIMATE FOR [ ] ANNUITY \$1,222 PER MONTH, WHICH HARD TO RECONCILE WITH \$950 DEPOSIT. FACT THAT DEPOSIT FOR SUCH EVEN AMOUNT ALSO INDICATES IT MAY NOT BE FIRST ANNUITY PAYMENT.

3. [ ] REQUESTS HEADQUARTERS IDENTIFY DEPOSIT IF POSSIBLE, AND PROVIDE EARNINGS AND DEDUCTIONS BREAKDOWN IF APPROPRIATE. [ ] ALSO REQUESTS GROSS-DEDUCTIONS - NET BREAKDOWN OF ANNUITY PAYMENTS. GP-1

SECRET

[ ]  
17 Feb 71  
[Signature]

SECRET

24 Jan 71

MEMORANDUM FOR THE RECORD

SUBJECT: [redacted] Payment of Annuity

REF: DIRECTOR 104776

1. At the time of transmittal of Reference, I had been informed that the military service still had not been verified. In talking about this matter with Mr. [redacted] I asked if he would request MMPD, possibly through some ~~sergeant~~ sergeant to sergeant or colonel to colonel whether the matter could be expedited. He assured me he would give this an all-out try and agreed to let me know during the forthcoming week.

2. In checking this morning I find that Mr. [redacted] is out on leave and going into training for at least the next week. In asking how to get in touch with Mr. [redacted] eventually Mrs. [redacted] came on the line. She advised that nothing new was in the record and there was no info on the verification of the military service and wished to assure me that just because someone was on leave or was out that a case was not dropped. I asked then if any effort has been made to contact MMPD. She said the file didn't reflect anything and agreed to check MMPD and let me know.

*File  
in record for verification of file*

TO: W/Contracts  
DATE: 22 Jan 71

MESSAGE FORM  
TOTAL COPIES: 3

**SECRET**

INITIALS AND/OR INITIALS - SIGN BY	
1	5
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CABLE SECRETARIAT DISSEMINATION  INDEX  NO INDEX  RETURN TO \_\_\_\_\_ BRANCH  FILE NO  
 BY: 347 PER: \_\_\_\_\_  FILE IN CS FILE NO. \_\_\_\_\_

CONF: W/3 FILE. NR. OP2, OF2, CCSY, CSPS

(classification)

(date and time filed)

(ref) (pic)  
(reference number)

**SECRET**

CITE DIRECTOR 104776

23 JAN 71 00 19Z

TO: [Redacted]

ADMIN CONTRACTS

REF: [Redacted] 5381 ([Redacted] 248431)

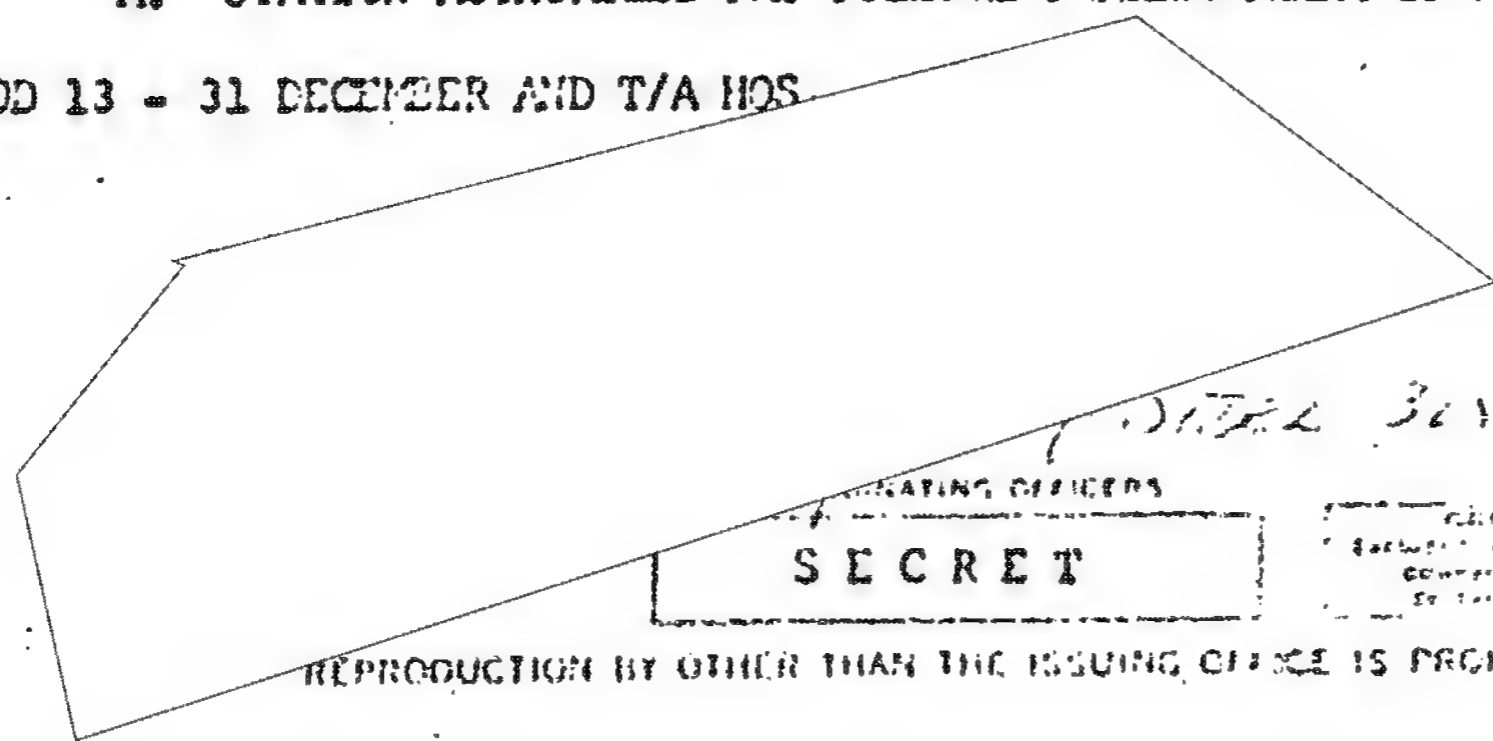
25 JAN 1971

FOLLOWING KEYED REF

1. ALTHOUGH ACTUAL REQUIREMENTS MAY VARY AMONG INDIVIDUAL BANKS, SUGGEST [Redacted] ADVISE BANK THEY WILL BE RECEIVING GOVERNMENT ANNUITY CHECKS FOR DEPOSIT HIS ACCOUNT AND INCLUDE POWER OF ATTORNEY IN LETTER.

2. NO CARD OR OTHER EVIDENCE OF RETIREMENT PROVIDED. LENGTH OF SERVICE (32 YEARS 2 MONTHS INCLUDES SICK LEAVE) CITED HNS 6919. INSURANCE CARD NOT ISSUED RETIREES ABROAD AS HOSPITALS WOULD NOT ACCEPT. SEE HNS 7107 FOR INSTRUCTIONS ON FORWARDING HOSPITALIZATION CLAIMS. WILL BE PROVIDED ANNUITY STATEMENT WHICH WILL INCLUDE AMOUNT OF RETIREMENT CONTRIBUTIONS FOR INCOME TAX PURPOSES.

A. STATION AUTHORIZED PAY FOLLOWING FIELD ALLOWMENT FOR PERIOD 13 - 31 DECEMBER AND T/A HQS



ISSUING OFFICERS

**SECRET**

GROUP 1  
Excluded from automatic  
downgrading and  
declassification

AUTHENTICATING OFFICER

REPRODUCTION BY OTHER THAN THE ISSUING OFFICE IS PROHIBITED.

COPY NO.

*Jan 25*



ORIG:  
UNIT:  
EXT:  
DATE:

REF ID: A66104

**SECRET**

COORDINATING OFFICERS - CHECK BY			
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CABLE SECRETARIAT DISSEMINATION

INDEX     NO INDEX     RETURN TO \_\_\_\_\_ BRANCH     FILE RID  
 FILE IN CS FILE NO. \_\_\_\_\_

BY \_\_\_\_\_ PER \_\_\_\_\_

CONF:

FILE, VR.

(classification)

(date and time filed)

(office)

(pics)

(signature position)

CITE DIRECTOR

TO

PAGE TWO (2)

7/04/7767

GROSS \$1,478.40

DEDUCTIONS:

FEGLI 12.38  
 OPTIONAL FEGLI 8.25  
 HOSPITALIZATION 14.09  
 RETIREMENT 103.49  
 INCOME TAX 191.55  
 1970 TAX ADJUSTMENT 147.00

476.76

\$1,001.64

REFUND OF TAX OVER WITHHELD  
PAY PERIODS 11, 12 AND 13

121.50

NET

\$1,123.14

NOTE: CONTRACT LIFE INSURANCE COVERAGE CEASED 31 DECEMBER. WILL REFUND  
PREPAID PREMIUMS.

(CONTINUED)

COORDINATING OFFICERS

RELEASING OFFICER

**SECRET**

CLASSIFIED BY \_\_\_\_\_  
DATE \_\_\_\_\_

AUTHENTICATING  
OFFICER

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COPY NO.



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ADVANCE COPY <input type="checkbox"/> ISSUED, <input type="checkbox"/> NOTED		3	7
BY: _____		4	8
MEMO NO. _____			
ACTION ON _____			
FILE, VR <b>OP 2, CCS 2, CSIPS, OF 2</b>			
ACTION NO. <b>797</b>			

JAN 20 7 32 PM '71

ACTION COPY

SECRET 20221Z JAN 71 CITE [ ] 5381

DIRECTOR

20 JAN 71 248431

ADMIN CONTRACTS

4

REF: A. [ ] 5083 ( [ ] 226314 )

21 JAN 71

B. [ ] 5301 ( [ ] 243202 )

1. [ ] HAS ASKED WHETHER NECESSARY FOR HIM TO SUPPLY HIS BANK WITH POWER OF ATTORNEY OR SIMILAR FORM TO ENABLE BANK TO CREDIT RETIREMENT CHECKS TO HIS ACCOUNT. REQUEST HEADQUARTERS ADVISE. ✓
2. [ ] ALSO ASKING WHETHER HE SHOULD RECEIVE CARD, CERTIFICATE OR OTHER EVIDENCE OF RETIREMENT FROM GOVERNMENT SERVICE INCLUDING LENGTH OF SERVICE CREDITED. PLEASE ADVISE. ✓
3. DUE DISRUPTION OF NORMAL INCOME PATTERNS, [ ] EXPERIENCING FINANCIAL PROBLEMS AND REQUESTS PAYMENT OF FIELD ALLOTMENT FOR 13-31 DEC 70 SOONEST. REF B PROVIDED 1970 OVERT INCOME TAX ESTIMATE. ADVISE STATION OF NET AMOUNT FINAL FIELD ALLOTMENT SOONEST. ALSO ADVISE WHEN [ ] CAN EXPECT FIRST RETIREMENT CHECK WILL BE SENT TO BANK. GP-1 ✓

SECRET

SECRET



[Redacted]

Chief, [Redacted]

[Redacted] - Tax Administration

REFERENCE: [Redacted] 5301, 13 January 1971

1. Headquarters has reviewed [Redacted] estimated 1970 and 1971 true tax liabilities and it has been determined that his current withholding rate is sufficient to provide enough tax for these years.

2. Please advise [Redacted] of the above and remind him that we need copies of his 1970 and 1971 tax returns when they are submitted to Internal Revenue so that we can reconcile to his true tax liability.

[Redacted]

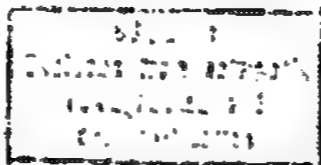
Distribution:  
Orig. & 2 - COS

3 FEB 1971

HMMS-7115

26 January 1971

SECRET



Internal Dist.

CCS/CTS

WHM

LP

6697

1 - WH/1  
1 - WH/CON

WH/1

WH/CON

C/WH/SS

DISPATCH

INSTRUCTIONS

Chief of Party, [redacted]

Chief, Health and Services Division/OS

MEMORANDUM

Subject: [redacted]

1. Please inform subject employees that in the future he must submit itemized medical bills to the address forwarded under separate cover.

2. All bills should show the name of the patient, the dates and types of services rendered, the amount charged per item, and the exact type of surgery performed if applicable. It should also contain a statement giving the exact diagnosis for each charge incurred. This information will constitute the substantiation of a claim.

3. Enclosed is a leaflet which explains the hospitalization insurance coverage. The coverage applies regardless of the country in which the claims are incurred. Charges of a recognized hospital are covered under this policy in accordance with the benefits itemized in the attached leaflet.

[redacted]

Attachments:

1 cc [redacted]

1 U/S

Enclosure:

1. [redacted]

STANDARD FORM NO. 64

FORM NO. 7-57

14 JAN 1957

U.S. GOVERNMENT PRINTING OFFICE: 1957

1. LAST NAME: MUNRO FIRST NAME: George INITIALS: F

2. APPOINTMENT DATA  
 Entered on duty: F T P T  
 Subject to Sec. 2003a, 1951 Leave Act: Yes  No   
 Ceased to be subject to Sec. 203(d): Ann. Leave Act

3. TOTAL SERVICE FOR LEAVE (as of date of separation)  
 Years: 31 Months: 1 Days: 25  
 More than 13 years

4. DATE AND NATURE OF SEPARATION: 12/31/70 RETIREMENT

SUMMARY OF ANNUAL AND SICK LEAVE (HOURS)			SUMMARY OF HOME LEAVE (DAYS)		REMARKS
	Annual	Sick			
3. Balance from prior leave year ended <u>1/10</u> 19 <u>70</u>	<u>560</u>	<u>228</u>	14. Date arrival abroad for RL purposes		SCD: <u>11/7/39</u>  *Unused Sick Leave— <u>228</u> hours— <u>15</u> U.S.C. Ch 63 <sup>h</sup>
4. Current leave year accrual through <u>12/26</u> 19 <u>70</u>	<u>200</u>	<u>100</u>	15. Current balance as of _____ 19__		
5. Total	<u>760</u>	<u>228</u>	16. 12 month accrual rate		
6. Reduction in credits, if any (current year)	<u>0</u>	<u>0</u>	17. Dates leave used, prior 24 months		
7. Total leave taken	<u>760</u>	<u>0</u>	18. Monthly accrual date		
8. Balance	<u>0</u>	<u>228</u>	19. Calendar days credit for next accrual date		
9. Total hours paid in lump sum <u>None</u>			20. Date basic service period completed		
10. Salary rate(s) <u>\$27,463</u>			MILITARY LEAVE		
11. Lump sum leave dates: _____ to _____ (Hours)			21. Dates during current calendar yr _____ to _____		
12. _____ (Date)			22. Dates during preceding calendar yr _____ to _____		
13. _____ (Telephone)			ABSENCE WITHOUT PAY		
			23. During leave year in which separated	Low Pay or AWOL or Forfeiture Suspension (Hours) <u>0</u>	
			24. During step increase waiting period which began on <u>4/19/70</u>	<u>0</u>	
			25. During 12 month RL accrual period (dates)		

Standard Form 1150  
 November 1963  
 1150-106

**RECORD OF LEAVE DATA TRANSFERRED**

U.S. CIVIL SERVICE COMMISSION  
 FPM SUPPLEMENTS 296-11 AND 990-2

TRANSMITTAL OF APPLICATION FOR RETIREMENT  
CIA RETIREMENT AND DISABILITY SYSTEM

1. NAME OF EMPLOYEE (Last-First-Initial)	2. TYPE OF RETIREMENT APPLIED FOR	3. PROPOSED RETIREMENT DATE
Munro, George F.	Voluntary	31 December 1976

SECTION A RECOMMENDATION OF PARISH OFFICE

1. THE FOLLOWING ACTION IS RECOMMENDED FOR THE ATTACHED APPLICATION FOR RETIREMENT:  APPROVAL  
 DISAPPROVAL (Reason specified below)

2. TYPED NAME AND TITLE	4. DATE
[Redacted] WH/EXO	10 December 1976

SECTION B RECOMMENDATION OF HEAD OF CAREER SERVICE

1. THE FOLLOWING ACTION IS RECOMMENDED FOR THE ATTACHED APPLICATION FOR RETIREMENT:  APPROVAL  
 DISAPPROVAL (Reason specified below)

2. TYPED NAME AND TITLE	4. DATE
Cord Meyer, Jr., ADDP	10 Dec 76

SECTION C RECOMMENDATION OF CIA RETIREMENT BOARD

1. THE FOLLOWING ACTION IS RECOMMENDED FOR THE ATTACHED APPLICATION FOR RETIREMENT:  APPROVAL  
 DISAPPROVAL (Reason specified below)



SECRET  
(When Filled In)

APPLICATION FOR RETIREMENT  
CIA RETIREMENT AND DISABILITY SYSTEM  
To avoid delay - 1. Read instructions carefully. 2. Complete application in full. 3. Typewrite or print in ink.

A. PERSONAL INFORMATION

1. NAME Last First Middle	2. DATE OF BIRTH (Month Day Year)	3. SOCIAL SECURITY NUMBER
Mantro George N.		
4. ADDRESS (Number and Street) (City and State) (Zip Code)		
COPIES CHECKS.		
5. (A) ARE YOU MARRIED? <input type="checkbox"/> YES <input type="checkbox"/> NO	6. (IF "YES" GIVE THE FOLLOWING INFORMATION)	
	WIVES OR HUSBAND'S NAME (Last-First-Middle)	DATE OF MARRIAGE (Month Day Year)
	ADDRESS OF SPONSOR (FROM ITEM 4)	

B. CIVILIAN SERVICE

1. OFFICE OF ASSIGNMENT	2. SERVICE DESIGNATION	3. LOCATION OF EMPLOYMENT (City and State)
DDP/WJI	D	
4. TITLE OF LAST POSITION	5. DATE OF FINAL SEPARATION (Month Day Year)	6. APPROXIMATE NUMBER OF YEARS OF CIVILIAN SERVICE
Casey Agent	December 31, 1970	
7. DO YOU HAVE FEDERAL EMPLOYER'S GROUP-TERMINAL INSURANCE? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	8. ARE YOU ENROLLED IN A PLAN UNDER THE FEDERAL EMPLOYEES HEALTH BENEFITS PROGRAM? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

C. MILITARY SERVICE

1. COMPLETE THE SCHEDULE BELOW IF YOU HAVE PERFORMED ACTIVE DUTY IN THE UNITED STATES UNDER APPLICABLE CONDITIONS IN ANY OF THE FOLLOWING SERVICES: (A) ARMY NAVY MARINE CORPS OR COAST GUARD OF THE UNITED STATES (B) REGULAR CORPS OF THE PUBLIC HEALTH SERVICE AFTER JUNE 30 1942 OR (C) AS A COMMISSIONED OFFICER OF THE COAST AND GEODETIC SURVEY AFTER JUNE 30 1947. IF AVAILABLE ATTACH A COPY OF YOUR DISCHARGE CERTIFICATE.

BRANCH OF SERVICE	SERIAL NUMBER	DATE OF ENTRANCE ON ACTIVE DUTY	DATE OF SEPARATION FROM ACTIVE DUTY	LAST GRADE OR RANK	ORGANIZATION AT DISCHARGE (Co., Regt., Co., etc.)
U.S. Army		25 Oct 39	31 Jul 40	2nd Lt.	Inf.

2. (A) ARE YOU A MILITARY RESERVE (OTHER ACTIVE OR INACTIVE)? <input type="checkbox"/> YES <input type="checkbox"/> NO	2. (B) ARE YOU IN RECEIPT OF OR HAVE YOU EVER APPLIED FOR MILITARY RETIREMENT PAY (RETARD PAY ONLY NOT IN CLIAA VA PROGRAM OR COMPENSATION)? <input type="checkbox"/> YES <input type="checkbox"/> NO	2. (C) IF "YES" WERE YOU RECEIVED FROM A RESERVE COMPONENT UNDER CHAPTER 47 TITLE 10 USC (FORMERLY TITLE 38, PUBLIC LAW 85-81)? <input type="checkbox"/> YES <input type="checkbox"/> NO
---	--	---

D. DISABILITY INFORMATION

Only applicants for total disability retirement will complete Part D.

1. WHEN DID YOU BECOME TOTALLY DISABLED? (Month Year)

2. BRIEFLY DESCRIBE YOUR DISABILITY, STATE WHEN RECEIVED, AND HOW THIS INTERFERES WITH PERFORMANCE OF THE DUTIES OF YOUR POSITION. (ATTACH ADDITIONAL COMMENTS ON PLAN SHEET IF NECESSARY)

E. OTHER CLAIM INFORMATION

1. (A) HAVE YOU EVER RECEIVED OR MADE APPLICATION FOR COMPENSATION UNDER THE FEDERAL EMPLOYEES COMPENSATION ACT? <input type="checkbox"/> YES <input type="checkbox"/> NO	1. (B) IF "YES" STATE THE NUMBER OF YOUR COMPENSATION CLAIM AND THE PERIOD FOR WHICH YOU RECEIVED COMPENSATION. CLAIM NUMBER: FROM (Month Year) TO (Month Year)
2. (A) HAVE YOU PREVIOUSLY FILED ANY APPLICATION UNDER THE CIVIL SERVICE RETIREMENT SYSTEM (INCLUDING APPLICATION FOR RETIREMENT BEFORE DEPART CO RECEIVED OR VOLUNTARY CONTRIBUTIONS)? <input type="checkbox"/> YES <input type="checkbox"/> NO	2. (B) IF "YES" STATE THE TYPE OF APPLICATION AND DATE THE CLAIM NUMBER IS KNOWN. TYPE OF RETIREMENT: ( ) DEPART CO RETIREMENT ( ) DEPART CO RETIREMENT ( ) DEPART CO RETIREMENT ( ) DEPART CO RETIREMENT
3. (A) HAVE YOU PREVIOUSLY FILED ANY APPLICATION UNDER THE CIVIL SERVICE RETIREMENT SYSTEM (INCLUDING APPLICATION FOR RETIREMENT BEFORE DEPART CO RECEIVED OR VOLUNTARY CONTRIBUTIONS)? <input type="checkbox"/> YES <input type="checkbox"/> NO	3. (B) IF "YES" STATE THE TYPE OF APPLICATION AND DATE THE CLAIM NUMBER IS KNOWN. TYPE OF RETIREMENT: ( ) DEPART CO RETIREMENT ( ) DEPART CO RETIREMENT ( ) DEPART CO RETIREMENT ( ) DEPART CO RETIREMENT
4. (A) HAVE YOU EVER BEEN EMPLOYED UNDER ANY OTHER RETIREMENT SYSTEM (OTHER THAN THE CIVIL SERVICE RETIREMENT SYSTEM)? <input type="checkbox"/> YES <input type="checkbox"/> NO	4. (B) IF "YES" STATE THE NAME OF THE RETIREMENT SYSTEM.

Civil Service System

SECRET

INDICATE BY CHECKING YOUR INITIALS IN THE APPROPRIATE BOX WHICH TYPE OF ANNUITY YOU DESIRE TO RECEIVE. READ THE INFORMATION AND CONSIDER THE MATTER CAREFULLY. NO CHANGE WILL BE PERMITTED AFTER AN ANNUITY HAS BEEN CHOSEN. IF YOU WISH AN ANNUITY WITH A SURVIVOR BENEFIT, BE SURE TO GIVE THE CORRECT NAME OF THE SURVIVOR.

**F. TYPES OF ANNUITY: EMPLOYEES ONLY (Including Civilian)**

1.  **ANNUITY WITH SURVIVOR BENEFIT TO WIDOW OR WIDOWER**

**INITIALS**

SPECIFY THE PORTION OF YOUR ANNUITY YOU WISH USED AS THE BASE FOR YOUR WIDOW'S (OR WIDOWER'S) SURVIVOR ANNUITY

If you want all your annuity used as the base for the survivor benefit, write the word "all" in the box below. If you want only part of your annuity used as the base for the survivor benefit, write the yearly amount of your annuity you want used.

\$

THE SURVIVOR'S ANNUITY WILL BE 55% OF ALL OR WHAT EVER PORTION OF YOUR ANNUITY YOU SPECIFY AS THE BASE FOR HER (OR HIS) BENEFIT.

- If you are married, you will receive the type of annuity unless you choose the annuity in F. 2.
- The annuity payable to you during your lifetime will be reduced by 2.5% of any amount up to \$3,000 a year used as the base for the survivor benefit, plus 10% of any amount over \$3,000 so used.
- If you retire for total disability before age 60 and get a gratuity or pension disability annuity, you may use all or any part of your "earned" annuity as the base for the survivor benefit. You cannot use any extra annuity which may be payable to make up the percentage minimum annuity.
- If your wife (or husband) should die before you, no change in type of annuity will be permitted, your annuity will not be increased, nor may you name any other person as survivor.
- The survivor's annuity will begin upon your death and end when she (or he) dies or remarries.

2.  **ANNUITY WITHOUT SURVIVOR BENEFIT**

**INITIALS**

(I do not desire my wife (or husband) to receive a survivor annuity benefit after my death.)

- If you choose this type, your wife (or husband) cannot be paid a survivor annuity after your death.
- This type provides annuity payments to you only.

**G. TYPES OF ANNUITY: UNMARRIED APPLICANTS ONLY (Including Widowed and Divorced)**

1.  **ANNUITY WITHOUT SURVIVOR BENEFIT**

**INITIALS**

- If you are not married, you will receive this type of annuity unless you choose the annuity in G. 2.
- This type provides annuity payments to you only.

2.  **ANNUITY WITH SURVIVOR BENEFIT TO NAMED PERSON HAVING AN INSURABLE INTEREST**

**INITIALS**

SPECIFY THE NAME, RELATIONSHIP AND DATE OF BIRTH OF THE PERSON YOU WISH TO RECEIVE THE SURVIVOR ANNUITY

NAME OF PERSON (Last, middle, first)

RELATIONSHIP DATE OF BIRTH (Mo., day, yr.)

SEE UNMARRIED EMPLOYEES UNDER INVESTIGATION REGARDING SURVIVOR ANNUITIES ON THE ATTACHED INFORMATION SHEET FOR EXPLANATION OF REDUCTION IN YOUR ANNUITY.

- This type is available to all retiring unmarried employees who are in good health.
- It provides a reduced annuity to you and a survivor annuity to the person named as having an insurable interest.
- The survivor's annuity will begin upon your death and end when she (or he) dies.
- The survivor's annuity will be 55% of the reduced annuity you receive.
- If you choose this type, you will have to undergo a medical examination which will be arranged by the Director of Personnel at no cost to you.
- If the person named as having an insurable interest should die before you, no change in type of annuity will be permitted, your annuity will not be increased, nor may you name any other person as survivor.

**H. CERTIFICATION OF APPLICANT**

**WARNING**—Any intentional false statement in this application or willful misrepresentation relative thereto is a violation of the law punishable by a fine of not more than \$10,000 or imprisonment of not more than 5 years, or both (18 U.S.C. 1001).

I hereby certify that all statements made in this application are true to the best of my knowledge and belief.

See Attached Memo dated 31 July 1970

\_\_\_\_\_  
SIGNATURE OF APPLICANT

**I. FOR OFFICE OF PERSONNEL USE ONLY**

[Empty box for Office of Personnel use only]

London, D.C.  
31 July, 1970

To: . . . COS  
From:   
Subj.: Retirement request

Writer herewith requests that his retirement date  
be established as 31 December, 1970.

CONCUR:



SECRET

30 DEC 1970

MEMORANDUM FOR : Mr. George F. Munro

THROUGH : Head of C5 Career Service

SUBJECT : Notification of Approval of Request for  
Voluntary Retirement

1. I am pleased to inform you that your request for voluntary retirement under the CIA Retirement and Disability System has been approved by the Acting Director of Central Intelligence.

2. Your retirement will become effective 31 December 1970. Your annuity will commence as of 1 January 1971 and is payable on 1 February 1971. You may be assured that every effort will be made to expedite delivery of your first check following completion of the administrative processing required to effect your retirement.

3. You will receive a lump-sum payment for your accrued annual leave up to 30 days or for whatever amount of leave credit you carried over from the last leave year if that amount is more than 30 days.

Robert S. Wattles

Robert S. Wattles  
Director of Personnel

Distribution:

- 0 - Addressee
- 1 - D/Pers
- 1 - OPF
- 1 - ROB Soft File
- 1 - ROB Reader

OP/RAD/ROB/[ ]jat/3257 (28 December 1970)

SECRET



ORIG: [redacted] :md  
UNIT: WII/Contracts  
EXT: 4460  
DATE: 30 December 1970

MESSAGE FORM  
TOTAL COPIES: 14-2

**SECRET**

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CABLE SECRETARIAT DISSEMINATION  
BY 38 PER # [redacted]  
 INDEX  NO INDEX  RETURN TO \_\_\_\_\_ BRANCH  FILE RID  
 FILE IN CS FILE NO \_\_\_\_\_

CONF: [redacted] FILE, VR. [redacted]

(classification) (date and time filed) (elite) (pic)

**SECRET**

30 DEC 70 22 50Z

CITE DIRECTOR 098292

TO [redacted]

ADMIN CONTRACTS

REF: [redacted] 5093 ([redacted] 226314)

1. [redacted] APPLICATION FOR RETIREMENT  
EFFECTIVE 31 DEC 70 APPROVED BY CHIEF, JKLANCE.

2. EMPLOYMENT SUMMARY APPROVED AS FOLLOWS:

26 OCT 39-31 JUL 40 U.S. ARMY, 2ND LT., 30TH INFANTRY DIV.

12 AUG 40-31 OCT 60 FBI.

1 NOV 60-31 DEC 70 RETIRED GOVT EMPLOYEE. [redacted]

[redacted]

(CONTINUED)

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RELEASING OFFICER

COORDINATING OFFICERS

**SECRET**

GROUP 1  
Excluded from automatic  
downgrading and  
declassification

AUTHENTICATING  
OFFICER

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2		6	
3		7	
4		8	

CABLE SECRETARIAT DISSEMINATION

INDEX     NO INDEX     RETURN TO \_\_\_\_\_ BRANCH     FILE RID  
 FILE IN CS FILE NO. \_\_\_\_\_

BY \_\_\_\_\_ PER \_\_\_\_\_ # \_\_\_\_\_  
 CONF: [ ] FILE, VR,

(classification)

(date and time sent)

(elite) (reference number)

(pica)

CITE DIRECTOR

to [ ] PAGE 2

70982921

[Redacted]

3. PLS ENSURE [Redacted] IS PROVIDED PARA 2 INFO.

END OF MESSAGE

COORD: <sup>D</sup>C/WH/1 [Redacted]

WH/FI/ [Redacted]

WH/SS [Redacted]

[Redacted]

WILLIAM V. BROE  
C/WH/D

RELEASING OFFICER

[Redacted]

WILLIAM S. RENEHAN  
C/WH/CONTRACTS

AUTHENTICATING OFFICER

COORDINATING OFFICERS

SECRET

GROUP 1  
Excluded from automatic  
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COMM: WSRenehan:md  
CASE: WH Contracts  
EXT: 4460  
DATE: 1 December 1970

MESSAGE FORM  
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CABLE SECRETARIAT DISSEMINATION

INDEX  NO INDEX  RETURN TO \_\_\_\_\_ BRANCH  FILE RID

BY \_\_\_\_\_ PER \_\_\_\_\_

FILE IN CS FILE NO. \_\_\_\_\_

CONF:

1  
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3

FILE NR.

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(classification)

SECRET

(date and time filed)

1 Dec 70 22 06Z

(elite)

(pics)

(reference number)

CITE DIRECTOR

090337

TO

ADMIN CONTRACTS

REF: [redacted] 4950 ( 216442)

AND HOS FORESEES NO DELAY IN [redacted] RETIREMENT AS PER SCHEDULE.

1. PARA 2 REF EFFECTIVE DATE 31 DECEMBER 1970 CORRECT ✓

2. WHEN PARA 1 REF FORM SIGNED PLEASE ADVISE NUMBER

AND DATE TRANSMITTAL.

END OF MESSAGE

WH COMMENT: Advised Station has received retirement application for [redacted] and assumed delay will not effect Station plans to retire [redacted] on 31 Dec 1970.

TELECOORD: OP/RAD-Mr. [redacted]

COORD: C/WII/1 [redacted]

WII/FI/ [redacted]

WILLIAM V. BROE  
C/WIID

RELEASING OFFICER

WILLIAM S. RENEHAN,  
C/WII/CONTRACTS

AUTHENTICATING OFFICER

COORDINATING OFFICERS

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4	5

FILE, VR

180

SECRET 301315Z NOV 79 CITE [REDACTED] 4950

DIRECTOR

ADMIN/CONTRACTS

REF: HMM8-7035

30 NOV 21 5432  
A

1. HAVE JUST RECEIVED REF WHICH FORWARDED RETIREMENT APPLICATION. [REDACTED] IS PRESENTLY AWAY ON LEAVE AND WILL NOT RETURN UNTIL 5 DEC. HE WILL COMPLETE <sup>FORM</sup> FROM AT THAT TIME AND WE WILL INCLUDE IN SUBSEQUENT POUCH.
2. IT IS UNFORTUNATE THAT THIS PROCESSING HAS BEEN DELAYED SINCE WE HAD REQUESTED PROCESSING IN JUNE 1970. WE ASSUME THAT THIS DELAY WILL IN NO WAY AFFECT OUR PLANS TO RETIRE [REDACTED] ON 31 DEC 1970. GP-1

SECRET

SECRET



70-6/35

16 DEC 1970

MEMORANDUM FOR : Director of Central Intelligence

SUBJECT : Request for Voluntary Retirement -  
Mr. [Redacted]

1. This memorandum submits a recommendation for your approval; this recommendation is contained in paragraph 4.

2. Mr. George F. Munro, GS-15 Equivalent, Career Agent, Western Hemisphere Division, Clandestine Service, has applied for voluntary retirement under the provisions of Headquarters Regulation 20-50j, to be effective 31 December 1970.

3. Mr. Munro has been designated a participant in the CIA Retirement and Disability System and meets the technical requirements for voluntary retirement under the System. He is 55 years old with over 31 years of Federal service. This service includes over 10 years with the Agency all of which were in qualifying service overseas. The Head of the Clandestine Service Career Service and the CIA Retirement Board have recommended that his application for voluntary retirement be approved. I endorse these recommendations.

4. It is recommended that you approve the voluntary retirement of Mr. George F. Munro under the provisions of Headquarters Regulation 20-50j.

Robert S. Wattles

Robert S. Wattles  
Director of Personnel

The recommendation contained in paragraph 4 is approved:

R. F. [Redacted]

Director of Central Intelligence

16 DEC 1970

Date

266

SECRET

BIOGRAPHIC PROFILE (PART I)

7 Nov 1970

Munro, George F.

30 Oct 1960

1. MARITAL STATUS: Married

2. DEPENDENCIES: (Exclud. sp. placed) 7

3. CAREER: Staff

4. CURRENT STATUS: Active

5. NO. YEARS OF SERVICE: 7 (1963-1970)

6. US NATURALIZATION DATE: 30 Oct 1960

7. LASTED OFFICIAL EMPLOYMENT: 1970

8. ACTIVE DUTY WITH CIA: Yes

9. RELEASE TO: [ ]

10. TO BE RECLASSIFIED: [ ]

11. PROFESSIONAL TEST DATE: [ ]

12. LANGUAGE ABILITY TEST DATE: [ ]

13. AGENCY EMPLOYMENT

1957-60 Military Service, US Army, 1st Lt (9 mos)

1960-60 Dept of Justice, FBI

14. AGENCY EDUCATION

7-36 Pomona College, Claremont, Calif (Graduate) - ?

15. FOREIGN LANGUAGE ABILITIES

Spanish, Portuguese, French, Italian, Hindi, Thai

Native: Spanish, Hindi, Thai

16. AGENCY SPONSORED TRAINING

[ ]

17. CIA EMPLOYMENT HISTORY SINCE 18 SEPT 1949 (Personnel Actions, Military Orders, and Principal Details)

Effective Date	Position Title & Occupational Code	Grade	Organization & Organ. Title (If any)	Location
Oct 1960	CE Ops Off (Career Act)	GS-10	DLP/SH/ [ ]	[ ]
Apr 1966	" " " " " "	GS-15	" " " "	Mexico City
Apr 1970	" " " " " "	GS-15	" " " "	" "
Sep 1970	Ops Cf (Career Act)	GS-15	" " " "	" "

18. DATE REVISION: 9 Dec 1970

19. BY: [ ]

20. REVIEWED BY: [ ]

21. QUALIFIED BY EMPLOYEE: [ ]

FORM 1200 (PART I)

SECRET

PROFILE

SECRET  
(When Filled In)

PERS. SERIALIZED NO.	BIOGRAPHIC PROFILE (PART 2)	
NAME (Last-First-Middle)		DATE OF BIRTH
Munro, George F.		
23. No Fitness Report in Official Personnel Folder. Subject's EOD date is CA in Oct 1967. No Photo Available.		
24. SUMMARY OF CAREER PREFERENCE OUTLINE AND/OR FIELD REASSIGNMENT QUESTIONNAIRE		
25. IDENTITY OF OTHER DOCUMENTS WHICH SHOULD BE REVIEWED IN DETAIL		
26. ADDITIONAL INFORMATION		
27. DATE REVIEWED	28. PROFILE REVIEWED BY	
9 Dec 1970	ho / ...	

UNCLASSIFIED

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CONFIDENTIAL

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### ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

WH/Contracts 3D3102

EXTENSION

4460

NO.

DATE

16 December 1970

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. <sup>7574</sup> CCS/~~667~~ GH-44  
Mr. [redacted]

2. [redacted]

16 DEC 1970

17 Dec

3. CI Staff 2831405  
Mr. [redacted]

19 Dec

4. ~~CI/EXO~~

5. ~~667D~~ EAB/05  
4E27 3E-49

28 Dec 70

6. CI/EXO 2042

29 DEC 1970

7. WH/Contracts 3D3102

8.

9.

10.

11.

12.

13.

14.

15.

1, 3, 5: Your concurrences are requested on the attached resume for [redacted] Caree Agent, who is retiring 31 Dec 70. [redacted] and the Station concur/

[redacted]

17 DEC 1970

FORM 2-70 610

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EMPLOYMENT RESUME

Mr. George Frederick Munro

31 December 1970

26 October 1939 - 31 July 1940

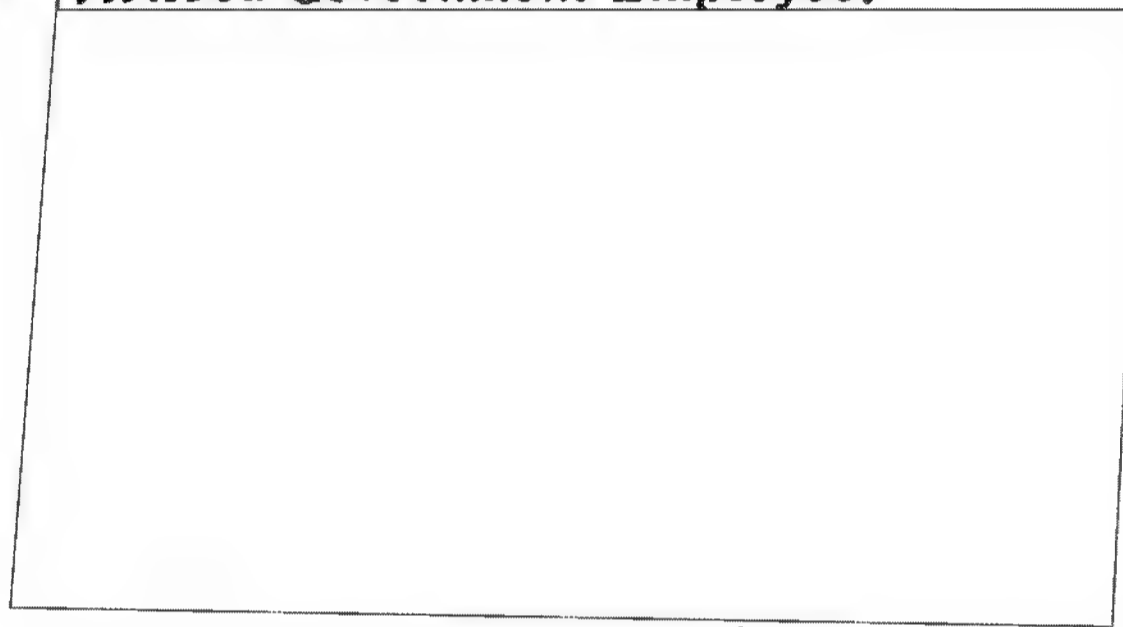
U. S. Army, 2nd Lt., 30th Infantry  
Division.

12 August 1940 - 31 October 1960

FBI, ~~Special Agent~~

1 November 1960 - 31 December 1970

Retired Government Employee.



SECRET

17 October 1979

TO : DIRECTOR, FBI (NY/CSTG)

ATTENTION : NY/CSTG

THROUGH : NY/CSTG

ORIGINATOR : Benefits & Services Division  
NY/CSTG

SUBJECT : Petitioner Precession - [redacted] (Career/Ret)

[redacted]

[redacted]

3. All monies due Subject should be deposited to his [redacted] account with attribution to the U.S. Government. His bank account is as follows:

Wells Fargo Bank  
44 California Street  
San Francisco, California  
Account [redacted]

SECRET



SECRET

4. Subject has a usual of [redacted] life insurance policy that was arranged by the Agency. In his particular status, this policy could be convertible to term or some other type of insurance upon his retirement. However, this action could result in the surfacing of subject's true identity to the underwriter. Therefore, in the interest of continuing security, subject should be instructed to seek insurance with another insurer if he desires coverage following retirement.

5. If further information is needed, please contact OCS/STC,  
[redacted] Fed 1353 or Black 6244.

[redacted]  
Chief, Central Cover Staff  
Exiled Facilities Branch

SECRET

TABLE SECRETARIAT DISSEMINATION  
PERSON UNIT NOTIFIED

CLASSIFIED MESSAGE

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BY \_\_\_\_\_ AT: \_\_\_\_\_

DISSEM BY 30 PER \_\_\_\_\_ # \_\_\_\_\_

ACTION UNIT

WHS

FILE, VR CCS2 CP2 OF2

ACTION NO

692

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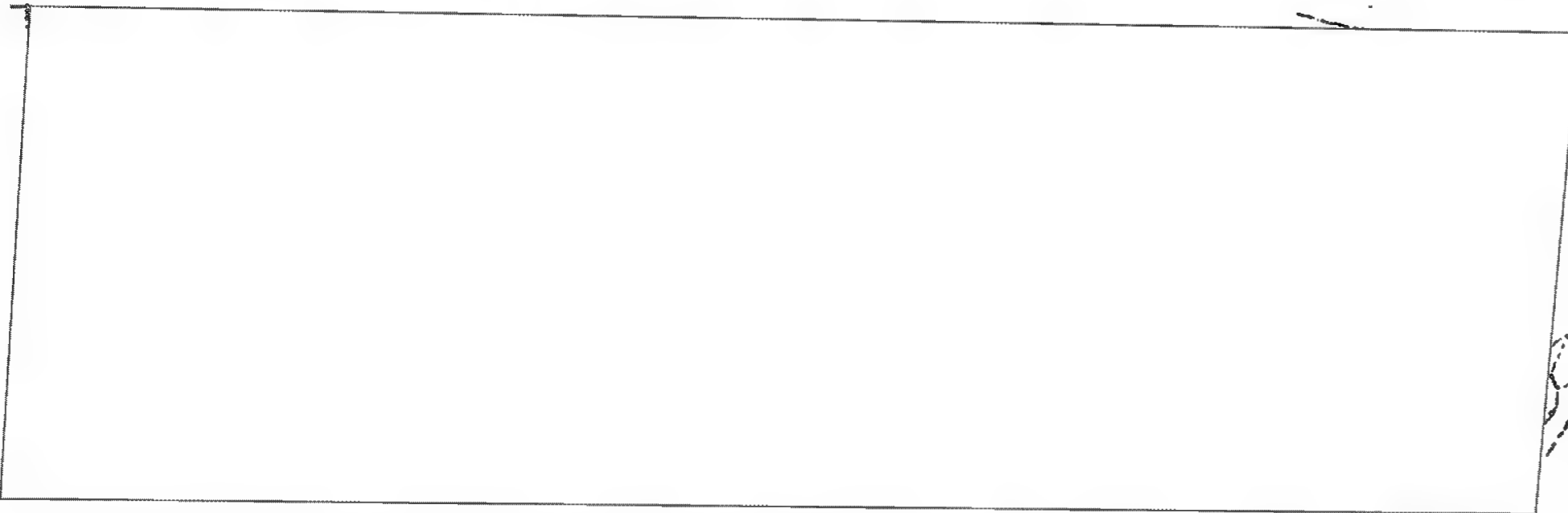
DIRECTOR

ADMIN CONTRACTS

REFS: A. DIRECTOR 092724

B. HMMS 7036

14 Dec [ ] 226314



2. SUBJECT REQUESTS OPTIONAL FEGLI AND HIS ENROLLMENT UNDER HIS HEALTH BENEFIT PLAN CONTINUE.

3. SUBJECT'S APPLICATION FOR RETIREMENT WAS SIGNED ON 10 DEC 1970 AND IS BEING FORWARDED UNDER HMMS-10664, ON 18 DEC.

4. REQUEST STATION BE ADVISED ON NET AMOUNT OF FIELD ALLOTMENT TO BE PAID SUBJECT FOR FINAL PERIOD, 13-31 DEC 70.

GP-1

SECRET

SECRET

SECRET



# DISPATCH

CLASSIFICATION

SECRET

PROCESSING ACTION

TO

Chief, Western Hemisphere Division

X

MARKED FOR INDEXING

NO INDEXING REQUIRED

INFO

ONLY QUALIFIED DESK  
CAN JUDGE INDEXING

FROM

MICROFILM

SUBJECT

Forwarding of Retirement Application on

ACTION REQUIRED - REFERENCES

REFERENCE: HMMS-7036

We are forwarding under separate cover a retirement application from

Attachment: U/S/C  
Retirement Application

Distribution:  
1 Orig & 2cc: C/WHOD, w/att., u/s/c

*Handwritten notes:*  
1-20-70  
Log X  
Distributed to all  
1-20-70

CLASSIFICATION

DISPATCH SYMBOL AND NUMBER

DATE

HMMS-10000

14 December 1970

CLASSIFICATION

DISPATCH SYMBOL

SECRET

# APPLICATION FOR RETIREMENT

To avoid delay—1. Read information carefully. 2. Complete application in full. 3. Typewrite or print in ink.

## A. PERSONAL INFORMATION

1. NAME MR MRS MISS	2. DATE OF BIRTH	3. SOCIAL SECURITY NUMBER
MUNRO GEORGE FREDERICK		
4. (a) ARE YOU MARRIED? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		
5. (b) IF "YES" GIVE THE FOLLOWING INFORMATION		
WIFE'S OR HUSBAND'S NAME	DATE OF MARRIAGE (Month) (Day) (Year)	ADDRESS OF SPOUSE IF DIFFERENT FROM ITEM 4
	7/9/45	

6. (a) IF "YES" GIVE THE FOLLOWING INFORMATION

CHICAGO: WELLS FARGO BANK, 1100 North Dearborn Street, Chicago 10, Illinois, California

## B. CIVILIAN SERVICE

1. OFFICE OF ASSIGNMENT	2. SERVICE DESIGNATION	3. LOCATION OF EMPLOYMENT (City and State)
4. TITLE OF LAST POSITION	5. DATE OF FINAL SEPARATION (Month) (Day) (Year)	6. APPROPRIATE NUMBER OF YEARS OF SINDIAN SERVICE
7. DO YOU HAVE FEDERAL EMPLOYEES GROUP LIFE INSURANCE? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		8. ARE YOU ENROLLED IN A PLAN UNDER THE FEDERAL EMPLOYEES HEALTH BENEFITS PROGRAM? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO

## C. MILITARY SERVICE

1. COMPLETE THE SCHEDULE BELOW IF YOU HAVE PERFORMED ACTIVE DUTY THAT QUALIFIED UNDER HONORABLE CONDITIONS IN ANY OF THE FOLLOWING SERVICES: (a) ARMY, NAVY, MARINE CORPS, AIR FORCE, OR COAST GUARD OF THE UNITED STATES; (b) REGULAR CORPS OR RESERVE CORPS OF THE PUBLIC HEALTH SERVICE AFTER JUNE 30, 1940; OR (c) AS A COMMISSIONED OFFICER OF THE COAST AND GEODETIC SURVEY AFTER JUNE 30, 1941. IF AVAILABLE, ATTACH A COPY OF YOUR DISCHARGE CERTIFICATE.

BRANCH OF SERVICE	SERIAL NUMBER	DATE OF ENTRANCE ON ACTIVE DUTY	DATE OF SEPARATION FROM ACTIVE DUTY	LAST GRADE OR RANK	ORGANIZATION AT DISCHARGE (City, State, Co., etc.)
30th. Inf.	2nd. Lt.	26/10/39	31/7/40	2nd Lt.	30th U.S. Inf.

2. (a) ARE YOU A MILITARY SEPARATEE (ACTIVE OR RESERVE)?  YES  NO

3. (b) ARE YOU RECEIVING OR HAVE YOU EVER APPLIED FOR MILITARY RETIREMENT PAY (AND/OR PAY LOSS NOT INCURRED BY PAYMENT OF COMPENSATION)?  YES  NO

4. (c) IF "YES" WERE YOU RETIRED FROM A RESERVE COMPONENT UNDER CHAPTER 37 TITLE 38 USC (FORMERLY TITLE 38 PUBLIC LAW 80-81)?  YES  NO

## D. DISABILITY INFORMATION

Only applicants for total disability retirement will complete Part D.

1. WHEN DID YOU BECOME TOTALLY DISABLED? (Month) (Year)

2. BRIEFLY DESCRIBE YOUR DISABILITY. STATE WHEN INCURRED AND HOW THIS OVERLAPS WITH PERFORMANCE OF THE DUTIES OF YOUR POSITION. (ATTACH ADDITIONAL COMMENTS ON REVERSE SIDE OF PAPER IF NECESSARY.)

## E. OTHER CLAIM INFORMATION

1. (a) HAVE YOU EVER RECEIVED OR MADE SOME STATE OR FEDERAL EMPLOYMENT UNDER THE FEDERAL EMPLOYEES COMPENSATION ACT?  YES  NO

2. (b) HAVE YOU EVER RECEIVED OR MADE SOME STATE OR FEDERAL EMPLOYMENT UNDER THE FEDERAL EMPLOYEES COMPENSATION ACT?  YES  NO

3. (c) HAVE YOU EVER RECEIVED OR MADE SOME STATE OR FEDERAL EMPLOYMENT UNDER THE FEDERAL EMPLOYEES COMPENSATION ACT?  YES  NO

4. (d) HAVE YOU EVER RECEIVED OR MADE SOME STATE OR FEDERAL EMPLOYMENT UNDER THE FEDERAL EMPLOYEES COMPENSATION ACT?  YES  NO

CONSIDER THIS CAREFULLY. NO CHANGE WILL BE PERMITTED AFTER AN ANNUITY HAS BEEN GRANTED. IF YOU WANT AN ANNUITY WITH A SURVIVOR BENEFIT, BE SURE TO GIVE THE OTHER INFORMATION LISTED FOR

**F. TYPES OF ANNUITY: MARRIED APPLICANT ONLY**

1.  **ANNUITY WITH SURVIVOR BENEFIT TO WIDOW OR WIDOWER**

SPECIFY THE PORTION OF YOUR ANNUITY YOU WANT USED AS THE BASE FOR YOUR WIDOW (OR WIDOWER'S) SURVIVOR ANNUITY

*If you want all your annuity used as the base for the survivor benefit, write the word "all" in the box below. If you want only part of your annuity used as the base for the survivor benefit, write the yearly amount of your annuity you want used.*

THE SURVIVOR'S ANNUITY WILL BE 55% OF ALL OR WHAT EVER PORTION OF YOUR ANNUITY YOU SPECIFY AS THE BASE FOR HER (OR HIS) BENEFIT.

- If you are married, you will receive this type of annuity unless you choose the annuity in F. 2.
- The annuity payable to you during your lifetime will be reduced by 2 1/2% of any amount up to \$3,000 a year used as the base for the survivor benefit, plus 10% of any amount over \$3,000 so used.
- If you retire for total disability before age 60 and get a guaranteed minimum disability annuity, you may use all or any part of your "earned" annuity as the base for the survivor benefit. You cannot use any extra annuity which may be payable to make up the guaranteed minimum annuity.
- If your wife (or husband) should die before you, no change in type of annuity will be permitted, your annuity will not be increased, nor may you name any other person as survivor.
- The survivor's annuity will begin upon your death and end when she (or he) dies or remarries.

2.  **ANNUITY WITHOUT SURVIVOR BENEFIT**

*I do not desire my wife (or husband) to receive a survivor annuity benefit after my death.*

- If you choose this type, your wife (or husband) cannot be paid a survivor annuity after your death.
- This type provides annuity payments to you only.

**G. TYPES OF ANNUITY: UNMARRIED APPLICANTS ONLY (Including Widowed and Divorced)**

1.  **ANNUITY WITHOUT SURVIVOR BENEFIT**

- If you are not married, you will receive this type of annuity unless you choose the annuity in G. 2.
- This type provides annuity payments to you only.

2.  **ANNUITY WITH SURVIVOR BENEFIT TO BLIND PERSON HAVING AN INSURABLE INTEREST**

SPECIFY THE NAME, RELATIONSHIP AND DATE OF BIRTH OF THE PERSON YOU WISH TO RECEIVE THE SURVIVOR ANNUITY

NAME OF PERSON (last, middle, first)

RELATIONSHIP

DATE OF BIRTH (Mo., day, yr.)

SEE UNEMPLOYED EMPLOYEES UNDER INFORMATION REGARDING SURVIVOR BENEFITS ON THE ATTACHED INFORMATION SHEET FOR EXPLANATION OF REDUCED TYPE OF ANNUITY.

- This type is available to all retiring *unmarried* employees who are *in good health*.
- It provides a reduced annuity to you and a survivor annuity to the person named as having an insurable interest.
- The survivor's annuity will begin upon your death and end when she (or he) dies.
- The survivor's annuity will be 55% of the reduced annuity you receive.
- If you choose this type, you will have to undergo a medical examination which will be arranged by the Director of Personnel at no cost to you.
- If the person named as having an insurable interest should die before you, no change in type of annuity will be permitted, your annuity will not be increased, nor may you name any other person as survivor.

**H. CERTIFICATION OF APPLICANT**

**WARNING**—Any intentional false statement in this application or willful misrepresentation relative thereto is a violation of the law punishable by a fine of not more than \$10,000 or imprisonment of not more than 5 years, or both (18 U.S.C. 1001)

I hereby certify that all statements made in this application are true to the best of my knowledge and belief.

10 Dec., 1970. *George F. House*

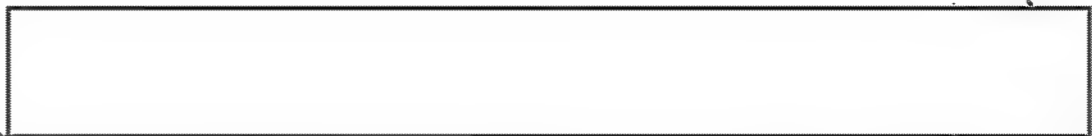
DATE SIGNATURE OF APPLICANT

**I. FOR OFFICE OF PERSONNEL USE ONLY**

[Empty box for Office of Personnel Use Only]



Contract Service -



<u>Date</u>	<u>Action</u>	<u>Compensation</u>	<u>GS Equivalent</u>
30 Oct 60	Hired as a Career Agent with LPA, PSIs and Civil Service Retirement.	13,770	GS-15/1
27 April 18 Oct 62	PSI	14,055	GS-15/2
14 Oct 62	LPI	15,045	GS-15/2
26 Apr 63	PSI	15,525	GS-15/3
5 JAN 64	LPI	16,695	GS-15/3
26 Apr 64	PSI	17,210	GS-15/4
5 July 64	LPI	18,170	GS-15/4
10 Oct 65	LPI	18,825	GS-15/4
24 Apr 66	PSI	19,115	GS-15/5
3 Jul 66	LPI	19,978	GS-15/5
24 Sep 67	Contract terminated	19,978	GS-15/5
25 Sep 67	Career Agent with Civil Service Retirement, LPAs and PSIs.	19,978	GS-15/5
8 Oct 67	LPI	20,856	GS-15/5
21 Apr 68	PSI	21,469	GS-15/6
11 Jul 68	LPI	23,075	GS-15/6
13 Jul 69	LPI	25,189	GS-15/6
24 Aug 69	Designated participant in the CIA Retirement and Disability System.		
28 Dec 69	LPI	26,700	GS-15/6
19 Apr 70	PSI	27,463	GS-15/7
10 Jan 71	LPI	29,699	"



TO: [Redacted]  
UNIT: C/M/Contracts  
EXT: 4460  
DATE: 7 December 1970

TOTAL COPIES 15-1  
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OFFICE SECRETARIAT DISSEMINATION  
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 FILE IN CS FILE NO. \_\_\_\_\_

CLASS: WH-8 FILE NO. 1 CCS-2, OP-2

(classification) (date and time filed) (initials) (reference number) (pages)  
SECRET 12 17, CITE DIRECTOR 092724

TO: [Redacted]

ARMED CONTRACTS

REFS: A. [Redacted] 4904 ( [Redacted] 212197 )  
B. DIRECTOR 086503

PLEASE PROVIDE FULL NAME AND ADDRESS OF [Redacted]

END OF MESSAGE

- WH COMMENTS: a. Concurrence to proposed employment summary.
- b. Proposed employment summary.

TELECOORD: CCS/DF [Redacted]  
COORD: C/M/1 [Redacted]  
C/M/11/ [Redacted]

[Redacted]  
WILLIAM V. BRICE  
C/ASD

[Redacted]  
WILLIAM S. REITHAN  
C/M/CONTRACTS

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150

SECRET 301315Z NOV 76 CITE [ ] 495Z

DIRECTOR

30 Nov [ ] 210442

ADMIN/CONTRACTS

A

REF: HMMS-7036

1. HAVE JUST RECEIVED REF WHICH FORWARDED RETIREMENT APPLICATION. [ ] IS PRESENTLY AWAY ON LEAVE AND WILL NOT RETURN UNTIL 5 DEC. HE WILL COMPLETE <sup>FCPA</sup> FORM AT THAT TIME AND WE WILL INCLUDE IN SUBSEQUENT POUCH.

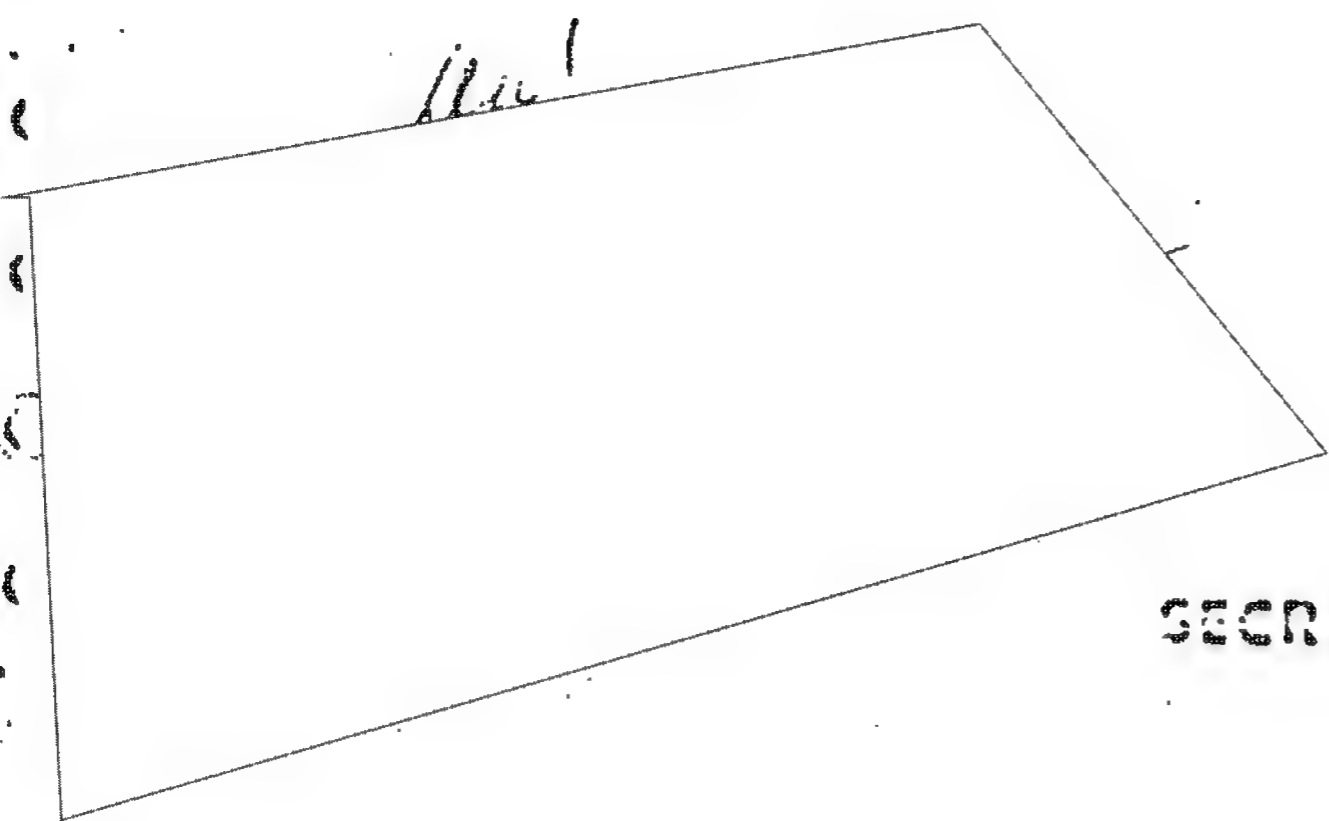
2. IT IS UNFORTUNATE THAT THIS PROCESSING HAS BEEN DELAYED SINCE WE HAD REQUESTED PROCESSING IN JUNE 1976. WE ASSUME THAT THIS DELAY WILL IN NO WAY AFFECT OUR PLANS TO RETIRE [ ] ON 31 DEC 1976. GP-1

1 DEC 1976

SECRET

*When from add call Mr. [ ]*

*Am!*



SECRET

ORIG: WSRenehan:md  
UNIT: WII/Contracts  
EXT: 4460  
DATE: 1 December 1970

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TOTAL COPIES: 11

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CABLE SECRETARIAT DISSEMINATION  INDEX  NO INDEX  RETURN TO \_\_\_\_\_ BRANCH  FILE RID  
BY \_\_\_\_\_ PER \_\_\_\_\_  FILE IN CS FILE NO. \_\_\_\_\_

CONF: [Redacted] FILE VII. [Redacted]

(classification) (date and time filed) (ref) (pica)  
(reference number)

**SECRET**

1 Dec 70 22 46Z

CITE DIRECTOR  
090337

TO: [Redacted]

**ADMIN CONTRACTS**

REF: [Redacted] 4950 ( 216442)

AND HAS FORESEES NO DELAY IN [Redacted] RETIREMENT AS PER SCHEDULE.

1. PARA 2 REF EFFECTIVE DATE 31 DECEMBER 1970 CORRECT
2. WHEN PARA 1 REF FORM SIGNED PLEASE ADVISE NUMBER AND DATE TRANSMITTAL.

END OF MESSAGE.

WH COMMENT: Advised Station has received retirement application for [Redacted] and assumed delay will not effect Station plans to retire [Redacted] on 31 Dec 1970.

TELECOORD: OP/RAD-Mr. [Redacted]

COORD: C/WII/1 [Redacted]

WH/FI/ [Redacted]

[Redacted Signature Box]

WILLIAM V. BROE  
C/WIID

[Redacted Signature Box]

WILLIAM S. RENEHAN  
C/WII/CONTRACTS

RELEASING OFFICER

COORDINATING OFFICERS  
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FILE, VR

CCS-2, OF-2, OP-2

234

SECRET 231000Z NOV 70 CITE [ ] 4504 23 NOV 212197 *J*

DIRECTOR

ADMIN CONTRACTS

REF: DIRECTOR 201003

1. CONCUR EMPLOYMENT SUMMARY PER PARA 1 REF.

2. ALLOTTEE DESIGNATED: WELLS FARGO BANK,

464 CALIFORNIA ST., SAN FRANCISCO, CALIF. ACCT. [ ] GP-1

SECRET

*copy sent to  
[ ] - had seen work  
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[ ]*

*[ ]  
[ ]  
[ ]*

24 NOV 1970

SECRET



Chief of Station, [redacted]

Chief, Retirement Affairs Division

Retirement application and related information - [redacted]

Reference: HMMS-1-10467

1. Since [redacted] has expressed a desire to retire in December 1970, he should complete and return to Headquarters the attached application for Retirement form. He may have his annuity checks sent directly to his bank for deposit if he wishes. This should be arranged with whatever bank is designated under Item 4 on the application. His checking account number should be recorded following the name of the bank. Items B-1 through B-4 may be left blank to be filled in at Headquarters. Since Subject's annuity will begin on the first day of the month following retirement, it is considered advantageous to make his retirement effective as of the last day of the month. In this way his annuity would commence the day following his last day as an employee.

2. When [redacted] retires, his regular Federal Employees Group Life Insurance (without accidental death and dismemberment benefits) will be continued at the same amount without further cost. The cost of the optional FEGLI, which he is eligible to continue, will be deducted from his annuity until he reaches age 65. These insurances will retain face value until [redacted] reaches age 65 at which time they will reduce at the rate of 2 per cent per month until they reach 25 per cent of their face value. If he wishes, Subject may elect at the time of retirement to convert to an individual life insurance policy in order to retain lifetime coverage in an amount equal to his present insurance. He must pay the premium applicable to the type of policy selected. A medical examination will not be required under the conversion privilege.

(continued)

Attachments:  
Application for Retirement

Distribution:  
1 - COS, [redacted]

HMMS-7036

18 NOV 1970

SECRET

1 - WH/Pers  
3 - ROB

OP/RAD/ROB/[redacted]jat (13 Nov 1970) 3257

AC/ROB

C/WH/Pers

C/WH/SS

3. Subject may also continue his enrollment under his health benefits plan. Premiums will continue at the same rate as that for employees and will be withheld from his monthly annuity payments.

4. Under the provisions of 5 USC 20-146(2) Subject's prospective retirement precludes him from becoming eligible for home leave upon completion of his present tour.

5. [redacted] request for retirement will be processed as expeditiously as possible following receipt of his completed application form. Upon approval of his retirement by Chief, JCLANCA, Subject will be notified.

[redacted]  
[redacted]  
[redacted]

ORIG: WSRenehan  
UNIT: WH/Contracts  
EXT: 4165  
DATE: 13 November 1970

MESSAGE FORM  
TOTAL COPIES: 17

**SECRET**

ROUTING AND/OR INITIALS - STEP BY			
1		5	
2		6	
3		7	
4		8	

CABLE SECRETARIAT DISSEMINATION  INDEX  NO INDEX  RETURN TO \_\_\_\_\_ BRANCH  FILE RID  
BY \_\_\_\_\_ PER \_\_\_\_\_ # \_\_\_\_\_  FILE IN CS FILE NO. \_\_\_\_\_

CONF: SECRET FILE, VR. CCS-2, CF-2, CP-2  
(classification) (Date and time filed) (date) (reference number)

**SECRET**

13 NOV 70 23 22Z

CITE DIRECTOR

TO: [Redacted]

036503

ADMIN CONTRACTS

16 NOV 1970

REF: FN 20-99

1. HQS PROPOSES FOLLOWING EMPLOYMENT SUMMARY FOR

[Redacted] PLEASE ADVISE COMMENTS/CONCURRENCE.

A. ACTUAL EMPLOYERS TO DATE OF JKLANCE CONTRACT.

B. FOR PERIOD JKLANCE EMPLOYMENT 1 NOVEMBER 1960

THROUGH 31 DECEMBER 1970 RETIRED U. S. GOVERNMENT

EMPLOYEE: [Redacted]

[Redacted]

2. ABOVE WILL PERMIT PAYMENT OF ANNUITY BY GOVERNMENT

CHECK WHICH WILL SEND CURRENTLY DESIGNATED ALLOTTEE UNLESS

OTHERWISE ADVISED.

END OF MESSAGE

[Redacted]

COORD: C/WH/I  
WH/FL  
CCS/DF  
CCS/CTS

[Redacted]

[Redacted]

[Redacted]

[Redacted]

W. S. RENEHAN  
C. WH. CONTRACTS

WILLIAM V. BROE  
C. WHD

RELATIONS OFFICER

**SECRET**

REPRODUCTION BY OTHER THAN THE ISSUING OFFICE IS PROHIBITED

CONF NO.

CC: [redacted]  
UNIT: W/Contracts  
EAT: 4460  
DATE: 30 Oct 70

MESSAGE FORM  
TOTAL COPIES

**SECRET**

ROUTING AND/OR INITIALS - SENT BY	
1	5
2	6
3	7
4	8

CABLE SECRETARIAT DISSEMINATION  INDEX  NO INDEX  RETURN TO \_\_\_\_\_ BRANCH  FILE RID  
BY: 15 PER \_\_\_\_\_  FILE IN CS FILE NO. \_\_\_\_\_

CONF: (W/1/8) INFO FILE, VR. D/MSA, OPA  
(classification) (date and time filed) (title) (reference number) (place)

**SECRET**

30 OCT 70 17 39Z

CITE DIRECTOR 082587

to  PRIORITY

[redacted]

ADMIN CONTRACTS

REF: [redacted] 4672 [redacted] 193185

THERE IS NO REQUIREMENT FOR A PPE RETIREMENT PHYSICAL;  
HOWEVER, COMPLETION OF TOUR PHYSICALS ARE AUTHORIZED. SEE  
FR 15-1. RESULTS OF PHYSICALS MUST BE FORWARDED HQS WHEN  
COMPLETED.

END OF MESSAGE

WH COMMENT: Advise what portion of expenses incurred for  
physical exams are reimbursable.

COORD: C/M/1 [redacted]  
C/M/1 [redacted]  
DD/PERS-SP [redacted]  
O/S [redacted] (in draft)

7:00  
[Signature]

[redacted]

WILLIAMS V. DING  
C/MID

[redacted]

WILLIAMS, [redacted]  
C/M/CONTRACTS

RELEASING OFFICER

COORDINATING OFFICER

**SECRET**

GROUP 1  
Excluded from automatic  
downgrading and  
declassification

AUTHENTICATING OFFICER

REPRODUCTION BY OTHER THAN THE ISSUING OFFICE IS PROHIBITED.

CCOV NO.



TABLE SECRETARIAT DISSEMINATION		CLASSIFIED MESSAGE	TOTAL COPIES	ROUTING AND/OR INITIALS SEEN BY	
PERMISSION NOTIFIED		<b>SECRET</b> (When Filled In)	GROUP 1 EXCLUDED FROM AUTOMATIC DOWNGRADING AND DECLASSIFICATION	1	5
ADVANCE COPY <input type="checkbox"/> ISSUED		<input checked="" type="checkbox"/> REPRODUCED	PRODUCTION OF THIS COPY PROHIBITED	2	6
				3	7
				4	8
BY: [redacted] AT: <b>OCT 26 3 37 PM '70</b>					
DISSEM BY: <b>WHS</b> PER: <b>ACTION COPY</b>					
ACTION NO: <b>181</b>					
FILE, VR <b>OP2 JMS 2</b>					

SECRET 261940Z OCT 70 CITE [redacted] 4672 26 Oct 193185

DIRECTOR

ADMIN PERS

1. [redacted] HAS ARRANGED TO HAVE COMPLETE PHYSICAL EXAMINATION WITH FAMILY PHYSICIAN IN SAN FRANCISCO, CALIF DURING PERSONAL TRIP THERE IN LATE OCT 70. HE HAS ASKED WHAT PORTION OF EXPENSES THEREFOR ARE REIMBURSABLE BY JKLANCE.
2. STATION CAN FIND NO INFORMATION ON PRE-RETIREMENT PHYSICALS. HEADQUARTERS GUIDANCE IS REQUESTED. GP-1

SECRET

27 Oct 70

SECRET

SECRET  
11 SEP 1970

SECRET

15 21 23x 8370

067983

1. CONTRACT LIFE INSURANCE BENEFIT IN THE AMOUNT OF \$40.00  
DUE [REDACTED] PAY PERIOD 23 AUGUST THROUGH 19 SEPTEMBER  
1970, PAY AND T/A TO BE DEDUCTED THE SUM OF \$1,470.23.

2. NET DUE BENEFIT WILL BE \$1,422.23 EACH PAY PERIOD THEREAFTER.

END OF MESSAGE

[REDACTED]

[REDACTED]

17 SEP 1970

[REDACTED]

[REDACTED]

[REDACTED]

SECRET

SECRET

SECRET

SECRET

SECRET

SECRET (When Filled In)		GROUP 1	5
REPRODUCTION OF THIS COPY PROHIBITED		GROUP 2	6
INDEX: <input type="checkbox"/> YES <input type="checkbox"/> NO		GROUP 3	7
CLASSIFY TO CS FILE NO. _____		GROUP 4	8
CLASSIFY TO CS FILE NO. _____		BRANCH _____	
<input type="checkbox"/> FILE RID <input type="checkbox"/> RETURN TO _____			
ADVANCE COPY <input type="checkbox"/> ISSUED <input type="checkbox"/> NOTED			
BY: _____			
CLASSIFIED BY: 23			
ACTION UNIT	FILE, VR CCS2, CSRS, OP2, F12		
ACTION NO.	486		

SECRET 272327Z JUL 70 CITE [ ] 3778

DIRECTOR

ADMIN CONTRACTS

27 JUL [ ] 130647  
M

REF: HMMS-6919

1. IT IS STATION UNDERSTANDING THRU LNPURE THAT EMPLOYEE CONTINUES TO RECEIVE ALLOWANCES, E.G., QUARTERS AND EDUCATIONAL, WHILE IN A LEAVE STATUS UNTIL DATE OF RETIREMENT BUT THAT EMPLOYEE UNDER THEIR SYSTEM NOT ALLOWED TO TAKE ANNUAL LEAVE IN LIEU OF LUMP SUM PAYMENT.

2. HOWEVER, [ ] IS RETIRING UNDER JKLANCE SYSTEM, AND SHOULD STATION DECIDE TO RETIRE HIM AS OF 31 DEC 70, WOULD HE BE ELIGIBLE FOR BOTH QUARTERS AND EDUCATIONAL ALLOWANCES THRU THIS DATE?

3. STATION REQUIRES ANSWER TO PARA 2 BEFORE ADVISING [ ] OF OUR DECISION. GP-1

SECRET

SECRET

<b>DISPATCH</b>		CLASSIFICATION <b>S E C R E T</b>	PROCESSING ACTION
TO	Chief, WII Division		<input checked="" type="checkbox"/> MARKED FOR INDEXING
INFO.			<input type="checkbox"/> NO INDEXING REQUIRED
FROM	Chief of Station <input type="text"/>		<input type="checkbox"/> ONLY QUALIFIED DISK CAN JUDGE INDEXING
SUBJECT	ADMIN/RETIREMENT <input type="text"/>		<input type="checkbox"/> MICROFILM
ACTION REQUIRED - REFERENCES			
<p>REFERENCE: HMMT-10467, 14 August 1970</p> <p>1. Although we are certain that the following information is available at Headquarters, <input type="text"/> has requested that it be brought to the attention of the Retirement Office.</p> <p>2. At the time of his retirement from LNERGO, 31 October 1960, he was paid \$3,177.40 for annual leave accrued. This money was then turned over to JKLANCE via a check written on 5 September 1961. Income Tax charges had already been deducted from this total.</p> <div style="text-align: right; margin-right: 100px;"><input type="text"/></div> <div style="text-align: right; margin-right: 50px;"><input type="text"/></div>			
<p>Distribution: Orig &amp; 2cc: C/WII</p>			
CROSS REFERENCE TO	DISPATCH SYMBOL AND NUMBER	DATE	
	HMMT-10486	31 August 1970	
	CLASSIFICATION	HQS FILE NUMBER	
	S E C R E T		



S E C R E T

Chief of Station [redacted]

Chief, PR DIVISION  
ADMIN/CONTRACTS

[redacted] Retirement

Action Required: Para 3  
Reference : HMMT-10,467, Para 3

1. Reference indicated: [redacted] advises his present plans call for his residing in the U.S. for a period of six months each year; he plans to return to the U.S. after 31 December 1970 and has asked the Station about reimbursement for the travel for himself and his family.

Ref asked whether return travel is authorized.

2. FR 22-2 provides: "Upon retirement while assigned abroad, ..., travel and transportation expenses from the last post of assignment to the place where the employee will reside in the U.S., ..." FR 22-21 specifies the time limit within which travel must be performed.

The above does permit [redacted] to be reimbursed for travel of self and authorized dependents after his retirement (31 Dec 70) to the place in the U.S. where he will reside.

3. STATION ACTION:

It is suggested [redacted] be asked to submit a written request for transmittal to Headquarters in which he cites the place in the U.S. where he will reside, the names of the dependents who will travel with him, mode of travel and, if known, the itinerary.

Upon receipt of the above, Headquarters will process a Request for Travel Orders and, upon approval, will advise the Station.

[redacted]

Distribution: 2-COS, [redacted]

HMMS-6960

28 AUG 1970

S E C R E T

1-OP/CPD  
1-WH/B&F  
1-WH/YI [redacted]  
1-WH/1  
1-WH/Registry  
1-WH/Contracts

WH/Contracts WSRenehan DE (24 Aug 70) J460

C/OP/CPD

C/WH/B&F

C/WH/1

WH/YI [redacted]

DISPATCH

CLASSIFICATION  
SECRET

PROCESSING ACTION

TO  
Chief, WH Division

XX

MARKED FOR INDEXING

NO INDEXING REQUIRED

ONLY QUALIFIED DESK  
CAN JUDGE INDEXING

FROM  
Chief of Station [redacted]

SUBJECT  
ADAMS/CONTRACTS

[redacted] - Retirement

MICROFILM

ACTION REQUIRED

Reference: IRMS-6919

1. After careful review at the Station and discussions with [redacted], we have concluded that the most amicable and efficient separation date for [redacted] would be 31 December 1970. In our review of costs, we find the additional benefits to [redacted] result primarily from his additional two months of service increasing his retirement benefits.

2. Based on this decision we plan on having him begin leave on 14 August 1970 and are therefore submitting the following papers as requested in reference.

- a) Attached is the signed original copy of an amendment contract which provides for his participation in the Organization Retirement Program.
- b) A memo prepared by [redacted] requesting approval for him to retire 31 December 1970, and which is concurred in by the Chief of Station.
- c) A statement in lieu of a copy of his discharge papers. As outlined in this statement, [redacted] indicates he never received an official discharge.

d) [redacted]

3. [redacted] has indicated his present plans call for him residing in the U.S. for a period of six months each year. He plans to return to the States after 31 December 1970 and has queried the Station regarding reimbursement for return travel to the U.S. for himself and family. In future correspondence please indicate whether return travel is authorized.

Distribution:

3 - C/WHID w/atts. herewith

CROSS REFERENCE TO

REPORT TRACK AND NUMBER

IRMS-10,467

CLASSIFICATION

SECRET

DATE

11 AUGUST 1970

INITIALS

[Handwritten initials]

SECRET

Mr. [REDACTED]

Dear Mr. [REDACTED]

Reference is made to your contract with the United States Government, as represented by the Contracting Officer, effective 29 October 1960.

The purpose of this amendment is to formally record your official designation as a participant in the Retirement and Disability System of this organization, effective 24 August 1969. Your contributions into the Retirement and Disability Fund will be deducted by this organization as of that date. The regulations governing this retirement system gives the individual the right to appeal such a determination if he deems the designation adverse to his best interest. In order that this technical requirement may be satisfied, you are hereby notified of your right to appeal. An appeal with reasons therefor must be received in this organization within thirty (30) days from the date of your acknowledgment of this contract amendment.

Effective close of business 23 August 1969 all contractual reference to Civil Service Retirement and your contributions thereto is deleted.

Social Security contributions required by virtue of your [REDACTED] employment will not be reimbursed you by this organization.

All other terms and conditions of this contract remain in full force and effect.

UNITED STATES GOVERNMENT

APPROVED:

BY

Contracting Officer

[REDACTED]



[Redacted]

31 July, 1970

To: C03  
From: [Redacted]  
Subj.: Retirement request

---

Writer herewith requests that his retirement date  
be established as 31 December, 1970.

CONCUR:

[Redacted]



[REDACTED]  
31 July, 1970

[REDACTED] To: CO3  
From: [REDACTED]  
Subj.: Military Service

---

Upon graduation from Pomona College, Claremont, California, in June, 1936, writer was commissioned as 2nd Lt. of Infantry. On October 25, 1939, writer went on active duty under the Thomason Act, being assigned to duty with the 30th U.S. Infantry, with headquarters at the Presidio, San Francisco, California. He remained on active duty until 30 July, 1940, at which time he reverted to reserve status. Writer remained in this status, with the rank of 1st Lt. until 1942, at which time all reserve officers in the FBI were requested to resign their commissions. The latter was done under an arrangement between the Defense Dept. and the FBI. Writer has never received a discharge, so is unable to produce same.

[Redacted]

31 July, 1970

[Redacted] To: COS  
From: [Redacted]  
Subj.: [Redacted]

[Redacted]

SECRET

1-1-70

MEMORANDUM FOR: Director of Personnel

SUBJECT : [redacted] Terminal  
Annual Leave

REFERENCE : HR 20-30 c (4)

1. It is requested that approval be granted for [redacted] Career Agent, to use accumulated annual leave prior to his retirement on 31 December 1970.

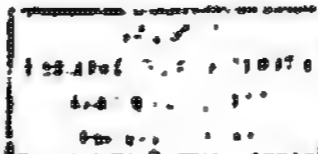
2. [redacted] has been assigned PCS to [redacted] and will retire in place. He has a maximum leave carryover of 500 hours plus leave accrued during 1970. [redacted] request that he be permitted to use accrued annual leave in lieu of a lump-sum payment was endorsed by the [redacted]

3. The Chief of Station, prior to departure for [redacted] recommended that [redacted] request be approved. This was based on operational considerations which are in the best interests of the Agency for there to be an amicable separation when [redacted] retires.

4. The WH Division recommends favorable consideration be accorded this request.

William V. Broe  
Chief  
Western Hemisphere Division

SECRET



SECRET

- 2 -

SUBJECT:  Terminal Annual Leave

CONCUR:

DDP/NSP

APPROVED:

Director of Personnel

21 JUL 1970

DDP/WH/ Contracts: WSRenehan:md (20 July 1970)

Distribution: Orig - WH/Contracts

1 - Addressee

1 - DDP/NSP

1 - CPD

1 - WH/1

SECRET



MEMORANDUM FOR: Chairman, Clandestine Service Agent Panel

SUBJECT : Promotion Review of Career Agents

REFERENCE : Your Memorandum, Same Subject, dated  
17 July 1970

1. Western Hemisphere Division has completed its review of GS-14 and above career agents. [redacted], who is currently serving in [redacted] has not been included in this review since he is home-based in the Soviet Bloc Division.

2. Attached are NSP Data Sheets on our four career agents in this GS-equivalent bracket, a ranking of these agents, and a promotion nomination for [redacted].

(Signed) William V. Broe

William V. Broe  
Chief  
Western Hemisphere Division

Attachments

cc: DDP/NSP

DDP/WH/FI/EXO:J. Di Stefano:mj (30 Jul 70)

Distribution:

Orig. & 1 - Addressee  
1 - DDP/NSP  
1 - WH/EXO  
1 - WH/SS  
1 - WH/CTS  
1 - WH/FI/[redacted]

SECRET

WH DIVISION RANKING OF GS-14 CAREER AGENTS

- |                         | <u>Last Promotion</u> |
|-------------------------|-----------------------|
| 1. <input type="text"/> | May 1963              |
| 2. Henry J. SLOMAN      | December 1965         |

WH DIVISION RANKING OF GS-15 CAREER AGENTS

- |                            | <u>Last Promotion</u> |
|----------------------------|-----------------------|
| 1. <input type="text"/>    | December 1968         |
| 2. <input type="text"/> ** | October 1960          |

- \* Nominated for promotion
- \*\* Scheduled for retirement 31 December 1970

SECRET

ORIG: WSRenehan  
UNIT: WH/Contracts  
FAC: 4460  
DATE: 28 July 1970

MESSAGE FORM  
TOTAL COPIES: 17

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OUTING AND/OR DETAILS - SEEN BY			
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CABLE SECRETARIAT DISSEMINATION  
BY: 24 PER: \_\_\_\_\_  
 INDEX  NO INDEX  RETURN TO \_\_\_\_\_ BRANCH  FILE RID  
 FILE IN CS FILE NO. \_\_\_\_\_

CONF: WH-5 | 5 | FILE, VR, CC-2, CS-5, CO-2, FE-2

(classification) (date and time filed) (ref) (pic)  
(reference number)

SECRET

20 21 07z JUL 70

CITE DIRECTOR

054685 7

TO [REDACTED]

ADMIN CONTRACTS

REFS: A. [REDACTED] 3778 ([REDACTED] 130647)

B. HMMS-6919

1. EXCEPTION APPROVAL TO PERMIT USE OF ACCRUED  
<sup>WAS</sup>  
LEAVE IN LIEU LUMP-SUM PAYMENT GRANTED ON BASIS OPERATIONAL  
CONSIDERATIONS CITED PARA 2 REF B.

2. ASSUMING [REDACTED] ELIGIBILITY TO RECEIVE ALLOWANCES  
FOR PERIOD PARA 2 REF A (REMAINS IN PLACE, CHILDREN ENTERED IN  
SCHOOL) HE THEREFORE ENTITLED RECEIVE THE ALLOWANCES.

END OF MESSAGE

WH COMMENTS: A Should Station decide to retire [REDACTED] as of 31 Dec 70,  
would he be eligible for allowances thru that date.

[REDACTED] - Retirement; [REDACTED]

[REDACTED]

COORD: C/WH/I [REDACTED]

OP/CPD [REDACTED]

WILLIAM V. BRUCE  
C/WH/D

[REDACTED]

WILLIAM S. RENEHAN  
C/WH/CONTRACTS

COORDINATING OFFICERS

RELEASING OFFICER

SECRET

GROUP 1  
Excluded from automatic  
downgrading and  
declassification

AUTHENTICATING  
OFFICER

REPRODUCTION BY OTHER THAN THE ISSUING OFFICE IS PROHIBITED.

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ADVANCE COPY  ISSUED  PLOTTED

INDEX:  YES  NO

CLASSIFY TO CS FILE NO. \_\_\_\_\_

A-REF TO CS FILE NO. \_\_\_\_\_

FILE RID  RETURN TO \_\_\_\_\_

ACTION UNIT: WH8 FILE, VR CC52, CSP3, GP2, F12

ACTION NO. 486

SECRET 272327Z JUL 70 CITE [ ] 3778

DIRECTOR

ADMIN, CONTRACTS

27 JUL [ ] 130647  
M

REF: HMMS-6919

1. IT IS STATION UNDERSTANDING THRU [ ] THAT EMPLOYEE CONTINUES TO RECEIVE ALLOWANCES, E.G., QUARTERS AND EDUCATIONAL, WHILE IN A LEAVE STATUS UNTIL DATE OF RETIREMENT BUT THAT EMPLOYEE UNDER THEIR SYSTEM NOT ALLOWED TO TAKE ANNUAL LEAVE IN LIEU OF LUMP SUM PAYMENT.

2. HOWEVER, [ ] IS RETIRING UNDER JKLANCE SYSTEM, AND SHOULD STATION DECIDE TO RETIRE HIM AS OF 31 DEC 70, WOULD HE BE ELIGIBLE FOR BOTH QUARTERS AND EDUCATIONAL ALLOWANCES THRU THIS DATE?

3. STATION REQUIRES ANSWER TO PARA 2 BEFORE ADVISING [ ] OF OUR DECISION. .GP-1

SECRET

SECRET



INSTRUCTIONS: 1. PURPOSE: (a) TO RECORD THE SERVICE RECORD OF NON-STAFF PERSONNEL (TYPE A, B AND CAREER) (b) TO RECORD THE SERVICE RECORD OF NON-STAFF PERSONNEL UNDER WRITTEN CONTRACT OR NON-CIA CITIZENS OR RESIDENT ALIENS ONLY

2. THIS FORM IS NOT APPLICABLE FOR OPERATIONAL OR FIELD AGENTS

3. COPIES OF THIS FORM WILL BE RETAINED BY THE ORIGINATING COMPONENT (NUMBER OF COPIES AT ITS DISCRETION) AND BY USFSA/AGENT BRANCH (1 COPY ONLY)

NAME (LAST, FIRST, MIDDLE)		SEX	DATE OF BIRTH
		Male	

MARITAL STATUS	NO. DEPENDENTS	YEARS OF BIRTH	NATIONALITY	LAST MEDICAL EXAM
Married	6	1917, 48, 50, 51, 57, 59 /	U. S. A.	18 July 1961

DATE OF LATEST SECURITY/OPERATIONAL APPROVAL	JOB TITLE	COMPONENT
CSA, 22 December 1960	Ops Officer	DDP/WH/1

CONTRACT CATEGORY	EFFECTIVE DATE	EXPIRATION DATE	SALARY	GRADE EQUIVALENT	PROJECT OR FAN #
Career Agent	30 Oct 1960	Indefinite	\$27,463	GS-15/7	1135-1014

BENEFITS		YES	NO
SOCIAL SECURITY			X
FECA DEATH AND DISABILITY		X	
ANNUAL AND SICK LEAVE		X	
CIVIL SERVICE RETIREMENT		X	
CIA RETIREMENT OR COMMERCIAL CIA ANNUITY		X	
FEDERAL EMPLOYEES GROUP LIFE AND HEALTH INSURANCE			X
CONTRACT LIFE AND HEALTH INSURANCE		X	
MISSING PERSONS BENEFITS		X	
OTHER (EXPLAIN)	Legislative Pay Increases		

NON-CIA EDUCATION

1936 Pomona College, California, A. B., Political Science  
 1939 Stanford University Law School, LL. B., Law  
 1940 FBI Academy

DATES FROM - TO	NON-CIA EMPLOYMENT			
	EMPLOYER	LOCATION	FUNCTION	SALARY
1939-40	U. S. Army			
1940-60	FBI	Mexico (1951-60) Peru (1943-47)	Legal Attache	\$13,000

CIA TRAINING

DATES FROM - TO	FUNCTION	COSTS CAT.	LOCATION	PROJECT	SALARY	GRADE EQUIV.
Apr 66	"				19,415	"
Jun 70	"				27,463	"
31 Dec 1970	<i>Retired</i>					

None.

COVER

6. PRESENT COVER IS:  OFFICIAL  NON-OFFICIAL

INDICATE LIMITING FACTORS OF COVER SECURITY:

[Redacted]

EVALUATION OF PERFORMANCE:

The Station has consistently rated Subject's performance as "strong".

ADAPTABILITY (SUBJECT AND FAMILY) TOWARDS DUAL LIFE

[Redacted]

(Subject has been employed in this same position for approximately ten years.)  
Subject's wife has a full schedule of activities surrounding her family and community.  
She is discreet and is not the type of woman who feels that she has to know and  
approve of her husband's every move.

8. PREVIOUS COVER WAS:  OFFICIAL  NON-OFFICIAL (GIVE BRIEF DESCRIPTION IF NON-OFFICIAL)

N/A.

[Redacted] Prior to Agency employment, he was employed by the FBI in  
Mexico.

MOBILITY

INDICATE LIMITING FACTORS BOTH PERSONAL AND OPERATIONAL

N/A. Subject will retire from Agency employment this year.

FUTURE UTILIZATION

INDICATE PLANS OR RECOMMENDATIONS FOR USE AFTER CURRENT ASSIGNMENT

There are no plans to use Subject's services after his retirement.

SECRET

SECRET

SIOGRAPHIC PROFILE (PART I) SCD: ?

1. NAME (Last, First, Middle)		2. DATE OF BIRTH		3. CURRENT EMP. DATE	
4. MARITAL STATUS Married		5. DEPENDENTS (Include names, ages)		6. NO. OF NATURALIZATION PAPERS NA SECOND ?	
7. CAREER STATUS Ineligible		8. LAST MIL. RPT. DATE Jul 1961		9. MIL. SER. CAT. 1 Prop Assgmt Prop Assgmt	
10. CURRENT RESERVE STATUS X		11. GRADE		12. ACTIVE DUTY WITH CIA CAT. 1	
13. ASSESSMENT DATE		14. PROFESSIONAL TEST DATE		15. LANGUAGE APPTITUDE TEST DATE	
16. NON-CIA EMPLOYMENT 7 Military Service, US Army, 1st Lt 19 7-60 FBI - 20 years					
17. FOREIGN LANGUAGE ABILITIES (Language, Proficiency, Date Tested) - S, W, R Fluent - S, R Slight - S, R Slight					
18. AGENCY SPONSORED TRAINING None					
19. CIA EMPLOYMENT HISTORY SINCE 10 SEPT 1947 (Personnel Actions, Military Orders, and Principal Details)					
20. EFFECTIVE DATE	21. POSITION TITLE & OCCUPATIONAL CODE	22. GRADE	23. ID	24. ORGANIZATION & ORGAN. TITLE (If any)	25. LOCATION
Oct 1960	CE Ops Off (Career Art)	\$13730 GS 15	DDP/WH/		
Apr 1966	" " " " "	\$13615 15	" " "		
26. DATE REVISOR 19 Sep 1967		27. PROFILE REVISOR BY ha		28. ITEMS TO BE DELIVERED TO DESKTOP OF EMPLOYEE No	

FORM 1200 (PART I) USE PREVIOUS EDITIONS.

SECRET

PROFILE

SECRET  
(When Filled In)

PERS. SERIAL NO.		BIOGRAPHIC PROFILE (PART 2)	
NAME (Last-First-Middle)		DATE OF BIRTH	
13. No Fitness Report in Official Personnel Folder. Subject's EOD date as CA is Oct 1960. No Photo Available.			
14. SUMMARY OF CAREER PREFERENCE OUTLINE AND/OR FIELD REASSIGNMENT QUESTIONNAIRE			
15. IDENTITY OF OTHER DOCUMENTS WHICH SHOULD BE REVIEWED IN DETAIL			
16. ADDITIONAL INFORMATION			
17. DATE REVIEWED 10 Sep 1967		18. PROFILE REVIEWED BY hc	



# DISPATCH

CLASSIFICATION  
SECRET RYBAT

PROCESSING ACTION

TO  
Chief, WH Division

XXX

MATERIAL FOR INDEXING

NO INDEXING REQUIRED

ONLY QUALIFIED DESK  
CAN JUDGE INDEXING

INFO.

FROM  
Chief of Station [redacted]

MICROFILM

SUBJECT ADMIN/PERS  
Transmittal of Memorandum in Lieu of Fitness Report - [redacted]

ACTION REQUIRED - REFERENCES

Attached herewith are three copies of a Memorandum in lieu of  
a Fitness Report on [redacted]



Attachment:  
Memorandum h/w

Distribution:  
Orig & 2 C/WHID w/att h/w

CROSS REFERENCE TO

DISPATCH SYMBOL AND NUMBER

DATE

HSMIT-10432

21 July 1970

CLASSIFICATION

INDEXING NUMBER

SECRET RYBAT

21 July 1970

MEMORANDUM IN LIEU OF FITNESS REPORT

SUBJECT: Cover Agent [redacted]

During the past three months I have had the opportunity to work with and direct the activities of [redacted]. Within a few months he will be retired from further service and it is appropriate now to review his past performance and present status in order that this remain a permanent part of his record.

[redacted], during the past ten years, has performed as the outside case officer for the [redacted] Project. He was pressed into service after resigning his position with LNERGO, for whom he worked for a period of twenty years.

[redacted]

His past evaluations are still valid, however, during the past three months he has gradually been phased out of

[redacted]

Although his retirement is not voluntary, he has good-naturedly assisted the Station in this very sensitive and delicate changeover. He will [redacted] after his retirement and has offered his assistance if needed. He

[redacted]

[redacted]

S-E-C-R-E-T

Date 20 August 1962

Career Agent Biographic Data

- a. Pseudonym of agent:  Staff or Division: WED  
Last First MI
- b. Date and place of birth:
- c. Marital status: Married
- d. Relationship and years of birth of dependents:
- e. Citizenship of agent: USA  
(1) If naturalized, when?  
(2) If naturalized, where?
- g. Non-CIA education to include name and location of college, degrees, dates, and major:  
Pomona College, Claremont, California, A.B. 1936, Political Science  
Stanford Univ Law School, LL.B. 1939, Law  
FBI Academy, August, September 1940
- h. Military service Thomason Act Training, Infantry School, Oct 1939-July 1943  
(1) Country served and years:  
(2) Branch of service and rank:
- i. Non-CIA employment: kinds of business or profession, positions, salaries, locations, and dates:  
FBI - Aug 1940-Sept 1960, GS-13, \$13,000/year when resigned,  
Assistant Legal Attache, US Embassy, Lima, Peru, 1943-45  
Legal Attache same post, 1946-47  
Assistant Legal Attache, Mexico City, 1951-60  
Deputy to Legal Attache 1957-60

S-E-C-R-E-T

Group I  
Excluded from automatic  
downgrading and declassification

S-E-C-R-E-T

(Career Agent Biographic Data p. 2)

j. Dates of psychological assessment, professional and language aptitude tests, if applicable:

Not applicable

k. Languages, including English, using the following terms:  
Elementary, Intermediate, High, Native

Language	Reading	Writing	Speaking
	high	high	high
	native	native	native
	intermediate	none	intermediate
	elementary	none	elementary

l. Agency training:

Subject Covered

Duration of Course

Years Taken

not applicable

m. Alias or pseudonym used for psychological assessment, testing or training, if applicable:

not applicable

n. Security clearance number: CSA, 22 December 1960 - S-11403

o. Date of last LCFLUTTER: None

p. Contract provisions: (Underline One)

(1) Provision for periodic step increases	<u>Yes</u>	No
(2) Provision for legislative pay increases	<u>Yes</u>	No
(3) Provision for total offset of cover income	<u>Yes</u>	No
(4) Provision for civil service retirement	<u>Yes</u>	No
(5) Any unusual provisions (please specify)		

S-E-C-R-E-T



S-E-C-R-E-T

(Career Agent Biographic Data p. 3)

q. Date of beginning of current tour: 30 October 1960

r. Previous CIA employment:

<u>Years</u>	<u>Type of Cover</u>	<u>CIA Duties</u>	<u>Project</u>	<u>City</u>	<u>Salary</u>
--------------	----------------------	-------------------	----------------	-------------	---------------

None

S-E-C-R-E-T

SECRET

MEMORANDUM FOR: Director of Personnel

SUBJECT : [redacted] Terminal  
Annual Leave

REFERENCE : HR 20-30 c (4)

1. It is requested that approval be granted for [redacted]  
[redacted] Career Agent, to use accumulated annual leave prior  
to his retirement on 31 December 1970.

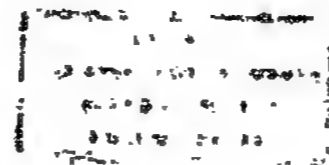
2. [redacted] has been assigned PCS to [redacted]  
[redacted] and will retire in place. He has  
a maximum leave carryover of 500 hours plus leave accrued during  
1970. [redacted] request that he be permitted to use accrued  
annual leave in lieu of a lump-sum payment was endorsed by the  
[redacted] Station.

3. The Chief of Station, prior to departure for [redacted]  
recommended that [redacted] request be approved. This was  
based on operational considerations which are in the best interests  
of the Agency for there to be an amicable separation when [redacted]  
retires.

4. The HR Division recommends favorable consideration  
be accorded this request.

William V. Brock  
Chief

Western Hemisphere Division



SECRET

- 2 -

SUBJECT: [REDACTED] Terminal Annual Leave

CONCUR:

[REDACTED]  
DDP/NSP

APPROVED:

[REDACTED]  
Director of Personnel

21 JUL 1970

DDP/WH/Contracts:WSRonehan:mid (20 July 1970)

Distribution: Orig - WH/Contracts

- 1 - Addressee
- 1 - DDP/NSP
- 1 - CPD
- 1 - WH/1

SECRET

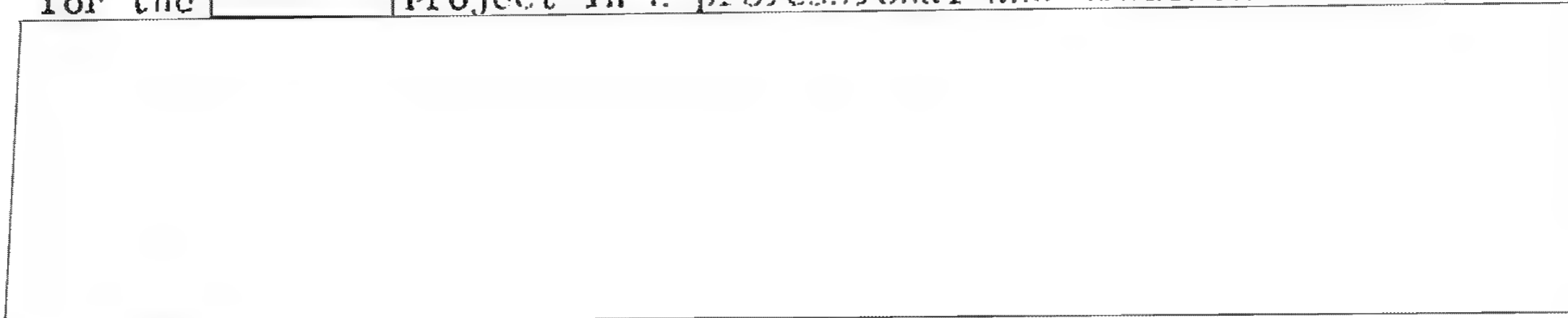
SECRET		<input type="checkbox"/> DIRECTOR'S OFFICE <input checked="" type="checkbox"/> CHIEF OF BUREAU <input type="checkbox"/> CHIEF OF DIVISION <input type="checkbox"/> CHIEF OF STATION <input type="checkbox"/> RECORDS SECTION <input type="checkbox"/> COMMUNICATIONS SECTION <input type="checkbox"/> TRAINING SECTION <input type="checkbox"/> PERSONNEL SECTION <input type="checkbox"/> INSPECTION SECTION <input type="checkbox"/> LEGAL COUNSEL <input type="checkbox"/> PUBLIC AFFAIRS SECTION <input type="checkbox"/> IDENTIFICATION SECTION <input type="checkbox"/> RESEARCH SECTION <input type="checkbox"/> SECURITY SECTION <input type="checkbox"/> SPECIAL INVESTIGATIVE SECTION <input type="checkbox"/> OTHER	
TO	Chief, WH Division	XX	
FROM	Chief of Station, Mexico City		
[Redacted] - Agent Evaluation			

ACTION REQUIRED: For Your Information

REFERENCES : A. HEMA-32877, 28 August 1967  
 B. DIRECTOR-99663

1. In accordance with the request made in Reference B, the following is an up-dated Agent Evaluation on [Redacted] Career Agent and outside Case Officer for the [Redacted] Project. This evaluation should be considered in conjunction with Reference A, which is still valid and more extensive.

2. [Redacted] continues to perform as the Outside Case Officer for the [Redacted] Project in a professional and efficient manner.



Continued.....

Distribution:  
 Orig and 2 - Chief, WHD

COMMUNICATIONS SECTION	HEMA-37320	10 June 1969
SECRET		201-287227



[Redacted]

4. [Redacted] writes well and has improved considerably in providing information he obtains from his contacts in written form. Usually, the reports he submits need little editing in order to be processed for dissemination.

[Redacted]

[Redacted]

Based upon the Regular Fitness Report System, this Officer could be rated as STRONG in judging his performance.

[Redacted]

8. [Redacted] was shown this evaluation in draft form.

[Redacted]

SECRET

(When Filled In)

NOMINATION AND DESIGNATION OF PARTICIPANT  
CIA RETIREMENT AND DISABILITY SYSTEM

SECTION A

STATUS OF EMPLOYEE

1. SERIAL NUMBER 00885 (Of Payroll No.)	2. NAME (Last, First, Middle)	3. DATE OF BIRTH	4. SSN	5. EMPLOYMENT CATEGORY (Refer to R 200) Career Agent
6. CURRENT OCCUPATIONAL TITLE Operations Officer		7. GRADE GS-13 equiv.	8. OFFICE OF ASSIGNMENT WII	
9. ASSIGNMENT LOCATION <input type="checkbox"/> DEPARTMENTAL <input type="checkbox"/> U.S. FIELD <input type="checkbox"/> FGN. FIELD		10. LONGEVITY COMPUTATION 097 October 1960	11. SERVICE COMPUTATION 7 October 1939	

SECTION B

PERFORMANCE OF QUALIFYING SERVICE

1. Has this employee completed any qualifying service?  YES  NO. If "Yes", list periods of such service below

INCLUSIVE DATES (From-To)		OCCUPATIONAL TITLE	LOCATION WHERE SERVICE PERFORMED (City-Country or State)	CHECK ONE		TOTAL TIME	
MONTH/DAY/YR	MONTH/DAY/YR			PCS	TOY	MONTH	DAYS
Oct. 30 1960	present	Operations Officer	Mexico City	X		106	

2. Is this employee currently performing qualifying service?  YES  NO. If "Yes", complete the following:

BEGIN DATE	END DATE	OCCUPATIONAL TITLE	LOCATION	PCS	TOY	MONTHS	DAYS

3. If employee was assigned in the United States during any period of qualifying service listed above, describe his duties below, pointing out those conditions which meet the requirements of QUALIFYING SERVICE.

4. Is this employee currently on official orders for a PCS assignment requiring the performance of qualifying service?  YES  NO. If "Yes", attach a certification to this effect.

5. CERTIFICATION - The information furnished above has been verified against official Agency records. Where no official record was available, a supporting statement is attached.

6. TYPED NAME AND TITLE OF CAREER SERVICE APPROVING OFFICIAL	7. SIGNATURE	8. DATE
--	--------------	---------

Continued on Reverse Side

SECRET

(When Filled In)

SECTION C

STATUS OF SERVICE AGREEMENT

(TO BE COMPLETED BY CAREER SERVICE APPROVING OFFICIAL)

- Form 3101, Service Agreement, is attached.
- Because of temporary absence of the nominee, Form 3101, Service Agreement, will be forwarded at a later date.
- (1) Nominee has over 15 years of Agency service or (2) nominee cannot be readily contacted to sign a Service Agreement. The signed "Application for Membership in the Career Staff of the CIA" on file in the nominee's Official Personnel Folder should be accepted in lieu of Form 3101, Service Agreement.
- Nominee is overseas and a signed "Application for Membership in the Career Staff of the CIA" is NOT filed in his Official Personnel Folder. Form 3101, Service Agreement, will be requested from the field upon notification that the CIA Retirement Board has recommended approval of his nomination.

SECTION D

RECOMMENDATION OF HEAD OF CAREER SERVICE

1. Based on his career assignment and past and prospective performance of qualifying service, this employee is recommended for designation as a participant in the CIA RETIREMENT AND DISABILITY SYSTEM. He is serving in a career field which normally requires the performance of qualifying service as an integral part of a career in that field.

2. TYPED NAME AND TITLE

3. SIGNATURE OF HEAD OF CAREER SERVICE

4. DATE

SECTION E

RECOMMENDATION OF CIA RETIREMENT BOARD

1. The record of this employee has been reviewed and the CIA RETIREMENT BOARD has recommended on \_\_\_\_\_ (DATE) that this employee:

- be designated as a participant in the CIA RETIREMENT AND DISABILITY SYSTEM
- NOT be designated as a participant

2. TYPED NAME AND TITLE

3. SIGNATURE

4. DATE

SECTION F

DETERMINATION BY DIRECTOR OF PERSONNEL

1. In accordance with Regulation 20-50, this employee is  DESIGNATED  NOT designated a participant in the CIA Retirement and Disability System.

2. SIGNATURE OF DIRECTOR OF PERSONNEL

3. DATE

SECTION G

ADDITIONAL INFORMATION

I certify that the information in Section \_\_\_\_\_ is true to the best of my knowledge.

SECRET

20 August 1962

SUBJECT: Assessment of Career Agent, [REDACTED]

1. Pseudonym and salary: [REDACTED], GS-15, \$14,055.
2. Division or Staff and city: WH Division, [REDACTED]
3. Operational duties: [REDACTED]

5. Division's assessment: Subject is an experienced, well-trained, serious intelligence officer, capable of spotting, assessing, recruiting and handling agents. Most of his experience and capability is in the field of collection of FI intelligence and operational support, the latter being his most outstanding area of contribution to Station objectives. He would also be capable of running CI operations. His knowledge of CA type work, however, cannot be assessed at Headquarters.

Subject's cover is a natural one and poses no difficulties. Since Subject has been in the intelligence field for over 20 years, he is psychologically prepared for his dual role in intelligence operations and is well qualified to operate without strong Station support.

Headquarters is not in a position to comment on the timeliness or quality of his operational reporting, but no defects in this regard have been noted nor have any been brought to the attention of Headquarters by the Station.

Subject needs no training.

SECRET



Chief of Station [redacted]

Chief, WH Division  
ADMIN/CONTRACTS

ACTION REQUIRED [redacted] [redacted]

MARKED FOR INDEXING  
NO INDEXING REQUIRED  
ONLY QUALIFIED DESK  
CAN JUDGE INDEXING  
MAGAZINE

Reference: [redacted] 3340

1. Reference indicated [redacted] had proposed an extension of his retirement from 31 October to an appropriate date in December 1970 in order for him to use his annual leave in lieu of lump sum payment.

2. Shortly before the COS left Headquarters [redacted] a meeting was held during which the Branch Chief discussed contract personnel of the Station.

Ref was discussed and it was the COS's desire for there to be an amicable separation at the time of [redacted] retirement. If, therefore, the extra two months would accomplish this, then the added costs would be worthwhile.

3. The following annuity figures have been provided by the Retirement Office and are predicated on a retirement date of 31 December 1970. Please keep in mind, the figures must be considered as estimates and subject to verification of service and final computations. Retirement would be under the Organization Program.

(Continued)

Attachment : As stated, herewith

Distribution: 2-COS, [redacted]

CROSS REFERENCE TO	DISPATCH SYMBOL AND NUMBER	DATE
	HMMS-6919 CLASSIFICATION	22 JUL 1970
	SECRET	MOS FILE NUMBER
	OFFICE	EST
	WH/Contracts (WSKenchian, me (16 Jul 70))	4460
	COORDINATING	
OFFICE SYMBOL	DATE	OFFICE NAME
C/WH/1	16/7/70	[redacted]
C/WH/2	16/July 70	[redacted]
OFFICE SYMBOL	DATE	OFFICE NAME
C WH SS	21/Jul/70	Richard B. Wright

- 1-WH/1
- 1-WH/Regist.
- 1-WH/Contracts
- 1-WH/FA [redacted]

Annuity Without Survivor Benefit	\$15,726 pa	\$1,311 pm
Annuity With Survivor Benefit	14,424 pa	1,202 pm
Survivor Annuity (maximum)	8,649 pa	721 pm

High Three Average Salary      \$24,445

**Creditable Service**

Service	31 yrs.	1 month	24 days
*Sick Leave Credit		2,232 hours	
Total	<hr/>		
	32 yrs.	2 months	

*Carryover into 1970	2,128 hours
Accrual in 1970	104 hours
Total	<hr/>
	2,232 hours

(Note: The leave figures are on the basis that he has not taken any sick leave during 1970.)

4. The Retirement Office also advised that in order for [ ] to be accorded use of his accumulated annual leave he should begin the leave on fourteen (14) August. This is based on his carryover into 1970 of 560 hours and his accrual during 1970. The figures are on the basis that no leave other than that reported to Headquarters has been taken.

5. In order to start the retirement processing, the following actions should be effected by the Station and the papers concerned returned to Headquarters, Attention, WH/Contracts.

a. Contract Amendment

Attached is the original and one copy of an amendment effective 24 August 1969 to [ ] contract which provides for his participation in the Organization Retirement Program.

The original and copy are to be signed by [ ]  
The copy is for Station retention.

b. Retirement Request

[ ] is to submit a signed memo requesting approval for him to retire 31 December 1970. The request should be concurred with by the COS by the use of a concurrence line on the memo.

c. Military Service

Please obtain from [ ] a copy of his discharge from the military service for transmittal to Headquarters. In the event he does not have the paper readily available, please do not delay transmittal of "a" and "b" above.

Upon receipt in Headquarters of the above papers, they will be processed by and thru offices concerned. The Retirement Office will, after completing service verification, etc., forward a dispatch which will provide [ ] with detailed retirement type info including insurances.

6. Report of

STATION ACTION:



# DISPATCH

CLASSIFICATION  
**SECRET/RYBAT**

PROCESSING ACTION

TO  
**Chief, WH Division**

XXX

MARKED FOR INDEXING

NO INDEXING REQUIRED

ONLY QUALIFIED DESK  
CAN JUDGE INDEXING

INFO.

FROM  
**Chief of Station**

REPROVABLE

SUBJECT **ADMIN/PERS**  
**Transmittal of Memorandum in Lieu of Fitness Report -**

ACTION REQUIRED - ELI/IR/MS

Attached herewith are three copies of a Memorandum in lieu of  
a Fitness Report on [redacted]

[redacted]

Attachment:  
Memorandum h/w

Distribution:  
Orig & 2 - C/WHD w/att h/w

*Rec'd 31 July 70*  
*1 - W-4/1*  
*1 - W-4/1*  
*1 - W-4/1*  
 10/2/70

FORM 10 (REV. 1-67)

FORMER TITLE AND NUMBER

DATE

**SECRET-10432**

**21 July 1970**

CLASSIFICATION

FORM 10 (REV. 1-67)

**SECRET/RYBAT**



21 July 1970

MEMORANDUM IN LIEU OF FITNESS REPORT

SUBJECT: Cover Agent [redacted]

During the past three months I have had the opportunity to work with and direct the activities of [redacted]. Within a few months he will be retired from further service and it is appropriate now to review his past performance and present status in order that this remain a permanent part of his record.

[redacted] during the past ten years, has performed as the outside case officer for the [redacted] Project. He was pressed into service after resigning his position with LNERGO, for whom he worked for a period of twenty years.

[redacted]

His past evaluations are still valid, however, during the past three months he has gradually been phased out of

[redacted]

Although his retirement is not voluntary, he has good-naturedly assisted the Station in this very sensitive and delicate changeover. He will [redacted] after his retirement and has offered his assistance if needed. He

[redacted]

[redacted]

WSRenehan  
WH Contracts  
4460  
18 July 1970

MESSAGE FORM  
ADVAL COPIES 19  
**SECRET**

DISTRIBUTION AND/OR INDEXING - SELECT BY	
1	
2	
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9	W

CLASSIFICATION DISSEMINATION  
 INDEX  NO INDEX  RETURN TO  BUZZER  FILE RID  
 FILE IN CS FILE NO.

COMM: UUS FILE NO. OP2 OF 2, CCS2, CSFS, FI2

(classification) (date and time filed) (time) (initials)

**SECRET**

17 23 53Z JUL 70

CITE DIRECTOR

[Redacted]

70517897

ADMIN CONTRACTS

REFS: A. [Redacted] 3577 ( 114008)

B. HMMS-6919

POUCHING REF B <sup>22</sup> 17 JULY CONTAINING LEAVE AND ANNUITY INFO FOR [Redacted].

END OF MESSAGE

- WH COMMENTS:
- a. Requested annual leave and retirement dates for Subject.
  - b. Transmittal of requested info.

COORD: C/WH/I

C/WH/FL/

[Redacted]  
WILLIAM V. BROE  
C/WH/D

[Redacted]  
WILLIAM S. RENEHAN  
C/WH/CONTRACTS

COORDINATING OFFICERS

**SECRET**

RELEASED OFFICER

RECEIVED  
DATE  
TIME

ACTING OFFICER

REPRODUCTION BY OTHER THAN THE ISSUING OFFICE IS PROHIBITED.

COPY NO.

TO: WSBenehan  
ATTN: WH/Contracts  
REF: 4469  
DATE: 2 July 1970

SECRET		CLASSIFICATION	
1	2	3	4
5	6	7	8
9	10	11	12

ADDITIONAL INFORMATION:  INDEX  NO INDEX  RETURN TO: \_\_\_\_\_ BRANCH  FILE NO. \_\_\_\_\_

FILE IN CS FILE NO. \_\_\_\_\_

CLASSIFICATION: SECRET (classification)

DATE AND TIME FILED: 22 21 272 JUL 70

REFERENCE NUMBER: 048159 (pic)

TO: [Redacted]

ADMIN CONTRACTS

REF: [Redacted] 577 ( [Redacted] 114008)

POUCHING DETAILS

END OF MESSAGE

WH COMMENT: Requested annual leave and retirement dates for [Redacted]

COORD: C/WH/1 [Redacted]

[Redacted]

WILLIAM V. BROE  
C/WH

[Redacted]

WILLIAM S. BENEHAN  
C/WH/CONTRACTS

ADVANCE COPY <input type="checkbox"/> ISSUED <input type="checkbox"/> NOTED		<b>SECRET</b> <small>(When Filled In)</small> GROUP 1 <small>EXCLUDED FROM AUTOMATIC          DOWNGRADING AND          DECLASSIFICATION</small>	1	5
BY: _____			2	6
DISSEM BY: <u>28</u> PER _____			3	7
ACTION UNIT: <u>W11%</u> INFO			4	8
ACTION NO. <u>214</u>		REPRODUCTION OF THIS COPY PROHIBITED INDEX: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO CLASSIFY TO CS FILE NO. _____ X-REF TO CS FILE NO. _____ <input type="checkbox"/> FILE RID <input type="checkbox"/> RETURN TO _____ BRANCH _____		
FILE, VR <u>OPA</u>				

SECRET DIBDIOZ JUL 70 CITE [ ] 3577 ( [ ] ACTING)

DIRECTOR

ADMIN PERS CONTRACTS

1 JUL 11 4008

REF: [ ] 3340 ( [ ] 095219 )

IN ORDER FIRM UP ANNUAL LEAVE AND RETIREMENT DATES, REQUEST  
 ANSWER TO REFERENCE SOONEST. GP-1

SECRET

1 JUL 1970

SECRET



CABLE SECRETARIAT DISSEMINATION

CLASSIFIED MESSAGE

TOTAL COPIES 16

REPLYING AND/OR INITIALS ETC

ADVANCE COPY  ISSUED  SLOTTED

<b>SECRET</b> (When Filled In)	GROUP 1	1	5
REPRODUCTION OF THIS COPY PROHIBITED	GROUP 2	2	6
INDEX <input type="checkbox"/> YES <input type="checkbox"/> NO	GROUP 3	3	7
CLASSIFY TO CS FILE NO. _____	GROUP 4	4	8

BY: \_\_\_\_\_

CLASSIFY TO CS FILE NO. \_\_\_\_\_

SYSTEM NO. 23 PER \_\_\_\_\_

REF TO CS FILE NO. \_\_\_\_\_

ACTION BY: e/w/h 8 FILE, VR D/OP, e/ces 2, e/eps, e/F12  
ACTION NO: 698

SECRET 021912Z JUN 70 CITE [ ] 3340 ( [ ] ACTING)

DIRECTOR

2 JUN 70 085219

RYBAT ADMIN PERS CONTRACTS

REF: ED-7451

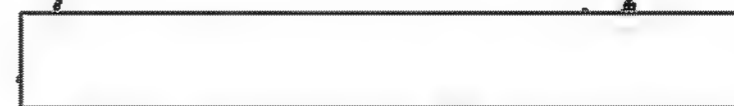
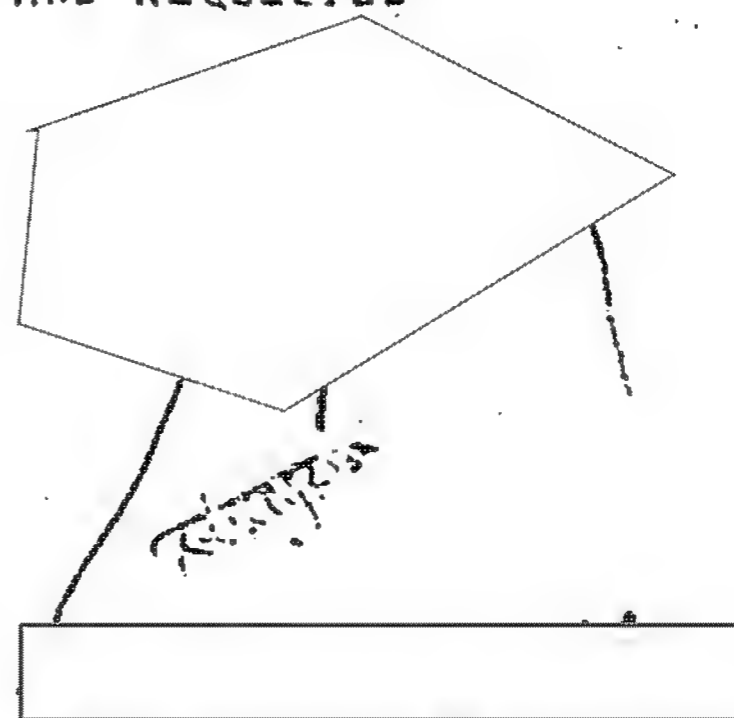
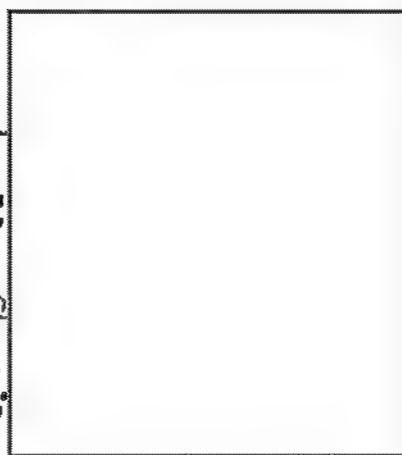
1. STATION DISCUSSED REFERENCE WITH [ ] WHILE BOTH UNDERSTAND HE NOT ELIGIBLE UNDER PREFERRED JKLANCE RETIREMENT UNTIL 31 OCTOBER 73. [ ] PROPOSED EXTENSION OF RETIREMENT TO APPROPRIATE DATE IN DECEMBER 1970 IN ORDER USE 560 HOURS CARRYOVER PLUS UNUSED ACCRUAL DURING CURRENT YEAR IN LIEU LUMP SUM PAYMENT.

2. WITH HEADQUARTERS CONCURRENCE ABOVE, PLEASE FORWARD RETIREMENT PACKAGE AND ADVISE REVISED RETIREMENT DATE, DATE WHICH HE CAN BEGIN LEAVE AND ANNUITY UNDER SURVIVORSHIP PLAN.

3. [ ] CLAIMED NEVER USED ANY SICK LEAVE AND REQUESTED CONFIRMATION BALANCE 11 JAN 70. GP-1

SECRET

C  
DC  
DP  
3/



Cancel Agency

1. SERIAL NO.		2. NAME		3. ORGANIZATION		4. FUNDS		5. LWOP HOURS	
				HM		CF			
6. OLD SALARY RATE				7. NEW SALARY RATE					
Grade	Step	Salary	Last Eff. Date	Grade	Step	Salary	EFFECTIVE DATE	8. TYPE ACTION	
15	6	25189	042158	15	7	25969	041970	X	
CERTIFICATION AND AUTHENTICATION									
I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF ACCEPTABLE LEVEL OF COMPETENCE.									
SIGNATURE						DATE			
						12/1/70			
<input type="checkbox"/> NO EXCESS LWOP <input type="checkbox"/> IN PAY STATUS AT END OF WAITING PERIOD <input type="checkbox"/> LWOP STATUS AT END OF WAITING PERIOD									
CLERKS INITIALS						AUDIT			

8000

FORM 7-65 560 E Use previous editions

PAY CHANGE NOTIFICATION

(4-3)

25 12/1/70  
JAL - 1

Chief of Station, [redacted]

Chief, WH Division  
ADMIN/CONTRACTS

[redacted] Quarters Allowance

Reference: HMMT-10052

1. Reference asked Headquarters guidance in determining possible adjustment in the Quarters Allowance for [redacted] Career Agent. Reference stated:

-- [redacted] purchased his local residence 1 December 1964 for \$50,200 and cost of utilities average \$98 monthly.

-- Although the current maximum Quarters Allowance for [redacted] is \$4,700 per annum, the Station has been paying at the rate of \$4,128.96 per annum.

-- Reference forwarded a list of [redacted] estimates of utilities costs and a LNPURE memo on personally owned quarters.

2. The formula described in Para 3 of the LNPURE memo has been used in prior cases and is that which is also used by the Allowance Committee. Based on this formula, 10% of \$50,200 (original purchase price) plus \$1,176 (yearly utilities), total \$6,196. The amount granted [redacted] would presumably be the maximum unless the Station had determined a lesser rate was applicable due [redacted]

3. Using the effective date (5 October [redacted]) of the current Quarters Allowance rate \$4,700 (\$4,100 plus \$600 for dependents) minus the rate being paid, \$4,128.96, represents an increase of \$571.04 per year or \$47.58 per month. *available*

(continued)

Distribution: 2-COS [redacted]

CROSS REFERENCE TO	OFFICE SYMBOL AND NUMBER	DATE
	HMMS-6769	24 March 70
CLASSIFICATION	SECRET	FILE NUMBER
ORIGINATOR	WIL Contracts	4460
	W. Storchman me (19 March 70)	
APPROVED	C/WIL B&F	
	C/WIL I	
DATE		
AC, WH ISS	[redacted]	
	[redacted]	

1-C WH/B&F  
1-C WH I  
1-WIL Registry  
1-WIL Contracts

DISPATCH

For the period 1 December [ ] - 31 March [ ]  
[ ] was paid quarters at the rate of \$4,024.92 although  
the maximum allowance was \$3,700 per annum. For the four  
months, [ ] was overpaid \$108.26 (\$27.07 x 4).

Presuming the project has sufficient funds and the  
COS decides the maximum rate is applicable, the overpayment  
is to be offset against the increase.

[ ]



6 FEB 1970

MEMORANDUM FOR :   
 THROUGH : Head of Career Service  
 SUBJECT : Retirement Planning

1. In order to assist employees in planning for their eventual retirement, it is the practice of the Agency to notify each employee at a point in service five years prior to the date of scheduled retirement. I am, therefore, taking this opportunity to advise you that you are scheduled to retire in August 1975.

2. The prospect of retirement from the Agency deserves serious thought and careful planning so that you may make the transition to the next phase of life with purpose and confidence. To assist you in this regard, the Agency will make available to you various resources which are attuned to the needs of prospective retirees. In October 1970, the Agency will conduct a Retirement Information Seminar to which you will be invited. Your spouse, if you are married, may accompany you to this seminar. Following the seminar, you will be invited by the Retirement Counselor for your Directorate to an individual pre-retirement counseling session (or more than one, if you wish); this phase of retirement planning will be tailored solely to your own particular situation and circumstances and will be within the context of the retirement system under which you will retire. The individual counseling sessions are intended to give you a wide range of information on such matters as estimates of your annuity, survivor benefits, life and health insurance, Social Security, taxes, relocation and movement of household effects and assistance in obtaining other employment, if appropriate. In addition to the sessions with your Retirement Counselor, you will be invited to avail yourself of selected literature on all aspects of retirement.

3. Some persons who wish to retire voluntarily prior to the scheduled date, or who wish to commence their planning as early as possible, prefer to work with their Retirement Counselor well before the time he would normally contact them. If you believe you would benefit from such an earlier start on your personal planning, you are invited to contact the Retirement Counselor responsible for your Directorate. He is assigned from your Directorate to the Retirement Affairs Division, 212 Magazine Building in Rosslyn, on telephone extension 3328.

4. Experience has amply demonstrated that careful planning facilitates the transition to retirement. I recommend, strongly, that you avail yourself of the services the Agency offers you in planning your own retirement.

Robert S. Mattles  
 Director of Personnel

# DISPATCH

CLASSIFICATION  
SECRET

PROCESSING ACTION

TO	Chief, WH Division	✓	MARKED FOR INDEXING
DWO			NO INDEXING REQUIRED
FROM	Chief of Station, Mexico City <i>HSA</i>		ONLY QUALIFIED DESK CAN JUDGE INDEXING
SUBJECT	ADMIN/FINANCE [redacted] - Living Quarters Allowance		ABSTRACT

ACTION REQUIRED - REFERENCES

Action Required: Paragraph 3.

1. Subject purchased his local residence in Mexico City on 1 December 1964 at a cost of \$71,200.00 and has been residing in it since that date. Station has paid [redacted] a quarters allowance as follows:

- 1 December 1964 to 31 March 1965 - \$4,024.92 per annum
- 1 April 1965 to present - \$4,128.96 per annum.

A review of subject's quarters accounting for the period 1 April 1968 to 31 [redacted] 1969 reflect his average monthly utilities costs at \$75.00. (See Attachment A.)

2. Subject's basic quarters allowance has been as follows:

- 1 December 1964 - \$3,771.00 per annum
- 25 April 1965 - \$4,371.00 per annum (\*)
- 16 July 1967 - \$4,471.00 per annum
- 14 July 1968 - \$4,971.00 per annum
- [redacted] 1969 - \$4,771.00 per annum.

(\*) Effective date of family plan.

[redacted]

[redacted]

Attachments:

- A - QRS 4001 - 8/6
- B - [redacted] memo - 1/8/65

Registration:

(1) - [redacted] w/ [redacted]

*Detention...*  
*Page 2/10/64*  
*10/10/64*  
*10/10/64*  
*10/10/64*  
*10/10/64*  
*10/10/64*  
*10/10/64*

CLASSIFICATION TO	CLASSIFICATION FROM AND SOURCE	DATE
	SECRET	10/10/64
	CLASSIFICATION	
	SECRET	

To: Station

Area:

Subj.: PEQ EXPENSES FOR PERIOD 1 April, 1968 ..  1969.

Since December, 1964, when writer moved into his own home, he was not aware that receipts for utilities etc. would be necessary. As a consequence, the attached are not complete, but they are all that writer has been able to find.

1. Electricity: Receipts are complete.
2. Gas: Receipts are complete from Jan., 1969 to date. The 1968 receipts were destroyed, but the average consumption was the same.
3. Water: In writer's "colonia" there are no water meters. The cost of water, garbage collection, street lighting and cleaning etc. is included in a monthly quota which is paid to the Association of Colonias. The quota was raised in  1969 from 75.00 to 200.00 pesos per month.
4. Fuel Oil: Writer found only one receipt during the period in question. Two more are attached to indicate the monthly expense.
5. Firewood: Writer has contracted with an Indian with two burros to deliver wood twice each month. Each delivery is 56.00. The Indian is illiterate and receipts are not feasible.

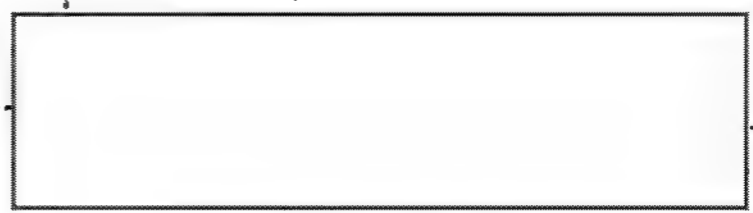
STATE OF TEXAS, COUNTY OF ...

(GENERAL RETURN)

MONTH	AMOUNT PAID	AMOUNT RECEIVED	NET AMOUNT	PERCENTAGE
April 1968	740.00	75.00	665.00	112.00
May		75.00	75.00	112.00
June	1088.50	75.00	1013.50	112.00
July		75.00	75.00	112.00
August	935.00	75.00	860.00	112.00
Sept		75.00	75.00	112.00
Oct	1002.00	75.00	927.00	112.00
Nov		75.00	75.00	112.00
Dec	1036.75	75.00	961.75	112.00
Jan 1969		75.00	75.00	112.00
Feb	1302.55	75.00	1227.55	112.00
Mar		75.00	75.00	112.00
Apr	1048.05	75.00	973.05	112.00
May		75.00	75.00	112.00
June	1800.90	75.00	1725.90	112.00
July		75.00	75.00	112.00
Aug	1005.35	75.00	930.35	112.00
Sept		75.00	75.00	112.00
Oct		75.00	75.00	112.00

I CERTIFY THAT THE AMOUNTS CLAIMED ... EXPENSES OF MAINTAINING MY LIVING QUARTERS: THAT I HAVE NOT BEEN, NOR WILL I BE, ENDEAVORED FROM OTHER SOURCES ... AND ADJUSTMENTS, IF ANY, ARE MADE AND CORRECT IN ALL PARTICULARS. MY GROSS RENT INCOME IS ... I REQUEST ... NUMBER OF DEPENDENTS LIVING WITH ME ... NUMBER OF DEPENDENTS AWAY FROM HOME ...

(X)



RELEASED NOTE

ATTACH ALL RECEIPTS ...



... of the purchase price of the quarters shall be based on the purchase price of the quarters as reported on the SF-1190 (Form 1190) and (b) (7) shall have normal rates for quarters as determined by Section 113 of the Standardized Regulations (Government of the United States of America). These are the only rates of interest...

... in the case of quarters purchased by an employee, the purchase price shall be based on the purchase price of the quarters as reported on the SF-1190 (Form 1190) and (b) (7) shall have normal rates for quarters as determined by Section 113 of the Standardized Regulations (Government of the United States of America). These are the only rates of interest...

... in the case of quarters purchased by an employee, the purchase price shall be based on the purchase price of the quarters as reported on the SF-1190 (Form 1190) and (b) (7) shall have normal rates for quarters as determined by Section 113 of the Standardized Regulations (Government of the United States of America). These are the only rates of interest...

... in the case of quarters purchased by an employee, the purchase price shall be based on the purchase price of the quarters as reported on the SF-1190 (Form 1190) and (b) (7) shall have normal rates for quarters as determined by Section 113 of the Standardized Regulations (Government of the United States of America). These are the only rates of interest...

3/31/68  
7/5/68

### PERSONALLY-OWNED QUARTERS

Because of the number of inquiries received regarding personally-owned quarters, the following memorandum which has been sent to a number of posts may be useful as a guide to our policy on the subject:

When an employee occupies personally owned quarters his SF-1190 should show in Section 21 (5) the initial purchase price as shown by the deed. Section 21 (6) (7) and (8) should show annual rates for utilities as authorized by Section 132.5 of the Standardized Regulations (Government Civilians, Foreign Areas). These are the only items of cost to be considered.

When the quarters allowance system provided for reimbursement for quarters costs within a predetermined maximum, the regulations provided that the allowance for personally owned quarters should not exceed 10 percent of the purchase price, converted to dollars at the exchange rate available at the time of purchase, plus allowable utilities. The 10 percent of purchase price was ample to take care of taxes, depreciation, repairs, interest on investment, and amortization of the costs within a reasonable period of time by U. S. standards. Only light, fuel, and water could be added in arriving at the allowance.

Under the current quarters allowance system, it is expected that the flat rate will be paid unless the authorizing officer believes it necessary to reduce the payment under Section 134.2 of the Standardized Regulations. The employee in personally owned quarters would be treated the same as any other (except that he cannot receive advance payment of quarters allowances under Section 113 of the Standardized Regulations). This makes unnecessary a special rate for personally owned quarters. The requirement to report the purchase price on SF-1190 is to provide the authorizing officer additional information to be considered, together with any other pertinent local circumstances, in deciding whether reduction of the allowance is necessary and, if so, how much. Only the utilities costs are to be considered in addition to the purchase price except in those rare instances where land rent is involved. Because of varying conditions between posts and individuals, it was not considered advisable to specify any certain percentage of the purchase price that should be considered.

In addition to the information on the SF-1190, the authorizing officer should consider local circumstances, which vary greatly from post to post, in deciding whether the occupant of personally owned quarters should be treated any differently than the employee in rented quarters and receiving the flat rate allowance.

O/ALS:   
9/5/67

TO: [Redacted]  
FROM: FINANCE  
SUBJECT: 21.9%  
DATE: 23 DECEMBER 1969

MESSAGE FORM  
TOTAL COPIES: 14

**SECRET**

ROUTING AND/OR INITIALS - SIGN BY		
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SECRETARIAT/DISSEMINATION  INDEX  NO INDEX  RETURN TO \_\_\_\_\_ BRANCH  FILE RID  
 FILE IN CS FILE NO. \_\_\_\_\_

REF: **CF2** FILE VII. **WHS DDP AAPP**

(classification) (date and time filed) (elite) (piece)  
 (reference number)

**SECRET**

CITE DIRECTOR

[Redacted]

06 16 14z JAN 70

1. [Redacted] FLAT RATE TAX ASSESSMENT INCREASED FROM **000507**  
 21.9% PLUS SURTAX TO 22.9% PLUS SURTAX EFFECTIVE 14 DECEMBER 1969 FOR TAX  
 YEAR 1970.

2. NET DUE [Redacted] EACH PAY PERIOD WILL BE \$1,263.26. SEE STATEMENT OF  
 EARNINGS AND DEDUCTIONS FOR BREAKDOWN.

END OF MESSAGE

7 JAN 1970

[Redacted]

[Redacted]

[Redacted]

[Redacted]

C/HR/SS

C/HR/BF-L/

C/CSTO

ISSUING OFFICER

COORDINATING OFFICERS

**SECRET**

GROUP 1  
Excluded from automatic  
downgrading and  
declassification

AUTHENTICATING OFFICER

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BY: _____ AT: _____			REPRODUCTION OF THIS COPY PROHIBITED	3	7
ORDER BY: <u>SS</u> PER _____			INDEX: <input type="checkbox"/> YES <input type="checkbox"/> NO	4	8
ACTION UNIT		CLASSIFY TO CS FILE NO. _____	KREP TO CS FILE NO. _____		
ACTION NO. <u>906</u>		<input type="checkbox"/> FILE RD <input type="checkbox"/> RETURN TO _____ BRANCH _____	FILE, YR <u>WPH8</u>		

SECRET 112300Z SEP 69 CITE [ ] 1370

DIRECTOR

11 SEP 69 [ ] 2617  
M

DTEARN

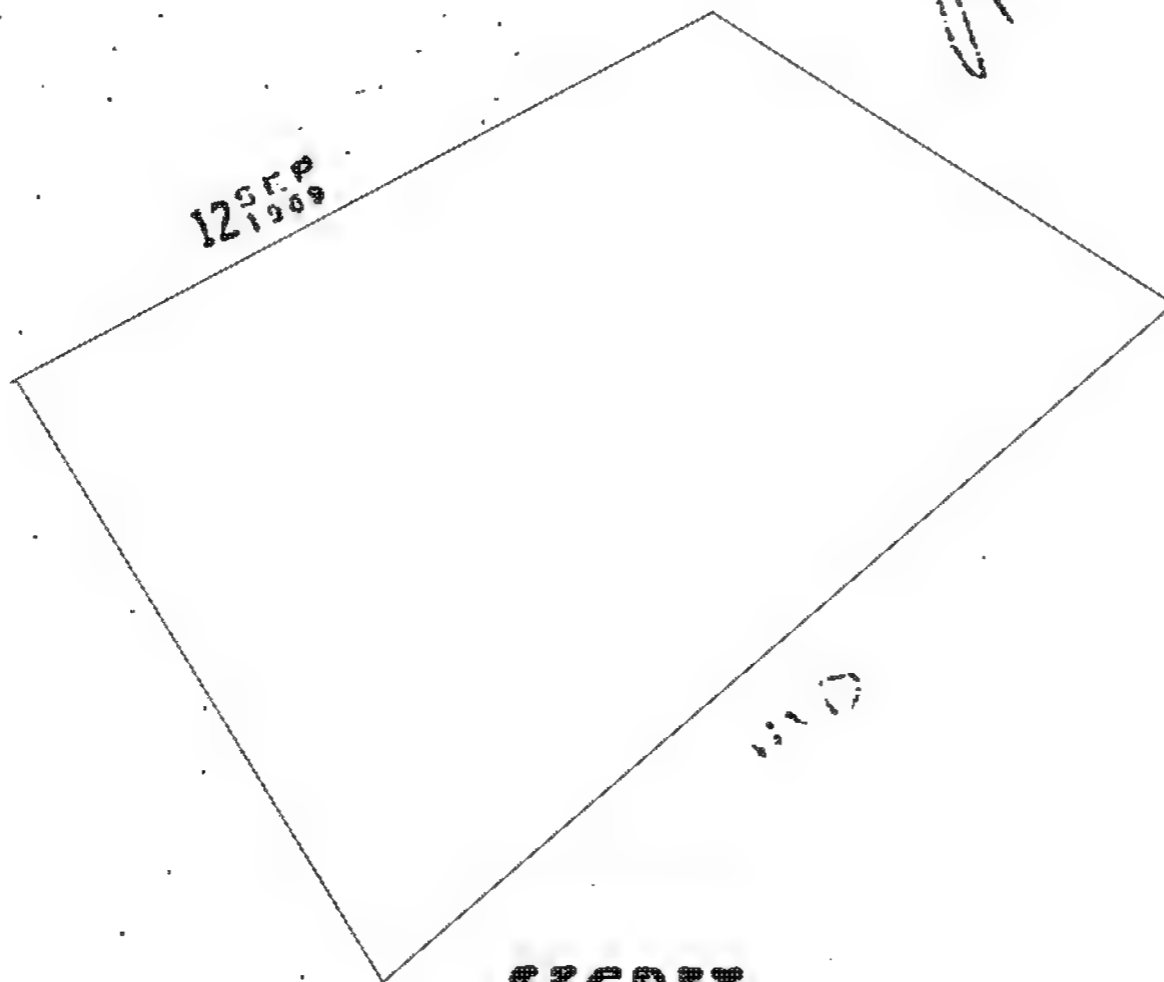
REF HMMS-6543

1. PLEASE ADVISE NAME AND ADDRESS OF ALLOTTEE BANK WHERE [ ] CHECK WOULD BE DEPOSITED PER REF.
2. IF CHECK NOT YET SENT, [ ] REQUESTS THAT WE PAY LOCALLY.
3. PLS ADVISE.
4. FILE: 52-S-91/2.

SECRET

*Case Agent*

*Ruth*



SECRET



G: [ ]  
IT: FINANCE  
: 2125  
TE: 12 SEPTEMBER 1969

MESSAGE FORM TOTAL COPIES. 12  
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BLE SECRETARIAT DISSEMINATION  
46 PER [ ]  
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 FILE IN CB FILE NO. [ ]

NR: OF 2 INFO FILE. VR. WH J

(classification) (date and time filed) (office) (pic)

**SECRET**

[ ]

17 22 04z SEP 69

CITE DIRECTOR 38732  
7 7

EF: [ ] 1370\*\* ([ ] 42617)

12 SEP 69

1. TAX ASSESSMENT CHANGE EFFECTIVE 14 JULY 1969 INCREASES NET PAID BY STATION TO [ ] IN PAY PERIOD 24 AUGUST - 20 SEPTEMBER 1969 PAY AND T/A TO HEADQUARTERS THE SUM OF \$1,355.99. NET DUE [ ] WILL BE \$1,295.24 EACH PAY PERIOD THEREAFTER. SEE STATEMENT OF EARNINGS AND DEDUCTIONS FOR BREAKDOWN.

2. [ ] ALSO DUE \$729.40 FOR 1968 TAX REFUND. PLEASE PAY IN FIELD AND T/A TO HZADQUARTERS.

END OF MESSAGE

\*\*SUBJECT REQUESTS LOCAL PAYMENT

[ ]

C/WH/

[ ]

COORDINATING OFFICERS

[ ]

C/C&TD

RELEASE OFFICER

**SECRET**

GROUP 1 Excluded from automatic downgrading and declassification

Authenticating Office

REPRODUCTION BY OTHER THAN THE ISSUING OFFICE IS PROHIBITED.

FORM 8-69

SECRET

DATE:


CTC No. \_\_\_\_\_

MEMORANDUM FOR: Director of Finance  
ATTENTION: Chief, Compensation and Tax Division  
VIA: Chief, Contract Personnel Division  
SUBJECT: Tax Assessment for \_\_\_\_\_

1. A flat rate covert tax assessment of this individual's gross, taxable Agency entitlements has been approved by the Covert Tax Committee as indicated below. An acknowledged letter of tax instruction  is  will be forwarded.

<u>Tax Assessment Rate</u>	<u>Effective Date</u>
----------------------------	-----------------------

2. Other payroll factors pertinent to this Covert Tax Committee tax assessment action are as follows:

  
Approval Chief, CPD

\_\_\_\_\_  
Secretary, Covert Tax Committee

100 7049

SECRET

11 9 211  
3 - CPD

SECRET

Mr. [redacted]

Dear Sir: [redacted]

Reference is made to your contract with the United States Government, as represented by the Contracting Officer, effective 30 October 1960.

The purpose of this amendment is to formally record your official designation as a participant in the retirement and disability system of this organization, effective 24 August 1965. Your contributions into the Retirement and Disability Fund will be deducted by this organization as of that date. The regulations governing this retirement system, gives the individual the right to appeal such a determination if he deems the designation adverse to his best interest. In order that this technical requirement may be satisfied, you are hereby notified of your right to appeal. An appeal with reasons therefor must be received in this organization within thirty (30) days from the date of your acknowledgment of this contract amendment.

Effective close of business 23 August 1965 all contractual reference to Civil Service Retirement and your contributions thereto is deleted.

Social Security contributions required by virtue of [redacted] will not be reimbursed you by this organization.

All other terms and conditions of this contract remain in full force and effect.

APPROVED:

[redacted]

BY [redacted] Contracting Officer

SECRET

MEMORANDUM FOR: Chief, Contract Personnel Division

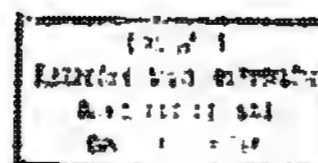
SUBJECT : Designation of [redacted] as a  
Participant in the CIA Retirement and  
Disability System

1. It is requested that the contract of [redacted] be amended to officially record his designation as a participant in the CIA Retirement and Disability System effective 24 August 1969.
2. This contract amendment will serve as [redacted] official notification of his designation as a participant.

[redacted]

Robert S. Wattles  
Director of Personnel

SECRET





MESSAGE PAPER  
MCA 14582

SECRET

1	2	3	4	5	6	7	8	9	10

DATE: 7 JULY 1969

ABLE SECRETARIAT DISSEMINATION

INDEX     DESTROY     RETURN TO \_\_\_\_\_ BRANCH     PER BID  
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ONP: DF-2     BID COPY

INFO: FILE, VB WH-E

(classification)

(date and time filed)

(elite)

(para)

SECRET

CITE DIRECTOR

MEXICO CITY

09 17 53z JUL 69

49031 7

PAY RAISE EFFECTIVE 13 JULY 1969 INCREASED NET PAID  
 BY STATION TO [REDACTED] IN PAY PERIOD 29 JUNE -  
 26 JULY 1969 PAY AND T/A TO HEADQUARTERS THE SUM OF \$1,199.98.  
 NET DUE [REDACTED] WILL BE \$1,254.74 EACH PAY PERIOD THEREAFTER.  
 SEE STATEMENT OF EARNINGS AND DEDUCTIONS FOR BREAKDOWN.

END OF MESSAGE

10/16  
10/200

WH/1  
WH/CONT

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

C/WH/SS

[REDACTED]

COORDINATING OFFICER

C/CONT

ISSUING OFFICER

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SECURITY

AUTHORIZED OFFICER

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SECRET

19 JUN 1969

MEMORANDUM FOR: Chief, Audit Staff

VIA : SSA/DDS

SUBJECT :

REFERENCES :

A. Audit Staff Memo, 17 March 1969,  
Subject: Clarification of [redacted]

B. WHD Memo, 12 May 1968, Same Subject

1. Reference A indicated that since October 1961, Career Agent [redacted]

Reference B indicated that [redacted] had been requested to forward information in relation to Reference A.

2. Attached is a copy of the certification by [redacted]

[redacted]  
William V. Broe  
Chief  
Eastern Hemisphere Division

DDP/WH/Contracts:WSMencham:ad (9 June 1969)

Distribution: Orig & 1 - Addressee  
1 - SSA/DDS  
1 - WH/DAF  
1 - WH/1  
2 - WH/Contracts  
1 - OF/C&TD/SAAS

SECRET

(U.S. GOVERNMENT PRINTING OFFICE: 1964 O - 3160)

### FORMATION AND DESIGNATION OF PARTICIPANT CLEARANCE LEVEL AND QUALIFYING SERVICE

STATE OF ILLINOIS

1. NAME (Last, First, Middle Initial) [Redacted] 2. SOCIAL SECURITY NUMBER [Redacted] 3. DATE OF BIRTH [Redacted] 4. GRADE OR POSITION [Redacted]

5. EMPLOYER'S OFFICE OF ASSIGNMENT [Redacted]

6. EMPLOYER'S OFFICE OF ASSIGNMENT (City, State, Zip) [Redacted]

7. EMPLOYER'S OFFICE OF ASSIGNMENT (City, State, Zip) [Redacted]

#### SECTION 2 PERFORMANCE OF QUALIFYING SERVICE

1. Has this employee completed any qualifying service?  YES  NO. If "Yes", list periods of such service below.

BEGINNING DATE (Month/Year)	OCCUPATIONAL TITLE	LOCATION WHERE SERVICE PERFORMED (City, County or State)	PERIOD				TOTAL TIME (DAYS)
			PCS	TDY	MONTHS	DAYS	
[Redacted]	Operations Officer	Merico City	2				

2. Is this employee currently performing qualifying service?  YES  NO. If "Yes", complete the following:

BEGIN DATE	END DATE	OCCUPATIONAL TITLE	LOCATION	PCS	TDY	MONTHS	DAYS

3. If employee was assigned in the United States during any period of qualifying service listed or performing out those conditions which meet the requirements of QUALIFYING SERVICE. Describe his duties below.

[Redacted]

JUN 1968

4. Is this employee currently on official orders for a PCS assignment requiring the performance of qualifying service?  YES  NO. If "Yes", attach a certification to this effect.

5. CERTIFICATION - The information furnished above has been verified against official Agency records. Where no official record was available, a supporting statement is attached.

6. APPROVING OFFICIAL: [Redacted] 7. SIGNATURE: [Redacted] 8. DATE: [Redacted]

Continued on Reverse Side

SECRET

STATE'S SERVICE AGREEMENT

SECTION C

(TO BE COMPLETED BY CAREER SERVICE REPRESENTATIVE ONLY)

- Form 201, Service Agreement, is attached.
- Because of temporary absence of the nominee, Form 201, Service Agreement, will be forwarded at a later date.
- (1) Nominee has over 15 years of Agency service or (2) nominee cannot be readily contacted to sign a Service Agreement. The signed "Application for Membership in the Career Staff of the CIA" on file in the nominee's Official Personnel Folder should be accepted as evidence of Form 201, Service Agreement.
- Nominee's executed and signed "Application for Membership in the Career Staff of the CIA" is NOT filed in his Official Personnel Folder. Form 201, Service Agreement, will be requested from the field upon notification that the CDS Retirement Board has recommended approval of his nomination.

SECTION D

RECOMMENDATION OF HEAD OF CAREER SERVICE

1. Based on his career assignment and past and prospective performance of qualifying service, this employee is recommended for designation as a participant in the CIA RETIREMENT AND DISABILITY SYSTEM. He is serving in a career field which normally requires the performance of qualifying service as an integral part of a career in that field.

2. TYPED NAME AND TITLE	3. SIGNATURE OF HEAD OF CAREER SERVICE	4. DATE
-------------------------	--	---------

SECTION E

RECOMMENDATION OF CIA RETIREMENT BOARD

1. The record of this employee has been reviewed and the CIA RETIREMENT BOARD has recommended on (DATE)

- be designated as a participant in the CIA RETIREMENT AND DISABILITY SYSTEM
- NOT be designated as a participant

2. TYPED NAME AND TITLE	3. SIGNATURE	4. DATE
-------------------------	--------------	---------

SECTION F

DETERMINATION BY DIRECTOR OF PERSONNEL

1. In accordance with Resolution 20-50, this employee is  DESIGNATED  NOT designated a participant in the CIA Retirement and Disability System.

2. SIGNATURE OF DIRECTOR OF PERSONNEL	3. DATE
---------------------------------------	---------

SECTION G

ADDITIONAL INFORMATION

I certify that the information in Section D is correct to the best of my knowledge.

--

SECRET



DISPATCH ~~SECRET~~ SECRET

PROCESSING ACTION

TO Chief, WH Division

XX

MAILED FOR INDEXING  
NO INDEXING PROVIDED  
ONLY QUALIFIED DESK  
CAN JUDGE INDEXING

INFO.

FROM Chief of Station, Mexico City

INDEXED

SUBJECT [Redacted] - Agent Evaluation

ACTION

ACTION REQUIRED: For Your Information

REFERENCES : A. HMMA-32877, 28 August 1967  
B. DIRECTOR-99663

1. In accordance with the request made in Reference B, the following is an up-dated Agent Evaluation on [Redacted] Career Agent and outside Case Officer for the [Redacted] Project. This evaluation should be considered in conjunction with Reference A, which is still valid and more extensive.

2. [Redacted] continues to perform as the Outside Case Officer for the [Redacted] Project in a professional and efficient manner.

[Redacted]

Continued.....

Distribution:  
Orig and 2 - Chief, WHD

CLASSIFICATION

HMMA-37320

10 June 1969

~~SECRET~~ SECRET

201-287227

[Redacted]

4. [Redacted] writes well and has improved considerably in providing information he obtains from his contacts in written form. Usually, the reports he submits need little editing in order to be processed for dissemination.

[Redacted]

[Redacted]

Based upon the Regular Fitness Report system, this Officer could be rated as STRONG in judging his performance.

[Redacted]

8. [Redacted] was shown this evaluation in draft form.

[Redacted]

TO: [redacted]  
FROM: WH/Contracts  
INFO: 4460  
DATE: 4 June 1969

MESSAGE FORM  
TOTAL COPIES:

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1	6
2	8
3	7
4	8

ABLE SECRETARIAT DISSEMINATION  
 INDEX  NO INDEX  RETURN TO \_\_\_\_\_ BRANCH  FILE RID  
 FILE IN CS FILE NO. \_\_\_\_\_

INFO: WH 8  
FILE NO. 012 CILA CSPS

(classification) (date and time filed) (office) (date)

**SECRET/RYBAT**

05 20 45z JUN 69

CITE DIRECTOR 08720

MEXICO CITY

ADMIN CONTRACTS

REF: MEXICO CITY 0421 (IN 68828)

1. APPROVE [redacted] **CAREER AGENT** CONTINUING IN [redacted] STATUS UNTIL 31 OCTOBER 1970.
2. PROCESSING REQUEST FOR [redacted] ACCEPTANCE INTO WOFIRM RETIREMENT PROGRAM WITH RETIREMENT DATE EFFECTIVE 31 OCT 70. WILL ADVISE.
3. FILE: 201-287227

END OF MESSAGE

WH COMMENT: [redacted]

COORD: C/WH/1 [redacted]

[redacted]

WILLIAM V. BROOK  
C/WH

Mr. [redacted]

[redacted]

WILLIAM S. KENNEDY  
C/WH/CONTRACTS

COORDINATING OFFICERS

**SECRET**

GROUP 1  
Excluded from automatic  
downgrading and  
declassification

AUTHENTICATING  
OFFICER

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COPY NO.



CABLE SECRETARIAT DISSEMINATION CLASSIFIED MESSAGE TOTAL COPIES ROUTING ENDORSE INITIALS - SEEN BY

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DISSEM BY: 12 PER: 0

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FILE RID  REF. TO \_\_\_\_\_ BRANCH  DESTROY  S/O

INFO FILE NR. clm 2, clm 3, D/P

PRECEDENCE

451

SECRET 041610Z JUNE 69 CITE MEXICO CITY 0486 4 JUN 69 IN 73313

PRIORITY DIRECTOR

RYBAT ADMIN PERS

REF: MEXICO CITY 0421 (W68828)

REQUEST ANSWER REFERENCE BY COB 6 JUNE AS  NEEDS TO BE ABLE TO MAKE JOB COMMITMENTS TO PROSPECTIVE EMPLOYER.

SECRET

5 JUN 69

*gm*

*Assessment*

*6/5/69*

*Ref. Mexico*

*6/2/69*

*gm*

SECRET



CABLE SECRETARIAT DISSEMINATION  
PERSON/UNIT NOTIFIED

CLASSIFIED MESSAGE

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728

SECRET 290032Z MAY 69 CITE MEXICO CITY 0421

29 MAY 69 IN 68828

DIRECTOR

RYBAT ADMIN-PERS

REFS: A. CONVERSATIONS COS MEXICO CITY HAD WITH HQS REPS 26-27 MAY

B. HMMT 9712

C. HMMT 9753

1. CONCERNING [ ] REFERENCE B HAD AS ATTACHMENTS

2. REFERENCE C DATED 28 MAY 1969 HAS FOLLOWING ATTACHMENTS:

A. "SERVICE AGREEMENT" FORM SIGNED BY [ ]

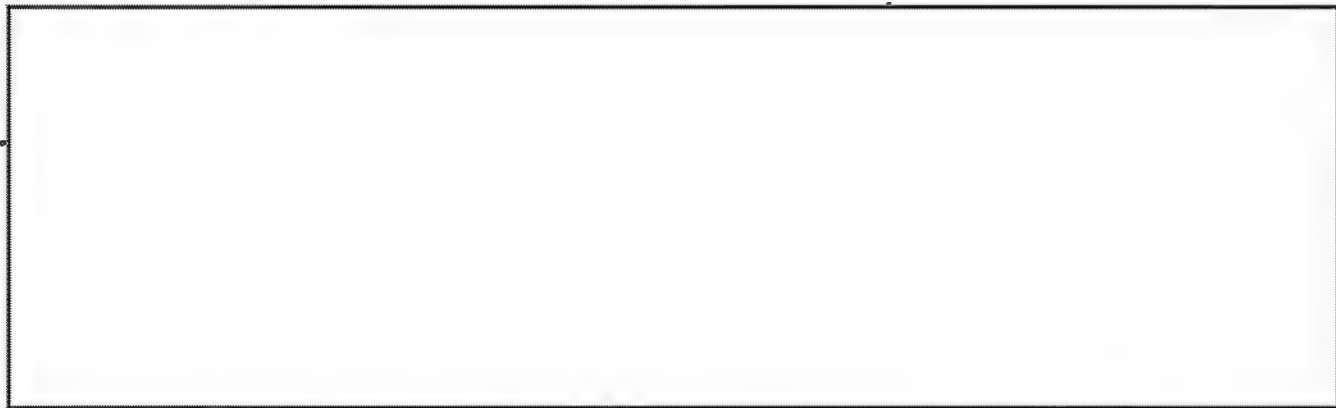
AND B. MEMORANDUM FROM [ ] REQUESTING EFFECTIVE DATE OF HIS RETIREMENT BE 31 OCTOBER 1970 (IN ORDER TO GIVE NEW COS TIME TO BUILD RELATIONSHIPS

[ ] TEN YEARS OF SERVICE IN WOFIRM AND MAKE [ ]

ELIGIBLE FOR WOFIRM RETIREMENT).

3. REQUEST CABLED REPLY SINCE IF [ ] TO BE RETIRED EFFECTIVE 30 JUNE 1969 HE MUST FIRM UP OTHER EMPLOYMENT.

SECRET



SECRET

DISPATCH

SECRET/RYBAT

PROCESSING ACTION

TO: Chief, WH Division

XX

MARKED FOR INDEXING

NO INDEXING REQUIRED

ONLY QUALIFIED DESK  
CAN JUDGE INDEXING

INFO:

FROM: Chief of Station, Mexico City

SUBJECT: [redacted] - Retirement

MEMORANDUM

ACTION REQUIRED - REFERENCES

Reference: HMMT-9712 dated 16 May 1969

1. Reference is made to conversations COS, Mexico City, had at Headquarters on 26 May and 27 May 1969 concerning the postponement of the effective date of retirement of [redacted] until 31 October 1970 in order:

- a). To enable [redacted] to acquire eligibility for WOFIRM retirement; and,
- b). To give the new COS, Mexico City, time to build up relationships with [redacted]

2. Headquarters suggested that:

- a). [redacted] sign the regular "Service Agreement" form by which he requests that he become a member of the WOFIRM "Organization Retirement and Disability System"; and, that
- b). [redacted] write a memorandum requesting that his date of retirement be postponed from 30 June 1969 until 31 October 1970.

3. These two forms are attached, in the original and one copy each.

4. It is requested that, after receipt and study of the attachments and the attachments sent with reference, Headquarters cable Mexico City and advise whether or not [redacted] is now to be assured that his retirement date is 31 October 1970.

Attachments: Herewith  
Distribution:  
3 - C/WID w/atts.

CROSS REFERENCE TO

DISPATCH SYMBOL AND NUMBER

HMMT-9753

DATE

28 May 1969

CLASSIFICATION

SECRET/RYBAT

NOT THE NUMBER

CABLE SECRETARIAT DISSEMINATION  
PERSON/UNIT NOTIFIED

CLASSIFIED MESSAGE

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cf/US/AG of case 2 of case

SECRET 130120Z MAY 69 CITE MEXICO CITY 0200

DIRECTOR

RYBAT ADMIN

<sup>608</sup>  
13 MAY 69 14 5660R

REFS: A. DIRECTOR 99663

B. MEXICO CITY 0023 (17 53312)

1. AT TIME PROJECT  SUBMITTED FOR RENEWAL IT NOT KNOWN THAT  RETIRING AS OF 30 JUNE 69. IT STATION'S OPINION THAT IF  LEAVE SIMULTANEOUSLY (1 JULY 69) PROBERT WILL LACK TIME TO BUILD-UP RELATIONSHIP WHICH  HAS HAD FOR  AND  FOR  YEARS WITH THIS

[Redacted]

2. FELL  DEPARTURE CHANGES PICTURE SUFFICIENTLY TO WARRANT AMENDMENT TO  PROJECT TO ALLOW FOR RETENTION

**SECRET**

CABLE SECRETARIAT DISSEMINATION	CLASSIFIED MESSAGE	TOTAL COPIES	ROUTING AND/OR INITIALS - SEEN BY	
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	INFO: _____			
	FILE NR. _____			

PAGE 2 MEXICO CITY 0200 S E C R E T

3. ON OTHER HAND, STATION CONCERNED WITH TOTAL COSTS OF PROJECT. REQUEST HEADQUARTERS ADVISE STATION IF IT POSSIBLE TO AMEND [ ] CONTRACT WHICH WOULD KEEP HIM AS CAREER AGENT, BUT AT SALARY IN HAND (AFTER RETIREMENT, FEGLI, TAX ETC.) OF ABOUT \$15,000.00 PER ANNUM. POV ALLOWANCE OF 3600 PER ANNUM AND NO ADDITIONAL BENEFITS, BUT WITH RIGHT ACCEPT OTHER PART-TIME EMPLOYMENT.

4. IF ABOVE POSSIBLE, WILL DISCUSS WITH [ ]

5. PLS ADVISE BY CABLE.

S E C R E T

SECRET



SECRET

100

MEMORANDUM FOR: Chief, Audit Staff

SUBJECT : [REDACTED]

REFERENCE : Audit Staff Memo, Dated 17 March 1969.  
Subject: Clarification of [REDACTED]  
Status of Career Agent, [REDACTED]

[REDACTED]

2. The Mexico City Station has been requested to:

[REDACTED]

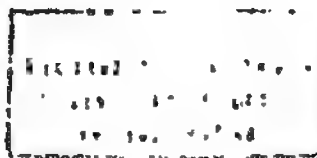
b. If reports for previous years not readily available, [REDACTED] is to prepare and provide the Station for transmittal within a reasonable period.

[REDACTED]

3. Upon receipt from Mexico of the requested information, the Division will take appropriate action.

William V. Broe  
Chief  
Western Hemisphere Division

Distribution:  
Orig. & 1 - C/Audit Staff  
1 - SSA/LDS  
1 - OP/CPD  
1 - O/Fin  
1 - O/IG



S E C R E T

28 May 1969

MEMORANDUM

SUBJECT :  - Request for Retirement

1. I herewith request that the effective date of my retirement be set as of 31 October 1970 instead of 30 June 1969.
2. This request is based primarily upon my desire to complete ten years of service in the Agency as is required by law in order to be eligible for Agency Retirement instead of being retired under Civil Services Statutes.
3. Secondly, however, I believe that by remaining in my present position until 31 October 1970 I can assure
4. I should appreciate a reply as soon as possible, since if my proposal is not accepted, I shall plan to accept other employment on 1 July 1969.

S E C R E T

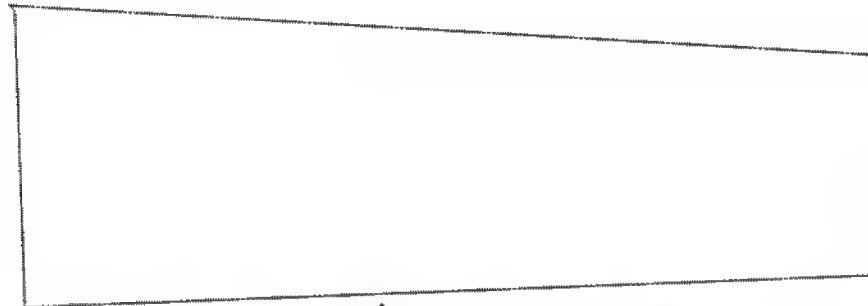
SECRET

SERVICE AGREEMENT

I understand that in order to qualify for designation as a participant in the Organization Retirement and Disability System, an employee must have signed a written obligation to serve anywhere and at any time according to the needs of the Organization in addition to meeting other specified criteria.

I hereby declare my intent to comply with this requirement as a condition to my being considered for designation as a participant in the Organization Retirement and Disability System.

In making this declaration, it is understood that the Organization will consider my particular capabilities, interests, and personal circumstances.



28 May, 1969  
Date

SECRET

**DISPATCH**

CLASSIFICATION  
**S E C R E T**  
RYBAT

PROCESSING ACTION

TO  
Chief, WH Division

XX

MARKED FOR INDEXING

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ONLY QUALIFIED DESK  
CAN JUDGE INDEXING

INFO.

FROM

Chief of Station, Mexico City

MIKROFILM

SUBJECT

ADMIN/PERS [redacted] - Forwarding of Documents

ACTION REQUIRED - REFERENCES

**ACTION REQUIRED:** For Your Information

**REFERENCES:** A. DIRECTOR-99663  
B. HMNT-9686

1. In compliance with Reference A, forwarded herewith are the following:

a. Para 4c - Copy of Station memorandum to [redacted]

b. Para 6a - [redacted]

[redacted] statement requested by paragraph 4c of Reference A was forwarded to Headquarters by Reference B.

2. As requested by paragraph 5b of Reference A, [redacted] completed Form SF-144 is forwarded Under Separate Cover.

**Attachments:**

- 1 - Station memo, h/w
- 2 - [redacted] Certification, h/w
- 3 - SF-144, U.S.C.

**Distribution:**

Orig and 1/ - Chief, WHD, w/atts 1, 2, 3

HMNT-9719

**S E C R E T**  
RYBAT

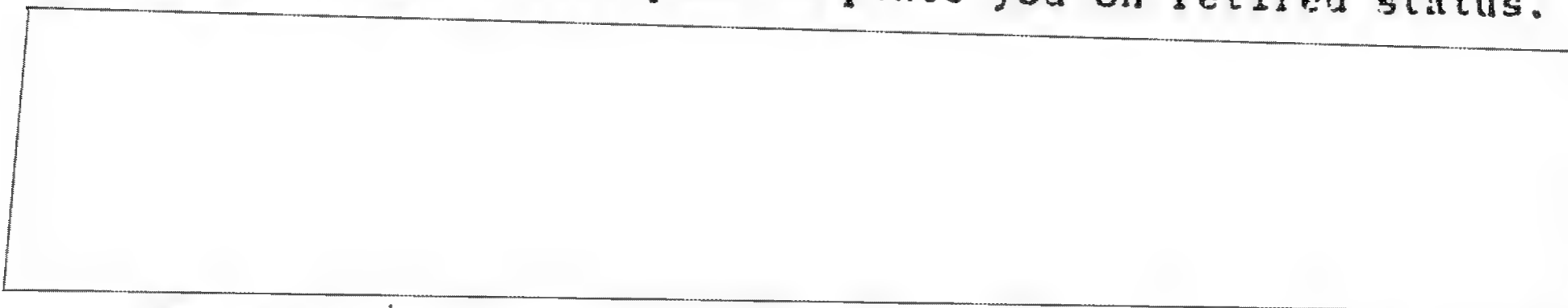
16 May 1969



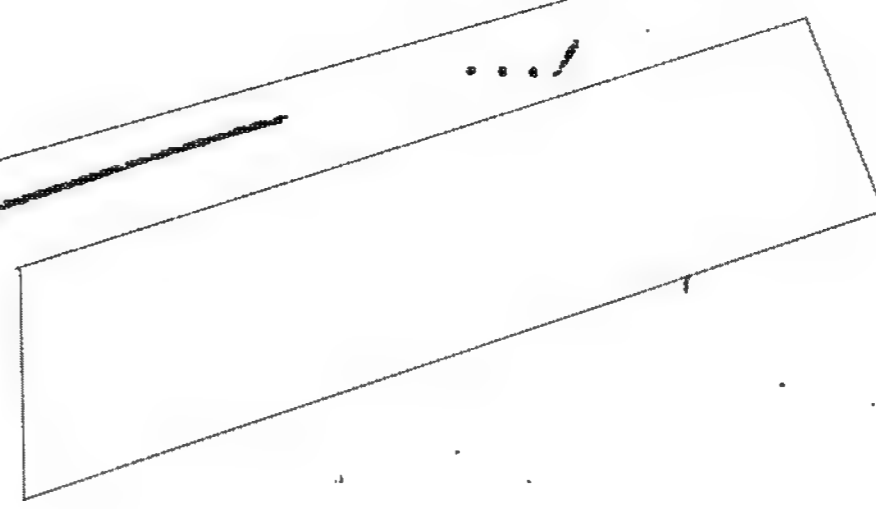
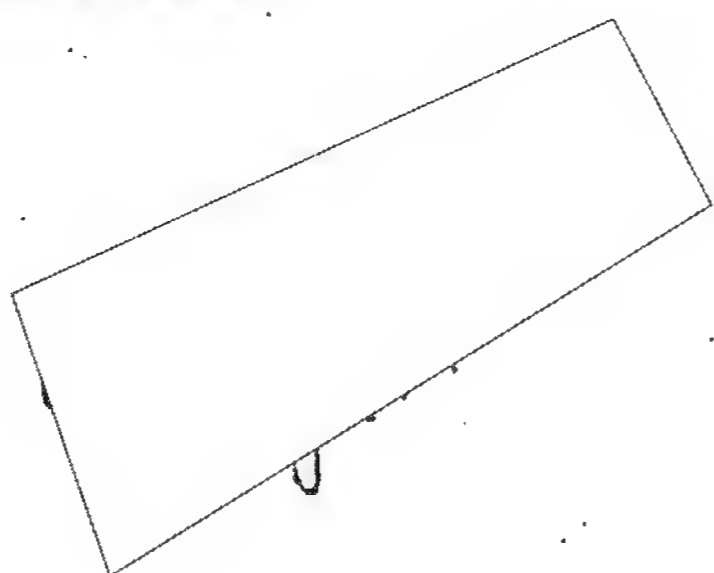
7 April 1969

SUBJECT: Retirement

1. Reference is made to our conversations concerning the possibility of your retirement from our service.
2. I discussed this matter, along with all other personnel matters, while in Washington in March 1969; and the authorities indicated that they would like your retirement to become effective on 30 June 1969.
3. For your information, a drive is on to have officers over fifty years of age take advantage of the early retirement program, in order to:
  - a. Allow younger officers to move into active operational assignments;
  - b. Reduce expenses, by getting rid of the higher ranking (older) officers;and
  - c. Put the early retirement program into effective use and make it customary for fifty year old officers to retire.
4. In order to carry out your retirement, I would appreciate it if you would submit your letter confirming that you are in accord with this plan to place you on retired status.



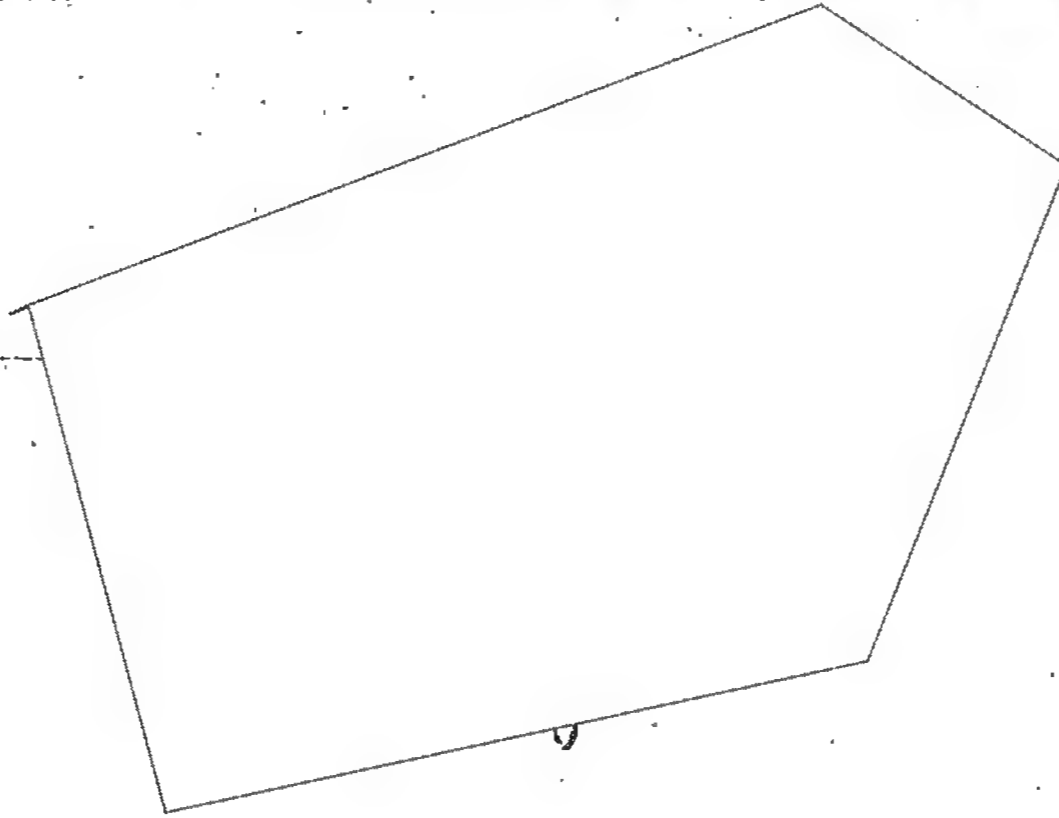
6. I regret that you will be unable to take home leave at Government expense; but regulations prohibit the payment of home leave expenses for persons within two years of effective retirement date.



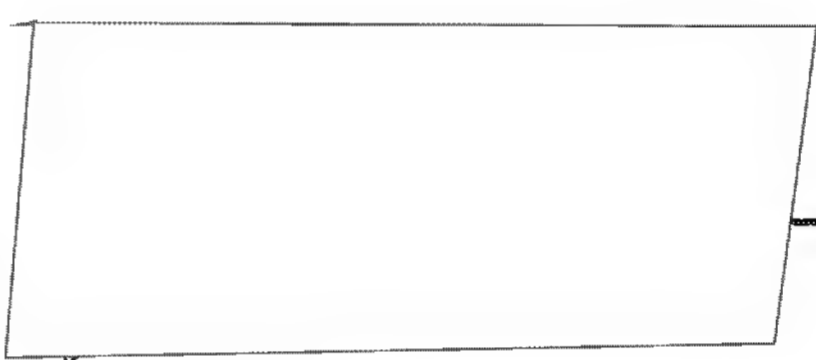
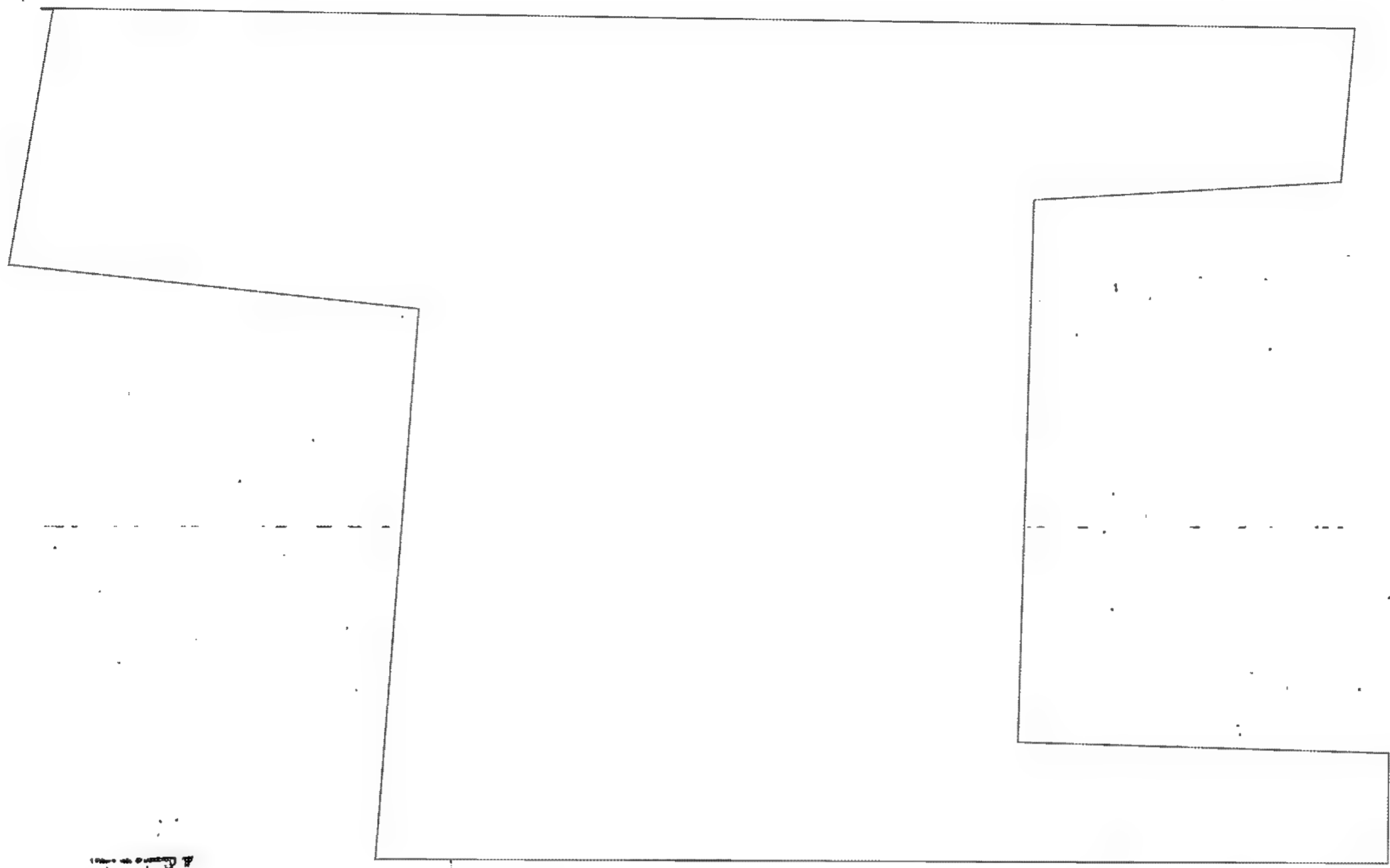
7. The amount of your annual annuity, the pay allowable for your accumulated annual leave and other data relative to your retirement will be discussed in memoranda to follow.

8. I am in the same "boat" with you on several of the above items, if that is of any comfort.

9. Please sign this memorandum and return it to me.



CERTIFICATION



13 May, 1969.  
(DATE)

CABLE SECRETARIAT DISSEMINATION

PERSON/UNIT NOTIFIED

CI

FIELD MESSAGE

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*# 295 CP/ISO of C, CP/CI-2 of JOT*  
*CP/INT/SEC, CP/CI-2, CP/CI-3*

SECRET 130120Z MAY 69 CITE MEXICO CITY 0200

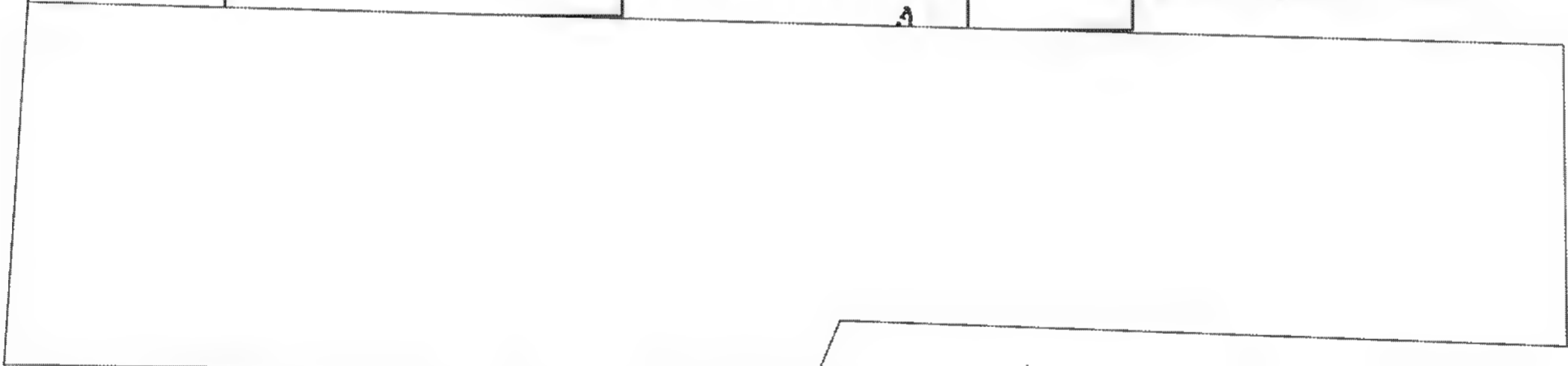
DIRECTOR

RYBAT ADMIN

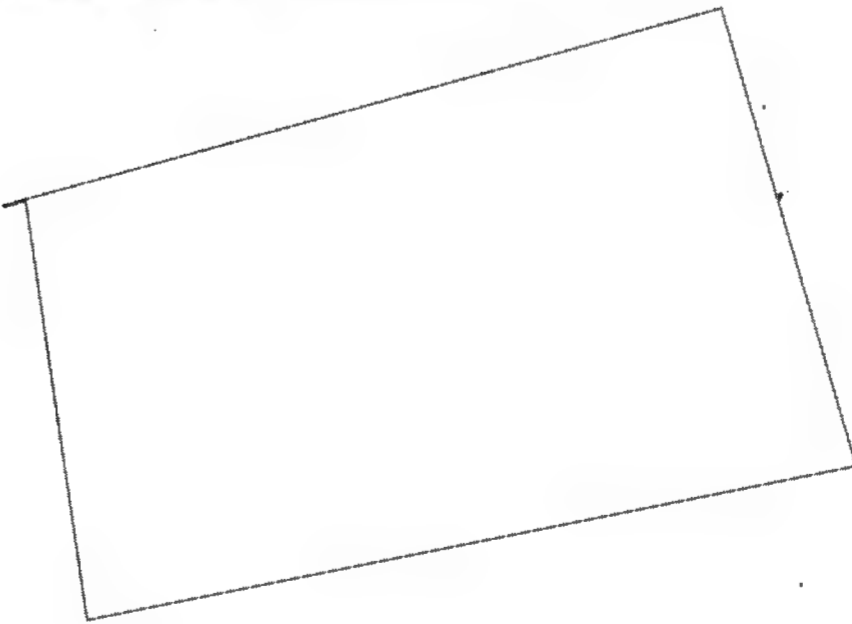
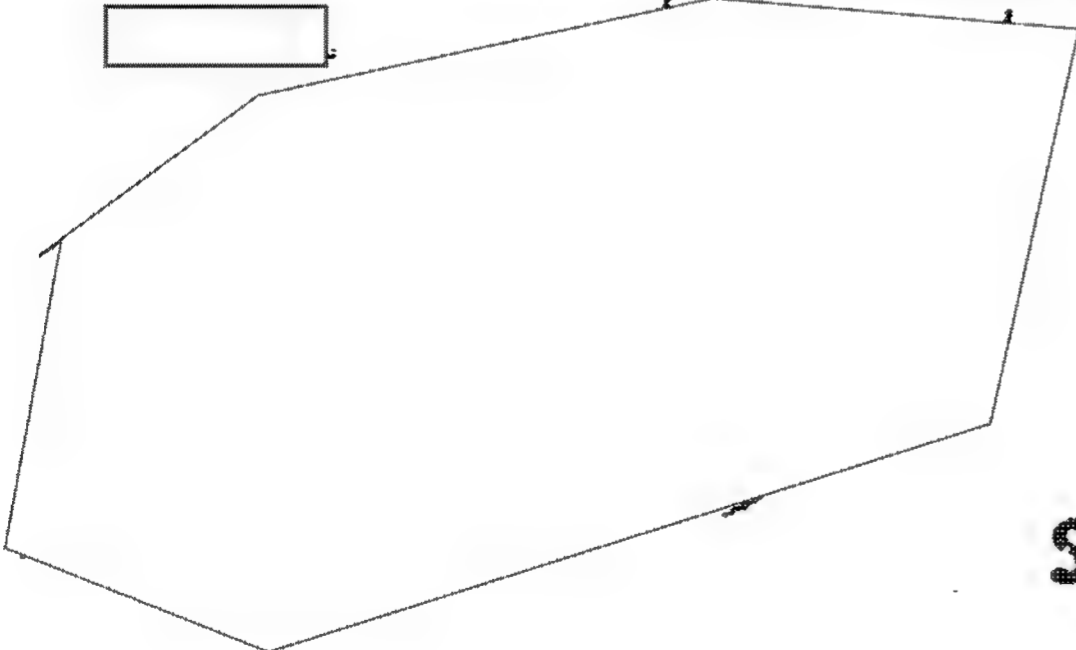
REFS: A. DIRECTOR 90663

B. MEXICO CITY 0023 (17 53312)

1. AT TIME PROJECT  SUBMITTED FOR RENEWAL IT NOT KNOWN THAT  RETIRING AS OF 30 JUNE 69. IT STATION'S OPINION THAT IF  LEAVE SIMULTANEOUSLY (1 JULY 69), PROBERT WILL LACK TIME TO BUILD-UP RELATIONSHIP WHICH  HAS HAD FOR  AND CURTIS FOR  YEARS WITH THIS



2. FEEL  DEPARTURE CHANGES PICTURE SUFFICIENTLY TO WARRANT AMENDMENT TO  PROJECT TO ALLOW FOR RETENTION



**SECRET**

608  
13 MAY 69 14 56 60R



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PAGE 2 MEXICO CITY 0200 S E C R E T

3. ON OTHER HAND, STATION CONCERNED WITH TOTAL COSTS OF PROJECT. REQUEST HEADQUARTERS ADVISE STATION IF IT POSSIBLE TO AMEND [ ] CONTRACT WHICH WOULD KEEP HIM AS CAREER AGENT, BUT AT SALARY IN HAND (AFTER RETIREMENT, FEGLI, TAX ETC.) OF ABOUT \$15,000.00 PER ANNUM. POV ALLOWANCE OF \$600 PER ANNUM AND NO ADDITIONAL BENEFITS, BUT WITH RIGHT ACCEPT OTHER PART-TIME EMPLOYMENT.

4. IF ABOVE POSSIBLE, WILL DISCUSS WITH [ ]

5. PLS ADVISE BY CABLE.

*May 13 - Per Russell*

S E C R E T

Currently GS-15<sup>6</sup> .23,075 (After paid in field)

<del>Current pay</del>	GRAS	\$1,774.40	(After paid in field)
Retirement		115.34	
Tax		456.75	
FEGLI		14.30	
Optical		12.00	
Hosp.		18.78	
Cont. Life		12.00	
Total Deducts		639.17	
	Net	\$1,145.23	X 13 pay grade
		\$14,887.99	

SECRET

TO: Ranehan/ [ ]  
FROM: WH/Contracts  
: 4460  
RE: 7 May 1969

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TOTAL COPIES: 10  
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UPI: WH8    FILE NO. 2052    FILE VR. CPS2, CPS5, OP2, JF, CIA, MPS/BC

(classification) **SECRET/RYBAT**

(date and time filed) **07 19 44Z MAY 69**

(reference number) **CITE DIRECTOR 99663**

**PRIORITY MEXICO CITY**

**ADMIN CONTRACTS**

- REFS: A. MEXICO CITY 0023 (IN 47116) RYBAT  
 B. HMMA-36678  
 C. DIRECTOR 84074 RYBAT

1. IN VIEW OF SERVICE PERFORMED BY [ ] IN THE EARLY 1960'S  
 AND HIS ASSISTANCE IN [ ]

[ ] AS STATION WILL

RECOGNIZE, REF A WHICH FOLLOWED REF B (THE PROJECT RENEWAL WHICH  
 [ ] IN MEXICO) AND FACT HQS HAS  
 NO OTHER CONTRACTUAL REQUIREMENT FOR HIS SERVICES IN MEXICO LIMITS  
 POSSIBLE SOLUTIONS. AT PRESENT THERE APPEARS TWO COURSES OF ACTION  
 OPEN:

- A. TRANSFER ELSEWHERE AS A CAREER AGENT; OR  
 B. "DISCONTINUED SERVICE RETIREMENT" AS NOTED IN REF C SINCE  
 [ ] DOES NOT QUALIFY FOR WOFIRM RETIREMENT UNTIL OCTOBER 1970.

(CONTINUED)

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FILE, VR.

(classification)

(date and time filed)

(letter) (pages)  
(reference number)

SECRET/RYPAT

CITE DIRECTOR

99663

PRIORITY MEXICO CITY

PAGE 2

7 7

2. HQS BELIEVES IT BEST FOR WOFIRM AND STATION TO NOW COME TO AN AMICABLE PARTING OF THE WAY AND THEREFORE REQUESTS [ ] FRANK APPRAISAL OF WHAT EFFECT THE INVOLUNTARY AND POSSIBLY DISGRUNTLED RETIREMENT [ ] WOULD HAVE ON JOHN A. PROBERT'S FUTURE RELATIONSHIPS



3. HQS ALSO FEELS THAT THE DECISION REGARDING [ ] SHOULD BE MADE PRIOR TO THE ARRIVAL OF PROBERT AND ALL NECESSARY STEPS BE TAKEN TO EXPEDITE THIS. ACCORDINGLY, [ ] COMMENTS AND RECOMMENDATIONS WILL BE MOST APPRECIATED.

4. IN EVENT [ ] ELECTS TRANSFER AS CAREER AGENT ELSEWHERE HQS NEEDS FOLLOWING:

A. HAVE [ ] COMPLETE FRQ SOONEST FOR TRANSMITTAL HQS. REASSIGNMENT PREFERENCES TO BE CABLED.

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(date) \_\_\_\_\_  
(reference number)

(page)

**PRIORITY MEXICO CITY**

**PAGE 3**

**CITE DIRECTOR 99663**

B. IN ANY EVENT REQUEST COMPLETE FITNESS REPORT FOR PAST YEAR ON [ ] HAVE HIM SIGN AND FORWARD HQS. SOONEST. CABLE TRANSMITTAL NUMBER.

C. REQUEST STATION FWD COPY MEMO OF 7 APRIL TO [ ] WITH [ ] MEMO OF 24 APRIL.

5. IN EVENT [ ] PREFERS TO RETIRE NOW RATHER THAN BE CONSIDERED FOR REASSIGNMENT, THE ONLY METHOD IS THROUGH "DISCONTINUED SERVICE" ON BASIS JOB ABOLISHMENT.

A. RELATED REGULATIONS PROVIDE AN EMPLOYEE WHO IS INVOLUNTARILY SEPARATED IS ENTITLED TO AN IMMEDIATE ANNUITY WHEN, REGARDLESS OF AGE, HAS COMPLETED 25 YEARS OF CREDITABLE SERVICE.

B. REQUEST [ ] COMMENTS AND, IN ANY EVENT, COMPLETE SF-144 "STATEMENT OF PRIOR FEDERAL SERVICE AND MILITARY SERVICE" FOR TRANSMITTAL HQS ASAP.

C. ACCRUED ANNUAL LEAVE NOT A FACTOR IN COMPUTING RETIREMENT AS INDIVIDUAL RECEIVES LUMP SUM PAYMENT FOR CURRENT BALANCE OR

(CONTINUED)

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COORDINATING OFFICES

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(classification)  
**SECRET/RYBAT**

(date and time filed)

(office) (page)  
(reference number)

CITE DIRECTOR **99663**

PRIORITY MEXICO CITY

PAGE 4

CARRYOVER AT BEGINNING CURRENT LEAVE YEAR, WHICHEVER LESSER. AVAILABLE RECORDS INDICATE [ ] CARRYOVER INTO 1969 WAS 560 HOURS.

D. ELIGIBILITY FOR HOME LEAVE CONTINGENT ON REASSIGNMENT.

[ ]  
A. REQUEST REPORTS FOR 1968 BE FORWARDED WITHOUT DELAY AND CABLE TRANSMITTAL NUMBER.

B. IF REPORTS FOR PREVIOUS YEARS NOT READILY AVAILABLE, REQUEST [ ] PREPARE AND PROVIDE STATION FOR TRANSMITTAL HQS WITHIN REASONABLE PERIOD.

END OF MESSAGE

ISSUING OFFICE

RECEIVING OFFICE

**SECRET**

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TOTAL COPIES:

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ABLE SECRETARIAT DISSEMINATION

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  NO INDEX   
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 FILE IN CS FILE NO. \_\_\_\_\_

DNF:

FILE, VR.

(classification)

(date and time filed)

(initials) (page)  
reference number)

**SECRET/RYBAT**

CITE DIRECTOR **9966.3**

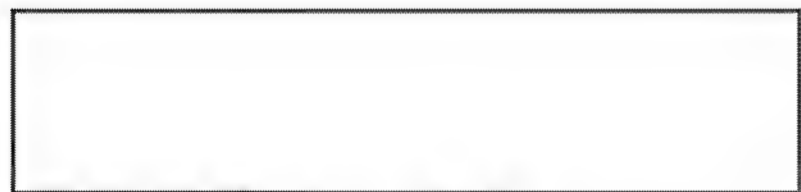
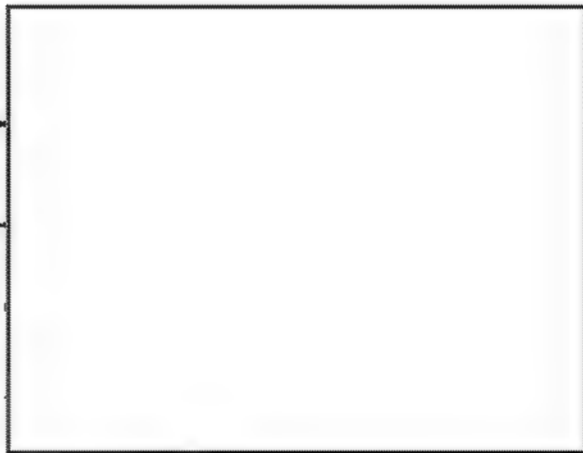
PRIORITY MEXICO CITY

PAGE 5

7 7

- WH COMMENTS:
- A. Attached
  - B. Submitted Project Renewal

COORD: CSAP  
D/OP  
C/WH/S  
C/WH/1



WILLIAM V. BROE  
C/NHD

RELEASING OFFICER



WILLIAM S. WENEHAN  
C. NH. CONTRACTS

COORDINATING OFFICERS

**SECRET**

**SECRET**  
Excluded from automatic  
downgrading and  
declassification

AUTHENTICATING  
OFFICER

REPRODUCTION BY OTHER THAN THE ISSUING OFFICE IS PROHIBITED.

COPY NO.

SECRET

MEMORANDUM FOR: Chief, Audit Staff

SUBJECT : [REDACTED]

REFERENCE : Audit Staff Memo, Dated 17 March 1969.  
Subject: Clarification of [REDACTED]  
Status of Career Agent, [REDACTED]

[REDACTED]

2. The Mexico City Station has been requested to:

[REDACTED]

b. If reports for previous years not readily available, [REDACTED] is to prepare and provide the Station for transmittal within a reasonable period.

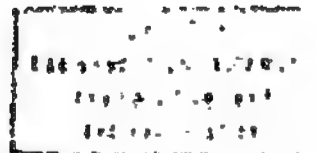
[REDACTED]

3. Upon receipt from Mexico of the requested information, the Division will take appropriate action,

William V. Broe  
Chief  
Western Hemisphere Division

Distribution:

Orig. & 1 - C/Audit Staff  
1 - SAA/PDS  
1 - CF/CPD  
1 - O/PIB  
1 - O/IC  
1 - [REDACTED]  
1 - [REDACTED]



WSRonehan  
WH/Contracts  
4460  
2 May 1969

S E C R E T

SECRET/RVBAT

PRIORITY  
MEXICO CITY

ADMIN CONTRACTS

REFS: A. MEXICO CITY 0023 (IN 47116)

B. HMMA-36678

1. UNFORTUNATELY HQS ASSUMED ON RECEIPT OF REF B THAT [ ] QUALIFIED FOR RETIREMENT UNDER THE WOFIRM RETIREMENT AND DISABILITY SYSTEM. HOWEVER, AFTER A CAREFUL REVIEW IT WAS NOTED THAT HE DOES NOT HAVE THE REQUIRED TEN RPT TEN YEARS SERVICE WITH WOFIRM AND RETIREMENT WOULD NECESSARILY BE UNDER CIVIL SERVICE. [ ], AS CITED PARA 2 REF A, IS CORRECT IN THAT RETIREMENT THUS WOULD BE INVOLUNTARY. IN RETROSPECT THE STATION HAD NO AUTHORIZATION TO INFORM [ ] HE WOULD BE RETIRED EFFECTIVE 30 JUNE, UNLESS STATION MEMO TO [ ] CONCERNING HIS RETIREMENT WAS IN CONTEXT TO THE ABOLISHMENT OF HIS POSITION WITH THE REDUCTION OF THE [ ] PROJECT AND SINCE THE STATION HAD NO OTHER REQUIREMENT FOR HIS SERVICES HE MIGHT PREFER CONSIDER "DISCONTINUED SERVICE RETIREMENT" RATHER THAN TRANSFER ELSEWHERE AS A CAREER AGENT. REQUEST STATION FORWARD COPY MEMO OF 7 APRIL TO [ ] WITH [ ] MEMO OF 24 APRIL.

(CONTINUED)



SECRET

SECRET/RYPAT

PRIORITY MEXICO CITY PAGE 2

2. IN VIEW REFS, UNABLE TO UNDERSTAND WHY OR WHERE [ ]  
COULD BE USED AS STATION SUGGESTS IN PARA 3 REF A AS [ ]  
WHICH APPEARS CONTRADICTORY TO NO REQUIREMENT FOR SERVICES AS CAREER  
AGENT.

3. AS STATION HAS NO APPARENT JOB COMMENSURATE WITH [ ]  
GRADE LEVEL AND EXPERIENCE AND IN VIEW HIS [ ] HQS  
THEREFORE CONSIDERING [ ] FOR REASSIGNMENT.

A. REQUEST STATION CONTACT [ ] AND HAVE HIM COMPLETE  
FRQ SOONEST FOR TRANSMITTAL HQS. REASSIGNMENT PREFERENCES TO BE  
CABLED.

B. REQUEST STATION COMPLETE FITNESS REPORT FOR PAST YEAR  
ON [ ], HAVE HIM SIGN AND FORWARD HQS SOONEST. CABLE TRANSMITTAL  
NUMBER.

[ ]

A. REQUEST REPORTS FOR 1968 BE FORWARDED WITHOUT DELAY AND  
CABLE TRANSMITTAL NUMBER.

(CONTINUED)

S E C R E T

SECRET/RYBAT

PRIORITY MEXICO CITY

PAGE 3

B. IF REPORTS FOR PREVIOUS YEARS NOT READILY AVAILABLE, REQUEST  PREPARE AND PROVIDE STATION FOR TRANSMITTAL HQS WITHIN REASONABLE PERIOD.

5. REQUEST ADVISE :

A. ALTHOUGH AGREE THAT SHOULD HE WANT TO RETIRE, THE ONLY METHOD IS THROUGH "DISCONTINUED SERVICE" ROUTE CONSIDERING HE MAY PREFER RETIREMENT TO REASSIGNMENT. REQUEST HIS COMMENTS AND, IN ANY EVENT, COMPLETE SF-144 "STATEMENT OF PRIOR FEDERAL SERVICE" FOR TRANSMITTAL HQS ASAP.

B. ACCRUED ANNUAL LEAVE NOT A FACTOR IN COMPUTING RETIREMENT AS INDIVIDUAL RECEIVES LUMP SUM PAYMENT FOR CURRENT BALANCE OR CARRYOVER AT BEGINNING OF LEAVE YEAR WHICHEVER LESSER. AVAILABLE RECORDS

(CONTINUED)

SECRET

SECRET/RVBAT

PRIORITY MEXICO CITY PAGE 4

INDICATE  HAD CARRYOVER OF 560 HOURS.

END OF MESSAGES

WH COMMENTS: A. Attached  
B. Submitted Project Renewal

COORD:

C/WH/I \_\_\_\_\_

CSAP \_\_\_\_\_

D/OP \_\_\_\_\_

C/WH/SB \_\_\_\_\_

WILLIAM V. BROE  
C/WH/D

WILLIAM S. RENEHAN  
C/WH/CONTRACTS

# DISPATCH

CLASSIFICATION

**S E C R E T**  
RYBAT

PROCESSING ACTION

TO

Chief, WH Division

XX

MARKED FOR INDEXING

NO INDEXING REQUIRED

ONLY QUALIFIED DESK

CAN JUDGE INDEXING

FROM

Chief of Station, Mexico City

RESPONDER

SUBJECT

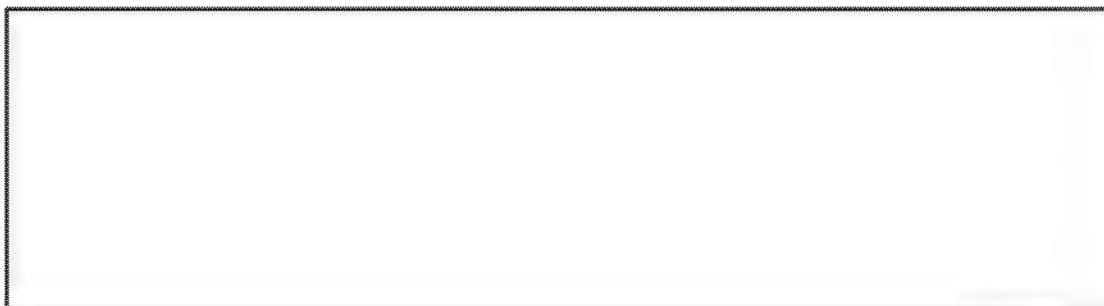
Retirement

ACTION REQUIRED - REFERENCES

**ACTION REQUIRED:** For Your Information

**REFERENCE :** MEXICO CITY-0023, 29 April 1969

Forwarded herewith in original and a signed carbon  
is the 24 April 1969 memorandum written by [redacted]  
[redacted] and mentioned in Reference.



**Attachment:**

As stated, h/w

**Distribution:**

Orig and 2 - Chief, WHD, w/att

CLASSIFICATION TO

DISPATCH SYMBOL AND NUMBER

HMMT-9686

30 April 1969

**S E C R E T**  
RYBAT

POSTAL SYMBOL

201-287227



México, D.F.

24 April, 1969

SUBJECT: Involuntary Retirement

1. A desk officer from Headquarters visited the México City Station during mid-November, 1968. While here, the visiting officer talked with the writer for approximately one hour regarding the operation of the [ ] project and writer's plans for the future. The following points were discussed:

(a) The fact that the project was considered to be an important and successful one.

(b) Writer was specifically asked if he had any plans for an early retirement. Writer replied in the negative. The visiting officer indicated complete satisfaction with writer's desire to continue in the service, and noted that it would be [ ]

(c) When the visiting officer asked whether the writer had ever visited Headquarters during his career with the service, and found that he had not done so, the officer asked whether writer could arrange to visit Headquarters for a week or ten days during his next home leave, which would take place in [ ] 1969. Writer indicated that he would be most pleased to do so.

2. Based on the foregoing, writer made plans to proceed to the United States on home leave in [ ] 1969, to return in [ ] 1969. Since such matters cannot be handled on short notice, writer has already rented a house in San Francisco, California for the period in question.

3. This is where matters stood, when, on 7 April, last, writer was advised that he would be retired, effective 30 June, 1969, in accordance with various changes of policy. He was also asked to confirm in writing that he is in accord with the plan to place him on retired status as of 30 June, next.

4. While the reasoning behind what appears to be a complete reversal of policy, vis-a-vis the writer, may be crystal clear to the responsible officials at Headquarters, writer is at a complete loss to understand.

For the writer to indicate his agreement with a plan which appears to him to be arbitrary, short-sighted and irrational, would be completely out of character for a person who has spent almost thirty years in the intelligence field, and has a justifiable pride in his status as a professional intelligence officer. As a professional, writer also realizes when the handwriting, however illegible it might be, is on the wall, and, that if the decision has already been made to retire him involuntarily, then retired he will be --- involuntarily. Little as it may matter, writer desires to emphasize that nothing in this memorandum should be construed to indicate writer's personal accord or approval.

5. According to writer's records, as of 30 June, next, he will have completed the following government service:

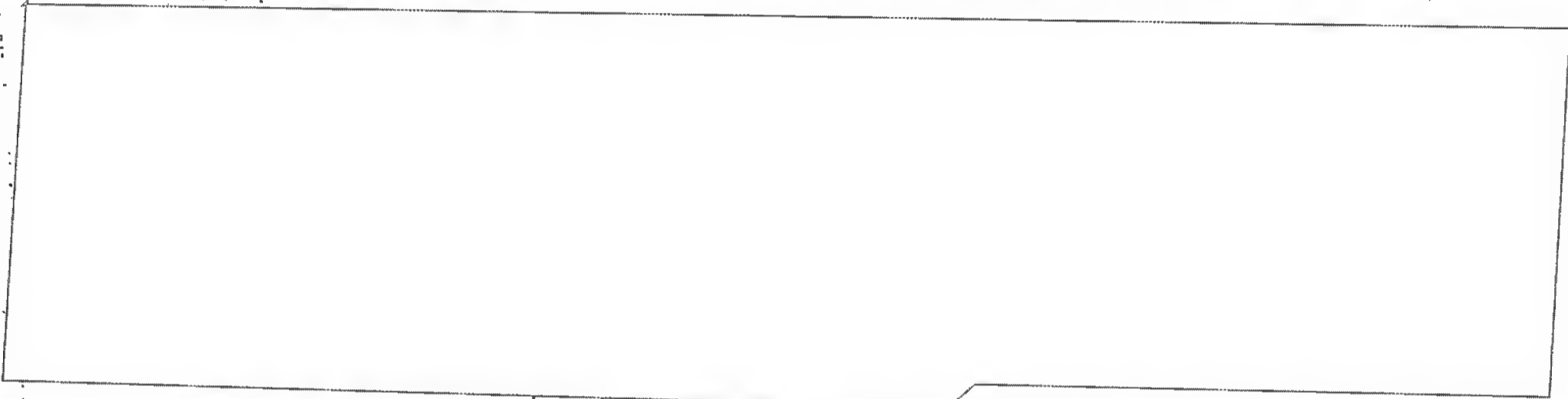
	<u>Yrs.</u>	<u>Mos.</u>	<u>Days</u>
(a) Military: 2nd. Lt., 30th U.S. Infantry; Presidio, San Francisco, 26 Oct., 1939 to 31 July, 1940.....	9		6
(b) Special Agent, 12 Aug., 1940 to 31 October, 1960.....	20	2	18
(c) Career Agent, 1 Nov., 1960 to 30 June, 1969.....	8	8	
(d) Accumulated A/L as of 30 June, 1969, - 656 hrs. ....		<u>3</u>	<u>22</u>
Total Service .....	29	11	16

Writer desires to complete thirty years' service, and requests that the effective date for his involuntary retirement be set accordingly.

6. Home Leave: While writer readily understands the rationale of a ruling preventing the taking of home leave at government expense within two years of voluntary retirement, he does not see that the interests of fairness, justice or decency are being served in attempting to apply the same ruling to writer's involuntary retirement. As a matter of possible historical interest, writer desires to point out that, when he joined the service in 1960, he voluntarily gave up the home leave which he had earned with the (3 years). Writer has

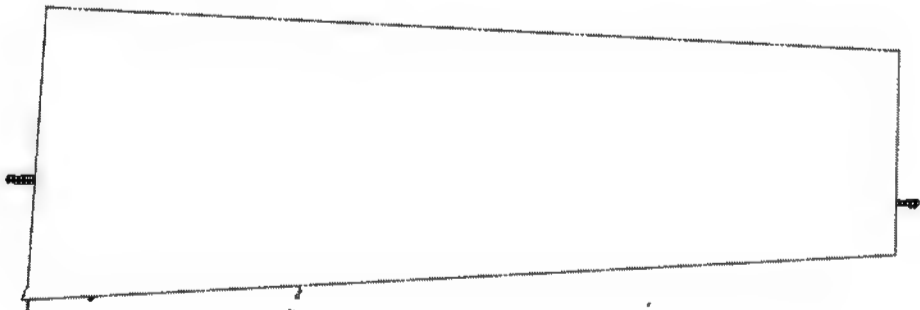


taken home leave in 1962, 1964 and 1966, in accordance with regulations. In line with what appeared to be Agency policy as of November, 1968, writer has made plans for home leave from [redacted] 1969. Writer feels most strongly that he and his family should be allowed to take this leave at government expense.



8. In conclusion, writer wishes to state that he has thoroughly enjoyed his association with the Agency during the past nine years, and is proud of his part in the accomplishments of [redacted]. Owing to the nature of writer's position, his personal contacts have been largely limited to the personnel [redacted]. The writer has the highest professional and personal regard for the Chief of Station, with whom he has been privileged to serve, as well as the highly competent case officers who have worked with writer on the project.

It is a source of great satisfaction and pride to the writer to have known and worked with a truly great American, Mr. Allen W. Dulles, whom the "San Francisco Chronicle" (generally a hostile critic of the Agency) described posthumously as "...The most creative, powerful and eminent U.S. intelligence officer of modern times". And, as one's career comes to a close, the words of President Nixon, in describing Mr. Dulles' great contribution to his country, have a very particular significance: "...In the nature of his task, his achievements were known to only a few. But, because of him, the world is a safer place today".



George F. Munro

CS-1516

21469

(DATE)

1471

SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM

UNCLASSIFIED CONFIDENTIAL SECRET

### OFFICIAL ROUTING SLIP

TO	NAME AND ADDRESS	DATE	INITIALS
1	NY		
2	C/CPD		
3			
4			
5			
6			

<input type="checkbox"/> ACTION	<input type="checkbox"/> DIRECT REPLY	<input type="checkbox"/> PREPARE REPLY
<input type="checkbox"/> APPROVAL	<input type="checkbox"/> DISPATCH	<input type="checkbox"/> RECOMMENDATION
<input type="checkbox"/> COMMENT	<input type="checkbox"/> FILE	<input type="checkbox"/> RETURN
<input type="checkbox"/> CONCURRENCE	<input type="checkbox"/> INFORMATION	<input type="checkbox"/> SIGNATURE

Remarks:

According to [redacted], this is not as big a problem as it appears. [redacted] alleges that COS could have handled better. [redacted] is on top of it and will let us know if anything serious develops. [redacted]

*Don't wait to hear further*

**SECRET**

SEND HERE TO RETURN TO SENDER

FROM NAME ADDRESS AND PHONE NO

DATE

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237



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5		10

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*C/WH-S*  RID COPY

*266* *D/OP, chief C/MPs/BG*

*C/FE-2, C/CS-2*

SECRET 291907Z APR 69 CITE MEXICO CITY 0023

DIRECTOR  
RYSAT ADMIN PERS  
REF RRNA-36678

23 APR 69 IN 47116  
4

- AS INDICATED IN REFERENCE AND DISCUSSED BY THE COS DURING HIS RECENT VISIT TO HEADQUARTERS, STATION PLANNED ASK [REDACTED] CAREER AGENT AND OUTSIDE CASE OFFICER FOR [REDACTED] PROJECT, TO RETIRE FROM GOVERNMENT SERVICE EFFECTIVE 30 JUNE 69. THIS WAS DONE IN WRITING ON 7 APRIL 69.
- [REDACTED] HAS WRITTEN MEMORANDUM DATED 24 APRIL 69 IN WHICH HE INDICATES THAT HE DOES NOT DESIRE TO RETIRE AND THAT ANY ACTION ALONG THESE LINES SHOULD BE CONSIDERED "INVOLUNTARY" ON HIS PART. [REDACTED] ALSO INDICATED THAT WITH ACCRUED ANNUAL LEAVE HE WILL LACK ABOUT MONTH IN COMPLETING FULL 30 YEARS SERVICE AS OF 30 JUNE AND ASKED THAT HE BE KEPT ON BOARD UNTIL FULL 30 YEARS ARE COMPLETED.
- [REDACTED] REQUESTS THAT HE BE ALLOWED TO TAKE HOME LEAVE AT GOVERNMENT EXPENSE. HE INDICATED HIS UNDERSTANDING WITH REGULATION ABOUT NO HOME LEAVE WITHIN TWO YEARS OF VOLUNTARY RETIREMENT BUT SAID THAT HE CANNOT AGREE WITH THIS WHEN RETIREMENT

SECRET

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PAGE 2 MEXICO CITY 0023 S E C R E T

IS "INVOLUNTARY", THE STATION WISHES TO INDICATE THAT [ ] WAS REFUSED NORMAL HOME LEAVE DURING THE SUMMER OF 68 BECAUSE OF STUDENT PROBLEMS.

4. THE STATION REQUESTS THAT FAVORABLE CONSIDERATION BE GIVEN TO ITEMS MENTIONED IN PARAS 2 AND 3 ABOVE. PLS ADVISE.

5. [ ] HAS INDICATED HIS WILLINGNESS TO REMAIN ACTIVE ON CONTRACT BASIS. THE STATION BELIEVES THAT CONSIDERABLE BENEFIT COULD ACCURE BY RETAINING [ ]. PLS ADVISE IF HEADQUARTERS IS INTERESTED IN CONTRACTING [ ] AND CONDITIONS SO THAT THEY MAY BE DISCUSSED WITH HIM. (HE WANTS 15,000 PER ANNUM PLUS 50.00 PER MONTH FOR USE OF POV.)

6. POUCHING COPIES OF MEMORANDUM PREPARED BY [ ] WHICH IS DATED 24 APRIL 69.

7. FILES NONE.

S E C R E T

SECRET

STATEMENT OF PRIOR FEDERAL CIVILIAN AND MILITARY SERVICE

**IMPORTANT:** This form is used only to establish creditability of service, which is otherwise not verified in the Official Personnel Folder, for leave and reduction in force purposes. The employee will complete Part I and the Personnel Office Part's II and III. When this form is used as a cumulative record or the employee's affidavit is used in the absence of a verified record, it must be filed on the right side of the Official Personnel Folder.

**PART I - EMPLOYER'S STATEMENT.**

1. NAME (Last, first, initial)  Mr.  Mrs.  Miss 2. BIRTH DATE (Mo., Day, Yr.)  
 MUNRO, GEORGE F.

3. LIST THE FOLLOWING INFORMATION ABOUT ANY CLAIMED FEDERAL OR DISTRICT OF COLUMBIA SERVICE YOU HAVE HAD WHICH HAS NOT YET BEEN VERIFIED (Do not include military service.) IF ANY OF THIS SERVICE WAS PART-TIME, WAE, OR INTERMITTENT, NOTE THIS UNDER "TYPE OF APPOINTMENT."

NAME AND LOCATION OF AGENCY	FROM			TO			TYPE OF APPOINTMENT (If known)
	YEAR	MONTH	DAY	YEAR	MONTH	DAY	
<input checked="" type="checkbox"/> FEDERAL BUREAU OF INVESTIGATION CIA	40	8	22	60	10	31	SPECIAL AGENT CAREER AGENT
<i>S.C.D. 3 MOV. 3 (P.O. 11/1/60) (P.O. 11/1/60) (P.O. 11/1/60)</i>							

4. LIST PERIODS OF ANY CLAIMED ACTIVE SERVICE YOU HAVE HAD IN ANY BRANCH OF THE ARMED FORCES OF THE UNITED STATES, INCLUDING ACTIVE DUTY AS A RESERVIST, WHICH HAS NOT YET BEEN VERIFIED. (Also list Merchant Marine service, if it interrupted service shown in Item 3.)

BRANCH	FROM			TO			DISCHARGE (Hon. or Disgrace)
	YEAR	MONTH	DAY	YEAR	MONTH	DAY	
<input checked="" type="checkbox"/> US ARMY (2nd Lt., 30th U.S. Inf., Presidio, San Francisco, California)	39	10	25	40	7	31	HONORABLE

5. DURING PERIODS OF EMPLOYMENT SHOWN IN ITEM 3, DID YOU HAVE A TOTAL OF MORE THAN 6 MONTHS ABSENCE WITHOUT PAY DURING ANY ONE CALENDAR YEAR? (If YES, list following information.)  YES  NO

TYPE IF KNOWN (L.W.O.P., Furl., Susp., A.W.O.L.)	FROM			TO			TOTAL		
	YEAR	MONTH	DAY	YEAR	MONTH	DAY	YEARS	MONTHS	DAYS
<input checked="" type="checkbox"/> No									

6. DO YOU CLAIM ANY TYPE OF VETERAN PREFERENCE WHICH HAS NOT BEEN VERIFIED?  Yes  No If "Yes," check one of the following statements if it applies to you:  
 I CLAIM PREFERENCE AS THE WIFE OF A DISABLED VETERAN.  
 I CLAIM PREFERENCE AS THE MOTHER OF A DECEASED OR DISABLED VETERAN.  
 I CLAIM PREFERENCE AS THE UNREMARKED WIDOW OF A VETERAN.

7. TO BE EXECUTED BEFORE A NOTARY PUBLIC OR OTHER PERSONS AUTHORIZED TO ADMINISTER OATHS.  
 I swear (or affirm) that the above statements are true to the best of my knowledge and belief.

Date: 7.5.1969 George F. Munro  
(Signature)  
 Subscribed and sworn to (or affirmed) before me on this \_\_\_\_\_ day of \_\_\_\_\_ 19\_\_\_\_ at \_\_\_\_\_ (City) \_\_\_\_\_ (State)

SEAL

NOTE: If oath is taken before a Notary Public, the date of expiration of his Commission must be shown.



SECRET

CABLE

D R A F T #2

1 May 1969

PRIORITY MEXICO CITY

RYBAT ADMIN CONTRACTS [ ]

REFS: A. MEXICO CITY 0023 (IN 47116)  
B. HMMA-36678

1. UNLESS STATION MEMO TO [ ] CONCERNING RETIREMENT WAS IN CONTEXT THAT DUE TO REDUCTION OF [ ] PROJECT AND THUS ABOLISHMENT OF HIS POSITION AND AS NO OTHER STATION REQUIREMENT FOR HIS SERVICES, HE MIGHT PREFER CONSIDER "DISCONTINUED SERVICE RETIREMENT" RATHER THAN TRANSFER, STATION HAD ~~NOT BEEN~~ AUTHORIZED TO INFORM [ ] HE WOULD BE RETIRED EFFECTIVE 30 JUNE. [ ] DOES NOT QUALIFY FOR RETIREMENT UNDER WOFIRM RETIREMENT AND DISABILITY SYSTEM AS DOES NOT HAVE REQUIRED TEN RPT TEN YEARS SERVICE WITH ORGANIZATION AND RETIREMENT WOULD BE UNDER CIVIL SERVICE. [ ] AS CITED PARA 2 REF A, IS CORRECT IN THAT RETIREMENT WOULD BE INVOLUNTARY. REQUEST FORWARD COPY STATION MEMO OF 7 APRIL TO [ ] WITH [ ] MEMO OF 24 APRIL.

2. IN VIEW REFS, UNABLE TO UNDERSTAND WHY OR WHERE [ ] COULD BE USED AS STATION SUGGESTS IN PARA 5 REF A AS [ ] WHICH APPEARS CONTRADICTORY TO NO REQUIREMENT FOR SERVICES AS CAREER AGENT.

3. AS STATION HAS NO APPARENT JOB COMMENSURATE WITH [ ] GRADE LEVEL AND EXPERIENCE AND IN VIEW HIS LONG STAY MEXICO, HQS THEREFORE CONSIDERING [ ] FOR REASSIGNMENT.

A. REQUEST STATION CONTACT [ ] AND HAVE HIM COMPLETE FRQ SOONEST FOR TRANSMITTAL HQS. REASSIGNMENT PREFERENCES TO BE CABLED.

SECRET



SECRET

B. REQUEST STATION COMPLETE FITNESS REPORT FOR PAST YEAR ON , HAVE HIM SIGN AND FORWARD HQS SOONEST. CABLE TRANSMITTAL NUMBER.

A. REQUEST REPORTS FOR 1968 BE FORWARDED WITHOUT DELAY AND CABLE TRANSMITTAL NUMBER.

B. IF REPORTS FOR PREVIOUS YEARS NOT READILY AVAILABLE, REQUEST  PREPARE AND PROVIDE STATION FOR TRANSMITTAL HQS WITHIN REASONABLE PERIOD.

5. REQUEST ADVISE :

A. ALTHOUGH AGREE THAT SHOULD HE WANT TO RETIRE, THE ONLY METHOD IS THROUGH "DISCONTINUED SERVICE" ROUTE CONSIDERING HE MAY PREFER RETIREMENT TO REASSIGNMENT. REQUEST HIS COMMENTS AND, IN ANY EVENT, COMPLETE SF-144 "STATEMENT OF PRIOR FEDERAL SERVICE" FOR TRANSMITTAL HQS ASAP.

B. ACCRUED ANNUAL LEAVE NOT A FACTOR IN COMPUTING RETIREMENT AS INDIVIDUAL RECEIVES LUMP SUM PAYMENT FOR CURRENT BALANCE OR CARRYOVER AT BEGINNING OF LEAVE YEAR WHICHEVER LESSER. AVAILABLE RECORDS INDICATE  HAD CARRYOVER OF 560 HOURS.

SECRET

C. ELIGIBILITY FOR HOME LEAVE CONTINGENT ON REASSIGNMENT:

D. CURRENT POLICY EMPLOYMENT OF WOFIRM ANNUITANTS

PRECLUDES REEMPLOYMENT UNDER CONTRACT EXCEPT DUE TO CRITICAL REQUIREMENTS WHICH COULD NOT OTHERWISE BE FULFILLED. THIS NOT APPLICABLE MEXICO AS HQS NOT AWARE ANY SUCH REQUIREMENTS.

END OF MESSAGE

WH COMMENTS: A. Attached  
B. Submitted Project Renewal

COORD:

\_\_\_\_\_  
C/WH/I

\_\_\_\_\_  
CSPS/10

\_\_\_\_\_  
C/WH/SS

\_\_\_\_\_  
D/OP

*Route  
11/11/11  
11/11/11  
11/11/11  
11/11/11*

*11/11/11*

SECRET

SECRET

PRIORITY

D R A F T

1 May 1969

CABLE TO MEXICO CITY

RYBAT ADMIN CONTRACTS [ ]

REFS: A. MEXICO CITY 0023 (IN 47116)  
B. HMMA-36678

1. UNLESS STATION MEMO TO [ ] CONCERNING RETIREMENT WAS IN CONTEXT THAT DUE TO REDUCTION OF [ ] PROJECT AND NO OTHER STATION REQUIREMENT FOR HIS SERVICES, HE MIGHT PREFER TO RETIRE RATHER THAN TRANSFER, STATION HAD NOT BEEN AUTHORIZED TO INFORM [ ] HE WOULD BE RETIRED EFFECTIVE 30 JUNE. REQUEST FORWARD COPY STATION MEMO OF 7 APRIL WITH [ ] MEMO OF 24 APRIL.

2. IN VIEW REFS, UNABLE TO UNDERSTAND WHY OR WHERE [ ] COULD BE USED AS STATION SUGGESTS IN PARA 5 REF A AS [ ] WHICH APPEARS CONTRADICTORY TO NO REQUIREMENT FOR SERVICES AS CAREER AGENT.

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B. REQUEST STATION COMPLETE FITNESS REPORT FOR PAST YEAR ON [ ] HAVE HIM SIGN AND FORWARD HQS SOONEST. CABLE TRANSMITTAL NUMBER.

SECRET

SECRET

[Redacted]

A. REQUEST REPORTS FOR 1968 BE FORWARDED WITHOUT DELAY AND CABLE TRANSMITTAL NUMBER.

B. IF REPORTS FOR PREVIOUS YEARS NOT READILY AVAILABLE, REQUEST [Redacted] PREPARE AND PROVIDE STATION FOR TRANSMITTAL HQS WITHIN REASONABLE PERIOD.

[Redacted]

*retirement* 5. REQUEST ADVISE [Redacted] <sup>NOT THAT</sup> *Although agree that should he want to retire, the only method if through ~~involuntary~~ ~~retirement~~ ~~discontinued~~ ~~service~~ ~~unit~~ ~~but~~ ~~considering~~ ~~the~~ ~~long~~ ~~prior~~ ~~history~~ ~~of~~ ~~the~~ ~~individual~~ ~~and~~ ~~his~~ ~~standing~~ ~~with~~ ~~the~~ ~~station~~ ~~and~~ ~~in~~ ~~any~~ ~~event~~, ~~complete~~* HE NOT BEING INVOLUNTARILY RETIRED. IF HE DESIRES RETIRE, NECESSARY THAT HE SUBMIT MEMO REQUEST AND ALSO COMPLETE

SF-144 "STATEMENT OF PRIOR FEDERAL SERVICE" FOR TRANSMITTAL HQS ASAT.

B. ACCRUED ANNUAL LEAVE NOT A FACTOR IN COMPUTING RETIREMENT AS INDIVIDUAL RECEIVES LUMP SUM PAYMENT FOR CURRENT BALANCE OR CARRYOVER AT BEGINNING OF LEAVE YEAR WHICHEVER LESSER. AVAILABLE RECORDS INDICATE [Redacted] HAD CARRYOVER OF 560 HOURS.

C. ELIGIBILITY FOR HOME LEAVE CONTINGENT ON REASSIGNMENT.

D. CURRENT POLICY EMPLOYMENT OF WOFIRM ANNUITANTS PRECLUDES REEMPLOYMENT UNDER CONTRACT EXCEPT DUE TO CRITICAL REQUIREMENTS WHICH COULD NOT OTHERWISE BE FULFILLED. THIS NOT APPLICABLE MEXICO ~~DUE TO STATION REDUCTIONS~~.

END OF MESSAGE

SECRET



SECRET

- WII COMMENTS: A. Attached  
B. Submitted Project Renewal

COORD:

[Redacted]

C/WII/1

CSPS

[Redacted]

*DIPERS*

SECRET

SECRET

17 March 1969

MEMORANDUM FOR: Chief, WH Division

THROUGH : Deputy Director for Plans

SUBJECT : Clarification of [redacted]  
of Career Agent [redacted]

[redacted]

[redacted]

please notify  
this office of the results of this review.

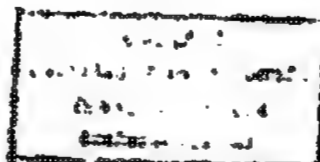
[redacted]

Chief, Audit Staff

Distribution:

- Orig. & 1 - C/WH Div
- 1 - SSA/DUS
- 1 - OP/CFD
- 1 - C/Pin
- 1 - O/IG

SECRET

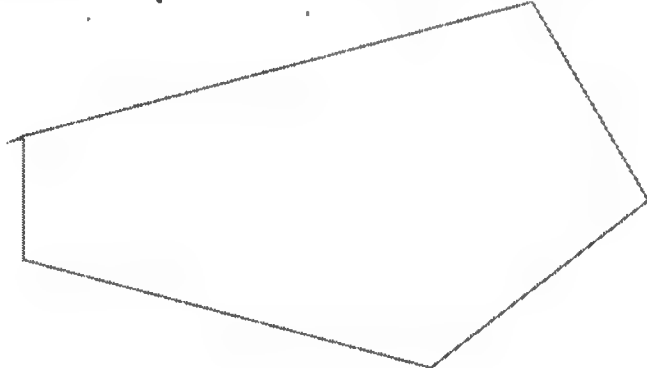
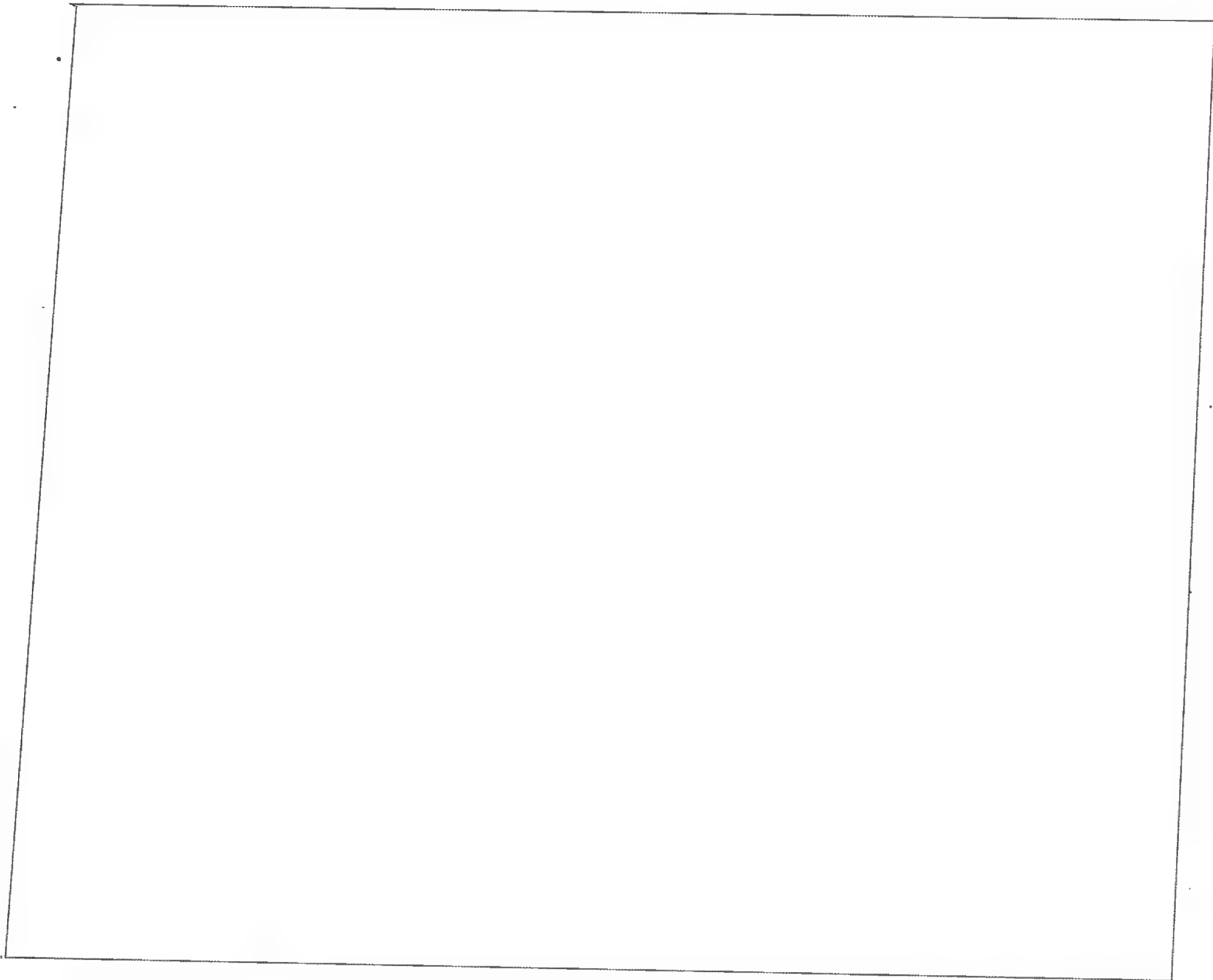


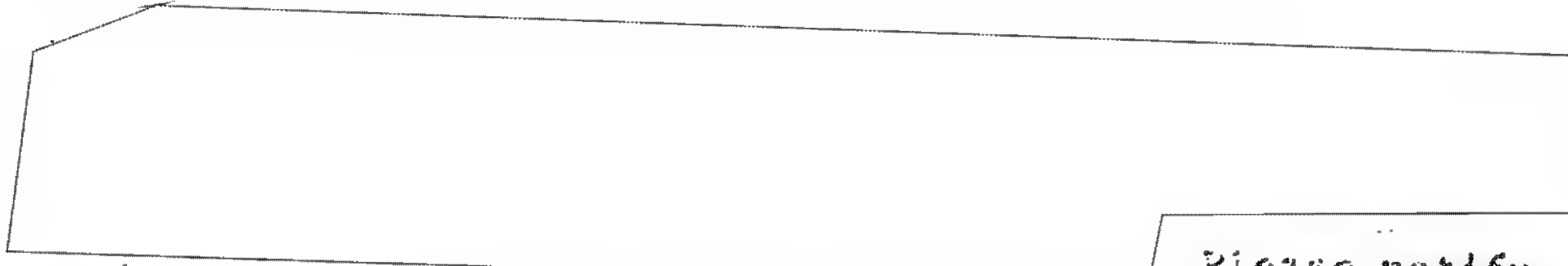
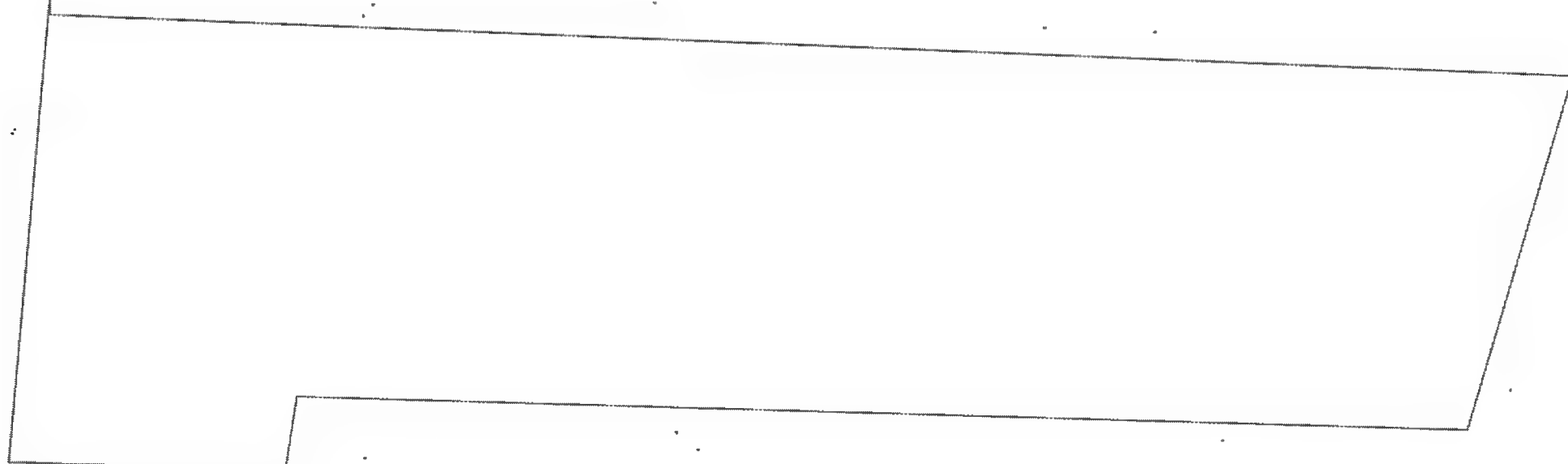
13 March 1969

MEMORANDUM FOR: Chief, WH Division

THROUGH : Deputy Director for Plans

SUBJECT : Clarification of [redacted]  
of Career Agent [redacted]  
~~of Career Agent~~





Please notify

this office of the results of this review.



Distribution:

- Orig. & 1 - CH/WH Div
- 1 - SSA/DSS
- 1 - OP/CPD
- 1 - O/PIn
- 1 - O/IG
- 1 - WH Div. File
- 1 - Hqtrs. Chrono File
- 1 - Follow-up

RIM:ps



CABLE SECRETARIAT DISSEMINATION  
PERSON/UNIT NOTIFIED

CLASSIFIED MESSAGE

TOTAL COPIES 14

INITIALS

**SECRET**  
(When Filled In)  
GROUP  
EXCLUDED FROM AUTOMATIC  
DECLASSIFICATION

1		6
2		7
3		7
4		
5		10

ADVANCE COPY  ISSUED  BLOTTED

REPRODUCTION OF THIS COPY PROHIBITED

INDEX  YES  NO

BY \_\_\_\_\_ AT \_\_\_\_\_ E

CLASSIFY TO FILE NO \_\_\_\_\_

DISSEM BY 28 PER \_\_\_\_\_

R-REF TO FILE NO \_\_\_\_\_

FILE RID  REF TO \_\_\_\_\_ BRANCH  DES\*ROY  SIG.

ACTION: 417 4118  RID COPY

INFO FILE VR. R/AN, CCST, CSPA, ~~CCPS~~

SECRET 252257Z NOV 68 CITE MEXICO CITY 8172

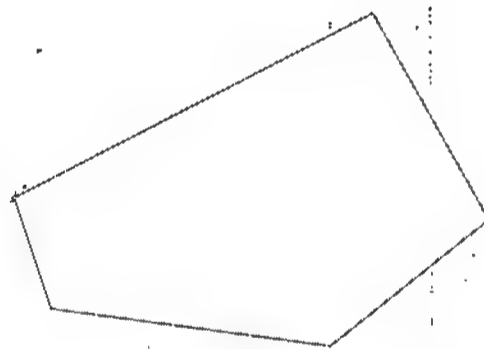
DIRECTOR

25 NOV 68 IN 41479

*Carroll* *M*

1. [ ] WILL BE ON ANNUAL LEAVE FROM 29 NOVEMBER THROUGH 12 DECEMBER 68. PLANS DEPART MEXICO CITY ON 29 NOV VIA WESTERN FLIGHT 624 TO SAN FRANCISCO AND RETURN MEXICO CITY VIA WESTERN FLIGHT 627 ON 12 DEC. WHILE IN SAN FRANCISCO CAN BE REACHED AT IDEN A OR B.
2. [ ] PLANS HAVE COMPLETE PHYSICAL EXAM WHILE ON LEAVE.
3. FILE: 50-6-91/2; 201-287227

SECRET



SECRET

4-00000

CABLE SECRETARY DISSEMINATION  
CLASSIFIED MESSAGE  
TOTAL COPIES 14  
REPRODUCTION OF THIS COPY PROHIBITED

**SECRET**  
(When Filled In)

ADVANCE COPY  ISSUED  NOT ISSUED

INDEX  YES  NO

CLASSIFY TO FILE NO \_\_\_\_\_

REF TO FILE NO \_\_\_\_\_

FILE NO  REF TO \_\_\_\_\_ BRANCH  DESTROY  SIG

DIRECTOR BY *[Signature]* ACTION *[Signature]* INFO *[Signature]*

FILE NO *P/AN, COSZ, OAPS, [Redacted]*

1		6
2		7
3		8
4		9
5		10

SECRET 252052Z NOV 68 CITE MEXICO CITY 8173

DIRECTOR

25 NOV 68 IN 41473

REF: MEXICO CITY 8172 (IN 41479)

1. IDENTITY A: MRS. [Redacted] (MOTHER-IN-LAW)

[Redacted]

IDENTITY B: MRS. [Redacted] (SISTER)

[Redacted]

2. FILES: <sup>221-287227</sup> ~~SECRET~~ 50-6-91/2

SECRET

SECRET

MESSAGE FORM  
TOTAL COPIES *14*

**SECRET**

ROUTING AND/OR INITIALS - SEE 47	
1	
2	
3	
4	
5	10

TO:   
 FROM: FINANCE  
 2129  
 DATE: 1 APRIL 1968

ABLE SECRETARIAT DISSEMINATION

BY *25* PER \_\_\_\_\_

INFO: FILE \_\_\_\_\_ VR *WMB, OPL*

INDEX  DESTROY  RETURN TO \_\_\_\_\_ BRANCH  FILE BID

NO INDEX  FILE IN CS FILE NO. \_\_\_\_\_

CONF: *OF2*  RID-COPY

(classification) (date and time filed) (reference number) (plus)

**SECRET**

4 09 36 Z

CITE DIRECTOR **88537**

TO: MEXICO CITY

DUE TO ELECTION OF OPTIONAL FERRI EFF. 3/10/68, PAY

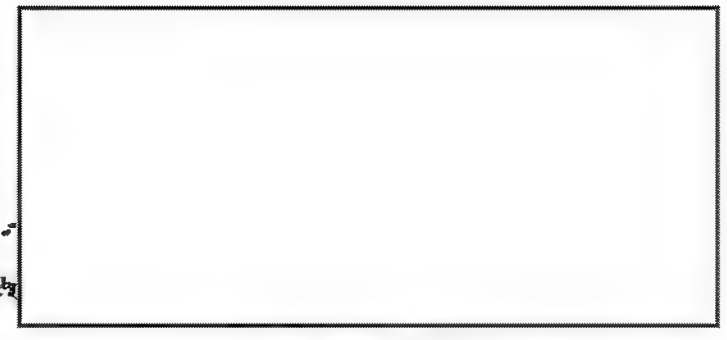
AND T/A TO HEADQUARTERS A NET OF \$1071.62 FOR PERIOD

3/10-4/6/68 AND EACH SUBSEQUENT PERIOD. SEE STATEMENT OF

EARNINGS AND DEDUCTIONS FOR BREAKDOWN.

END OF MESSAGE

*WMB/contracts*



*[Handwritten signature]*

*[Handwritten signature]*

REPRODUCTION BY OTHER THAN THE ISSUING OFFICE IS PROHIBITED

# ELECTION, DECLINATION, OR WAIVER OF LIFE INSURANCE COVERAGE

FEDERAL EMPLOYEES GROUP LIFE INSURANCE PROGRAM

**IMPORTANT**  
AGENCY INSTRUCTIONS  
ON BACK OF ORIGINAL

## TO COMPLETE THIS FORM—

- 1 FOLLOW THESE GENERAL INSTRUCTIONS:**
- Read the back of the "Duplicate" carefully before you fill in the form.
  - Fill in BOTH COPIES of the form. Type or use ink.
  - Do not detach any part.

**2 FILL IN THE IDENTIFYING INFORMATION BELOW (please print or type):**

NAME (last)	(first)	(middle)	DATE OF BIRTH (month, day, year)	SOCIAL SECURITY NUMBER
<input type="text"/>			<input type="text"/>	<input type="text"/>
EMPLOYING DEPARTMENT OR AGENCY			LOCATION (City, State, ZIP Code)	

**3 MARK AN "X" IN ONE OF THE BOXES BELOW (do NOT mark more than one):**

Mark here if you **WANT BOTH** optional and regular insurance

(A)

### ELECTION OF OPTIONAL (IN ADDITION TO REGULAR) INSURANCE

I elect the \$10,000 additional optional insurance and authorize the required deductions from my salary, compensation, or annuity to pay the full cost of the optional insurance. This optional insurance is in addition to my regular insurance.

Mark here if you **DO NOT WANT** OPTIONAL but do want regular insurance

(B)

### DECLINATION OF OPTIONAL (BUT NOT REGULAR) INSURANCE

I decline the \$10,000 additional optional insurance. I understand that I cannot elect optional insurance until at least 1 year after the effective date of this declination and unless at the time I apply for it I am under age 50 and present satisfactory medical evidence of insurability. I understand also that my regular insurance is not affected by this declination of additional optional insurance.

Mark here if you **WANT NEITHER** regular nor optional insurance

(C)

### WAIVER OF LIFE INSURANCE COVERAGE

I desire not to be insured and I waive coverage under the Federal Employees Group Life Insurance Program. I understand that I cannot cancel this waiver and obtain regular insurance until at least 1 year after the effective date of this waiver and unless at the time I apply for insurance I am under age 50 and present satisfactory medical evidence of insurability. I understand also that I cannot now or later have the \$10,000 additional optional insurance unless I have the regular insurance.

**4 SIGN AND DATE. IF YOU MARKED BOX "A" OR "C", COMPLETE THE "STATISTICAL STUB." THEN RETURN THE ENTIRE FORM TO YOUR EMPLOYING OFFICE.**

SIGNATURE

DATE

### FOR EMPLOYING OFFICE USE ONLY

(Official recording date stamp)

NOV 6 1964

COPY 1



# DISPATCH

CLASSIFICATION  
**S E C R E T**

PROCESSING ACTION

MARKED FOR INDEXING

XX

NO INDEXING REQUIRED

ONLY QUALIFIED DESK  
CAN JUDGE INDEXING

MICROFILM

TO  
Chief, WH Division

INFO.

FROM

Chief of Station, Mexico City

SUBJECT

ADMINISTRATIVE/PERSONNEL  
Transmittal of Forms SF 176-T.

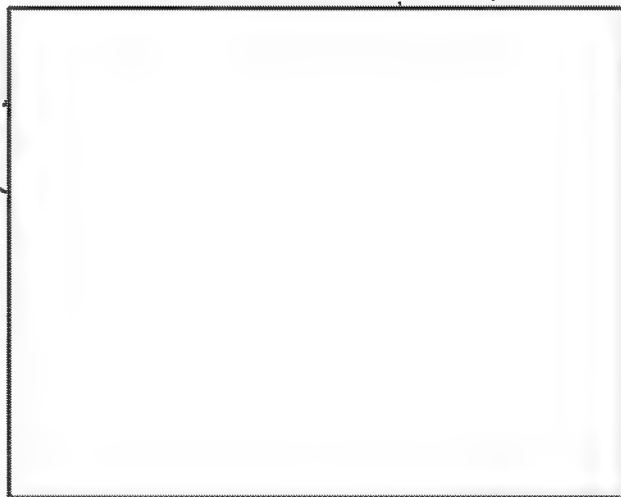
ACTION REQUIRED - REFERENCES

**ACTION REQUIRED: Process Forms**

**REFERENCE: FN 20-86, dated 2 February 1968**

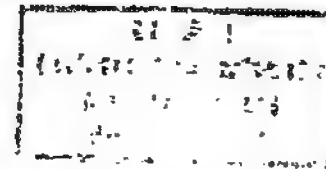
Forwarded herewith are the forms for the below listed  
personnel:

*TCJTB  
3/15/68*



**ATTACHMENTS:**  
Forms SF 176-T (HEREWITH)

**DISTRIBUTION:**  
13 - Chief, WH Division w/atts (5)



CLASSIFICATION

CLASSIFICATION

DATE

**SECRET-8787**

**20 February 1968**

CLASSIFICATION

CLASSIFICATION

**S E C R E T**

SECRET

Chief of Division

Chief of Station, Mexico City

Admin/Personnel - Fitness Reports for [redacted]

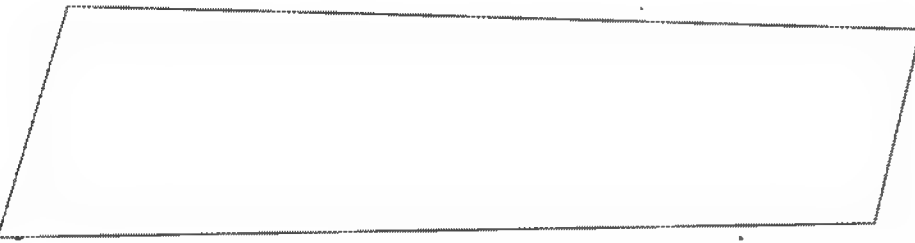
ACTION REQUIRED: Information Only.

REFERENCE : HEMS-5749, dated 11 January 1968.

1. Agent Evaluation Reports have been forwarded for the subject personnel as follows:

NAME	DISPATCH NUMBER	DATE
[redacted]	HEMA-32877	28 August 1967
[redacted]	HEMT-8256	3 October 1967
[redacted]	HEMA-31970	10 May 1967

2. Unless advised to the contrary the Station will forward future Agent Evaluation Reports for [redacted] to reach Headquarters in September of each year and for [redacted] to reach Headquarters in May of each year.



*Review & Filed 12/10/67*

Distribution:  
3 - Chief, W.D

HEMF-101

17 January 1968

SECRET

CONFIDENTIAL

U. S. GOVERNMENT PRINTING OFFICE: 1960 O-388843

1. Agency and organizational designation: **DDP/ATI**

2. Payroll period: \_\_\_\_\_ 3. Base Pay: \_\_\_\_\_ 4. Slip No: \_\_\_\_\_

5. Employee's name (and serial or file number when appropriate): **CURREN ADIETT**

6. Grade and salary: **\$20,856**

**PAYROLL CHANGE DATA**

	BASE PAY	OVERTIME	GROSS PAY	RET.	FEDERAL TAX	BOND	F. I. C. A.	STATE TAX	GROUP LIFE INS.	HEALTH BENEFITS	NET PAY
7. Previous normal											
8. New normal											
9. Pay this period											

10. Remarks:

**I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF AN ACCEPTABLE LEVEL OF COMPETENCE.**

11. Appropriation(s): \_\_\_\_\_

12. Prepared by: **Jlv 10 Jan 68**

13. Audited by: \_\_\_\_\_

14. Effective date: **21 Apr 68**

15. Date last regular pay increase: **24 Apr 66**

16. Old salary rate: **\$20,856**

17. New salary rate: **\$21,369**

18. Performance rating is satisfactory or better.

19. LWOP data (fill in appropriate spaces covering LWOP during following period):

No excess LWOP. Total excess LWOP: \_\_\_\_\_

Signature or other authentication: \_\_\_\_\_

(Check applicable box in case of excess LWOP)

Is pay stated at end of waiting period

Is LWOP stated at end of waiting period.

STANDARD FORM NO. 11264  
 GSA GEN. REG. NO. 27  
 5010-108

CONFIDENTIAL PAYROLL CHANGE SLIP — PERSONNEL COPY

CONFIDENTIAL, EXCEPT WHERE SHOWN OTHERWISE

[Redacted]

Action required: As noted

[Redacted]

STATUS ACTION:

[Redacted]

[Redacted]

DISTRIBUTION:  
2 - CII, MEXICO CITY

100 - 5749

100 - 5749

DISTRIBUTION:  
1 - HQ/Contracts  
1 - HQ/RO  
1 - HQ/1

HQ/Contracts/42-11115: 1st (4 January 1964)

300

W/4/1



DISPATCH

SECRET

CLASSIFICATION

TO: Chief, WH Division

FROM: Chief of Station, Mexico City

SUBJECT: Admin/Personnel - Current Residence and Dependency Reports

ACTION REQUIRED: Information Only

Forwarded under separate cover are the current residence and dependency reports for [redacted] and [redacted].

[redacted]

[redacted]

Attachments:  
As Stated Above, use

Distribution:  
3 - Chief, WH Division, w/att

CROSS REFERENCE TO	DISPATCH SYMBOL AND NUMBER	DATE
	HMSIT - 8551	21 December 1967
	CLASSIFICATION	REG FILE NUMBER
	SECRET	

CONFIDENTIAL  
(When Filled In)

Complete in duplicate. The data recorded on this form is essential in determining travel expenses allowable in connection with leave of government expense, overseas duty, return to residence upon separation, and for providing current residence and dependency information required in the event of an employee emergency. The original of this form will be filed in the employee's official personnel folder.

NAME OF EMPLOYEE (Last) (First) (Middle) SOCIAL SECURITY NUMBER

1. PLACE (City, State, Zone, Zip) BY AGENCY RESIDENCE DATA

PLACE IN CONTINENTAL U.S. DESIGNATED AS PERMANENT RESIDENCE San Francisco, California LAST PLACE OF RESIDENCE IN CONTINENTAL U.S. (If applicable) San Francisco, California HOME LEAVE RESIDENCE San Francisco, California

2. MARITAL STATUS (Check one) SINGLE MARRIED SEPARATED DIVORCED ANNULLED

IF MARRIED, PLACE OF MARRIAGE San Francisco, California DATE OF MARRIAGE 9-VII-45

IF DIVORCED, PLACE OF DIVORCE DECREE DATE OF DECREE

IF ANNULLED, PLACE SPOUSE DIED DATE SPOUSE DIED

IF PREVIOUSLY MARRIED, INDICATE NAME(S) OF SPOUSE, REASON(S) FOR TERMINATION, AND DATE(S)

3. NAME OF SPOUSE MEMBERS OF FAMILY

ADDRESS (No., Street, City, Zone, State) Calle Ojo de Agua 43, "La Hda." TELEPHONE NO. 65-24-36

NAME OF CHILDREN (Last-First-Middle) ADDRESS " " " " " " " " SEX DATE OF BIRTH P P M

NAME OF YOUR FATHER (or male guardian) (Deceased) ADDRESS Santa Barbara, Calif. TELEPHONE NO. (If known)

NAME OF YOUR MOTHER (or female guardian) Mrs. 1320 Mission Ridge Rd., S.F., Calif. TELEPHONE NO. (If known) 965-6116 805

4. PERSON TO BE NOTIFIED IN CASE OF EMERGENCY

NAME (Mr., Mrs., Miss) (Last-First-Middle) RELATIONSHIP WIFE

HOME TELEPHONE NUMBER 65-24-36

BUSINESS ADDRESS (No., Street, City, Zone, State) AND NAME OF EMPLOYER, IF APPLICABLE N/A BUSINESS TELEPHONE & EXTENSION

IS THE INDIVIDUAL NAMED ABOVE BITTING OF YOUR AGENCY AFFILIATION? (If "Yes" give name and address of organizer) YES X

IS THIS INDIVIDUAL AUTHORIZED TO MAKE DECISIONS ON YOUR BEHALF IN THE EVENT YOU ARE INCAPABLE? (If "Yes" give name and address of person, if any, who can make such decisions in case of emergency.) YES X

DOES THIS INDIVIDUAL KNOW THAT HE HAS BEEN DESIGNATED AS YOUR EMERGENCY ADDRESSEE? (If answer is "Yes" explain why in item 5.) YES X

The persons named in item 3 above may also be notified in case of emergency. IF SUCH NOTIFICATION IS NOT DESIRABLE BECAUSE OF HEALTH OR OTHER REASONS, PLEASE SO STATE IN ITEM 5 ON THE REVERSE SIDE OF THIS FORM.

CONTINUED ON REVERSE SIDE

CURRENT RESIDENCE AND DEPENDENCY REPORT

VOLUNTARY ENTRIES

Experience in the handling of emergency situations has shown that the absence of certain personal data often delays and complicates the settlement of estate or other matters. The information requested here may prove very useful to your family or attorney in the event of your disability or death and will be disclosed only when circumstances warrant.

LIST THE NAME AND ADDRESS OF ANY BANKING INSTITUTIONS WITH WHICH YOU HAVE ACCOUNTS AND THE NAMES IN WHICH THE ACCOUNTS ARE MAINTAINED.

Wells Fargo Bank, 464 California Street, San Francisco, Calif.  
(Account in writer's name)

HAVE YOU A MEMBER OF THE ~~UNITED STATES~~ CREDIT UNION?  YES  NO

IF YES, DO YOU HAVE A JOINT ACCOUNT?  YES  NO

HAVE YOU COMPLETED A LAST WILL AND TESTAMENT?  YES  NO. (If "Yes" where is document located?)

HAVE YOU PREPLANNED AN ARRANGED GUARDIANSHIP OF YOUR CHILDREN IN CASE OF COMMON DISASTER TO BOTH PARENTS?  YES  NO. (If "Yes" give name(s) and address)

Mr. and Mrs.

HAVE YOU EXECUTED A POWER OF ATTORNEY?  YES  NO. (If "Yes", who possesses the power of attorney?)

ADDITIONAL DATA AND/OR CONTINUATION OF PRECEDING ITEMS

3. (Cont.) Children:	Address:	Sex:	DOB
<input type="text"/>	(Same as indicated for others) " " " " "	F. F.	<input type="text"/>
	Univ. of Santa Clara, Santa Clara, Calif. (during school yr.)	F.	

ISSUED AT Mexico, D.F.

DATE: 18 Dec., 1967

SIGNATURE: *George F. Munro*

CONFIDENTIAL

SECRET

Chief of Station, Mexico City

X

C/MI/1

[Redacted]

Action Required: As noted

The attached Form CI should be completed in duplicate and [Redacted] and forwarded to HQS. It is important that the information contained on the form be filed in HQS, therefore, rapid response would be appreciated.

[Redacted]

Attachment:

As stated (h/w)

Distribution:

2 - OCS, Mexico City

1000 - 5668

SECRET

Distribution:

- 1 - MI/Reg
- 1 - MI/Contracts
- 1 - MI/1

MI/Contracts/[Redacted]: Isr (14 Nov 67)

4460

C/MI/1



4-00000

S E C R E T

Date 19 October 1967

Memorandum For: Chief, Insurance Branch/BSD/CP

This is to advise you that   
has been employed under an Agency personal services contract  
effective 25 September 1967. The Contract authorizes  
participation in Civil Service Retirement, FEGLI and Federal  
Health Insurance.

Subject's contract is the administrative responsibility  
of DDP/WH.

Chief  
Contract Personnel Division

S E C R E T

Group 1  
Excluded from automatic down-  
grading and declassification

9 October 1967

MEMORANDUM FOR: Insurance Branch  
FROM : C/WH/CONTRACTS  
SUBJECT : Applications for Health Insurance

The Employee Payroll numbers for the attached are as follows:

	-----131890
	-----058895
	-----915249

Re the above WEMT-8282 dated 18 Sept. 1967, which transmitted the attached applications, states: "All of the above Personnel have requested that their Dependents, as listed under their current contract employee type Health Insurance, be covered under the new Health Insurance for which they are applying."

Wm. Renchan

DDP/WH/Contracts/WSRenchan: jt (9 October 1967)

0 1 - Addressee  
2 - WH/Contracts

4-00000

S-E-C-R-E-T

At \_\_\_\_\_

Dear \_\_\_\_\_:

The United States Government, as represented by the Contracting Officer of this organization, hereby contracts with you, as a ~~seasonal~~ Career Agent ~~employee~~ under the terms and conditions set forth below:

1. New Benefits. By virtue of your employment relationship under this agreement you are:

(a) Covered under the Civil Service Retirement Act in conformance with rules and regulations applicable to appointed employees of this organization. From the basic compensation paid you hereunder there shall be deducted the appropriate rate percentage (presently 6-1/2%) for deposit and eventual crediting to the Civil Service Retirement Fund. Social Security deductions required by virtue of your cover activities will not be reimbursed you by this organization.

(b) Covered under the Federal Employees Group Life Insurance Act in conformance with rules and regulations applicable to appointed employees of this organization unless you execute a written waiver of such coverage. The Government is presently authorized to bear a portion of the premium cost; you will bear the remainder.

(c) Eligible for coverage under the Federal Employees Health Benefits Act in conformance with rules and regulations applicable to appointed employees of this organization. The Government is presently authorized to bear a portion of the premium cost, you will bear the remainder. Because of your eligibility under this Act (whether or not you choose to enroll), your coverage under the contract employee health program shall cease thirty-one (31) days after the effective date of this agreement.

2. Your previous contract with the United States Government, effective 31 October 1954, is herein terminated by mutual consent of the parties thereto.

3. All provisions of said previous contract not in conflict with this agreement are incorporated by reference into and made a part of this agreement.

S-E-C-R-E-T

S-S-C-R-S-T

4. This agreement is effective as of 25 November 1951 and shall continue thereafter for an indefinite period unless sooner terminated as set forth in your previous contract. If this agreement becomes effective during an overseas assignment, nothing contained herein shall be construed as extending that assignment beyond its originally contemplated duration or invalidating your entitlement to return travel expenses (if applicable) upon completion of that assignment.

UNITED STATES GOVERNMENT

BY

[Redacted Signature Box]

Contracting Officer

[Redacted Witness Signature Box]

WITNES:

\_\_\_\_\_

APPROVED:

\_\_\_\_\_

REVIEWED:

/s/

[Redacted Signature Box]

Special Contracting Officer

S-S-C-R-S-T



# DISPATCH

CLASSIFICATION  
SECRET

PROCESSED BY

RECEIVED FOR INDEXING  
INDEXED FOR INDEXING  
SERIALIZED FOR INDEXING  
FILED FOR INDEXING  
MORNING

TO: Chief, WH Division

FROM: Chief of Station, Mexico City

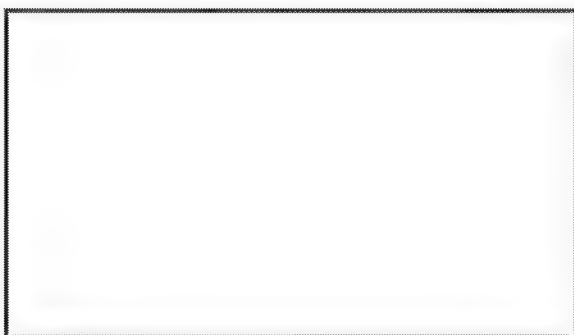
SUBJECT: Admin/Personnel - New Benefits for Certain Contract Employees

ACTION REQUIRED: Information Only

REFERENCE: Book Dispatch Number 6144, Dated 24 August 1965

1. Furnished herewith are amended contracts and applications for health insurance, except for [redacted], for personnel as follows:

*fwd 6 Oct 67*



2. [redacted] application for health insurance was forwarded in letter 0219, dated 22 August 1967.

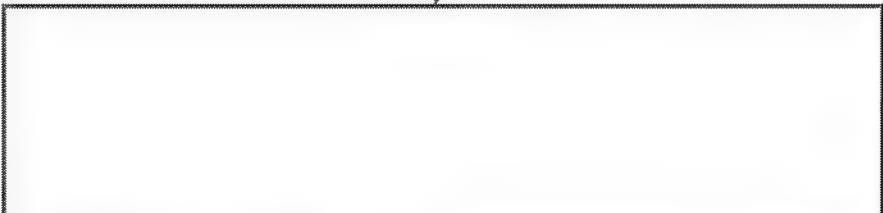
3. All of the above personnel have requested that their dependents, as listed under their current contract employee type health insurance, be covered under the new health insurance for which they are applying.

4. [redacted] has elected not to accept the new benefits.

5. [redacted] will discuss the new benefits while she is at Headquarters.

6. Because of the indefinite future of [redacted] action is deferred to Headquarters.

*CA has taken action 5 Oct 67 JW*



Attachment:  
As Stated Above, h/w

Distributions:  
3 - Chief, WHD, w/att

*SB accepted action on [redacted]*

*Per telegram w/ [redacted] on 5 Oct 67 JW*

CROSS REFERENCE TO

DISPATCH SYMBOL AND NUMBER

HMNT - 8272

DATE

18 September 1967

CLASSIFICATION

SECRET

OTHER USES

ES  NO \_\_\_\_\_  
 FILE NO. \_\_\_\_\_ CLASSIFIED MESSAGE *A* TOTAL COPIES *19*

TO FILE NO. \_\_\_\_\_  
 FILE RID  REF. TO BRANCH   
 DESTROY  SIG. \_\_\_\_\_

*D. [unclear] by [unclear]*

**SECRET**

PERSON/UNIT NOTIFIED \_\_\_\_\_

1	5
2	6
3	7
4	8

REPRODUCTION PROHIBITED

ACTION *WH-3*  RID COPY  ISSUED  CLASSIFIED  TUBED

UNIT \_\_\_\_\_ TIME \_\_\_\_\_ BY \_\_\_\_\_

INFO FILE, *VR, CCS-3, C3Ps, CP-2, DF-2*

SECRET 1513ACZ CITE MEXICO CITY 9233

DIRECTOR

15 NOV 66 3953Z

REF MINT-7199

[Redacted] AND FAMILY DEPARTING STATION BY

AIR ON HOME LEAVE 16 NOVEMBER 1966.

SECRET

BT

SECRET

*F. Madeline Murrell*

# DISPATCH

CLASSIFICATION  
**SECRET**

PROCESSING ACTION

TO  
Chief of Station, Mexico City

MARKED FOR INDEXING

INFO

NO INDEXING REQUIRED

FROM  
Chief, WOFATS

ONLY QUALIFIED DESK  
CAN JUDGE INDEXING

SUBJECT  
[Redacted] - Tax Handling

MICROFILM

ACTION REQUIRED - REFERENCES

The WOFAT Tax Committee has approved a flat rate assessment of [Redacted] Federal tax obligation, beginning with tax year 1965.

Attached is the letter of tax instruction which he should review.

The original must be signed and returned to Headquarters.

[Redacted]

Distributions:

- Orig. & 1 - COS (v/et)
- 2 - HQ/Perp

CROSS REFERENCE TO

DISPATCH SYMBOL AND NUMBER

DATE

**SECRET**

19 September 1965

CLASSIFICATION

NSA FILE NUMBER

**SECRET**



19 September 1966

MEMORANDUM FOR: [REDACTED]

SUBJECT: Federal Tax Obligation - Letter of Instruction

1. Based on the tax briefing held on 16 February 1966 by a representative of the Organization's Tax Committee, the Committee approved a flat rate assessment of your [REDACTED] Federal tax obligation.

[REDACTED] your future year tax position and is based on an average of your annual Organizational income of \$19,305.60 developed from a two-year projection of your earnings, beginning with tax year 1966.

2. Effective 30 December 1964, the beginning of tax year 1965, the Organization has applied a tax percentage of thirty (30.0) per cent to the gross taxable compensation paid by the Organization in 1965. Effective 19 December 1965, the beginning of tax year 1966, this percentage will be decreased to twenty-three and four-tenths (23.4) per cent.

3. The application of the percentage assessment to tax year 1965 results in a tax liability of \$5,490.96 (30% of \$18,303.20). After applying the tax withheld of \$2,562.49, an additional payment of \$2,928.47 is required. However, future changes in your income or tax status may justify a future revision of the assessment rate. In this event, this agreement would be amended accordingly.

4. The Tax Committee has granted you a basic \$250.00 tax credit in computing the percentage rate. This credit is granted to give reasonable assurance that you will not pay higher tax than you would under ordinary reporting procedures. The computations of these percentage rates are attached.

5. The retroactive satisfaction of this assessment from 19 December 1965 will be made by attaching the Federal tax withholdings available in your pay account. You will be advised as to the effect of this payroll account adjustment. You must file a tax return directly with Internal Revenue consistent with your overt tax status and provide the Tax Committee with a certified true copy. It is extremely important for you to exercise care and accuracy in preparing this return. Provided below are specific criteria to assist you:

You will continue to file a tax return directly with Internal Revenue, reporting other income (interest, dividends, rental, etc.) and computing tax thereon. [REDACTED]



[Redacted]

[Redacted]

[Redacted]

7. Please acknowledge the original of this letter and return to Headquarters, attention: Covert Tax Committee.

8. The Tax Committee appreciates your cooperation in establishing this systemized method of satisfying your Federal tax liability on Organizational income.

[Redacted]

Acknowledged:

\_\_\_\_\_

Date \_\_\_\_\_

# DISPATCH

CLASSIFICATION

SECRET

PROCESSING ACTION

TO

Chief, WH Division

INFO

FROM

Chief of Station, Mexico City

SUBJECT

Performance Report -- [redacted] Career Agent

MARKED FOR INDEXING

NO INDEXING REQUIRED

ONLY QUALIFIED DESK

CAN JUDGE INDEXING

MICROFILM

ACTION REQUIRED REFERENCES

1. [redacted] is a GS-15 Career Agent who has been employed [redacted]

[redacted]

[redacted]

4. Prior to employment by the Station, [redacted] had been employed for twenty years by LNERGO.

[redacted]; has extensive experience in investigative and training activities. He has performed in a most valuable manner

[redacted]

Distribution:  
3 - WH

FORM 2-1960

4 August 1961

SECRET

201-707727

SECRET

DATE: \_\_\_\_\_

CTC No. \_\_\_\_\_

MEMORANDUM FOR: Director of Finance  
 ATTENTION: Chief, Compensation and Tax Division  
 VIA: Chief, Contract Personnel Division  
 SUBJECT: Tax Assessment for \_\_\_\_\_

1. A flat rate covert tax assessment of this individual's gross, taxable Agency entitlements has been approved by the Covert Tax Committee as indicated below. An acknowledged letter of tax instruction  is  will be forwarded.

Tax Assessment Rate	Effective Date
_____	_____

2. Other payroll factors pertinent to this Covert Tax Committee tax assessment action are as follows:

\_\_\_\_\_

/s/ \_\_\_\_\_  
 \_\_\_\_\_

Secretary, Covert Tax Committee

Mr. [Redacted]

Mr. [Redacted]

Reference is made to the contract entered into with the United States Government as so referred to by the Contracting Officer

Effective **29 July 1956** said contract is amended by deleting all reference to income taxes therefrom, and by adding thereto the following paragraph:

**15** Article 3 of the contract with the Government into must entitle your Federal tax liability on the income paid to you under para. 14 **three (3)** Article 3 of the contract. Such income may be paid you by or for the Government for use of cover operational and see also the contract. The provisions of this organization is submitted to you for your examination and establish procedures which will result in the full payment of your Federal income tax liability. It is specifically understood and agreed that all such methods and procedures, whether oral or written, constitute an integral part of this contract and are hereby incorporated herein by reference.

All other terms and conditions of contract remain in full force and effect.

*Handwritten signature*



CONFIDENTIAL

U.S. GOVERNMENT PRINTING OFFICE: 1960-096043

1. Agency and organizational designation  
DDP/WH

2. Payroll period

3. Blank No.

4. Slip No.

5. Grade and salary  
\$18,825

6. (See when appropriate)  
CAREER AGENT

**PAYROLL CHANGE DATA**

	BASIC PAY	OVERTIME	GRAND PAY	FED.	FEDERAL TAX	BOND	F. I. C. A.	STATE TAX	GROUP LIFE INS.	HEALTH BENEFITS	NET PAY
7. Previous amount											
8. New amount											
9. Pay this period											

10. Remarks:  
I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF AN ACCEPTABLE LEVEL OF COMPETENCE.

11. Appropriation(s)

12. Prepared by  
JLV 7 Jan 66

13. Audited by

14.  Periodic step-increase  Pay adjustment  Other step-increase

15. Effective date  
24 JAN 66

16. Last step or previous increase  
26 APR 65

17. Old salary rate  
\$18,825

18. New salary rate  
\$19,425

19. Performance rating is satisfactory or better.

20. Signature or other authentication

21. (Check applicable box in case of excess LWOP)  
 In pay status at end of waiting period.  
 In LWOP status at end of waiting period.

22. Initials of Clerk

STANDARD FORM NO. 1126A  
GSA GEN. REG. NO. 27  
1126-509

CONFIDENTIAL PAYROLL CHANGE SLIP — PERSONNEL COPY

# DISPATCH

CLASSIFICATION

PROJECT NUMBER

TO: Chief, Division

FROM: Chief of Station, Mexico City

SUBJECT: LEGISLATIVE/Contract  
Legislative Pay Increase for Contract Personnel

MARKED FOR INDEXING

NO INDEXING REQUIRED

ONLY QUALIFIED PERSONNEL

FOR JUDGE OF PEACE

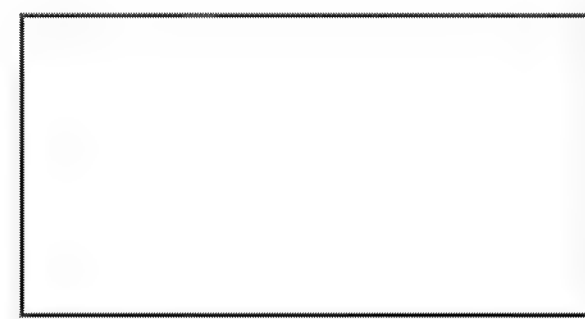
MICROFILM

**ACTION REQUIRED**

**ACTION REQUIRED:** Amend contracts to provide for the legislative pay increase for the below listed contract personnel.

**REFERENCE:** Item 2a of FM 20-56, dated 4 November 1955

Specified below are the names of contract employees and career agents qualifying under the reference for the subject legislative pay increase:



Distribution:  
3 - 100

*File 14  
Fund CPD*

*[Handwritten signature]*

CLASSIFICATION

DISPATCH NUMBER

DATE

100-200

18 November 1955

DISPATCH

ORIG. [ ] INDEXED  
 UNIT: WH/1  
 EXT: 4507  
 DATE: 16 December 1968  
 MESSAGE FORM 13  
 SECRET  
 FILE NO. 201-287227  
 ROUTING  
 1 [ ] 5 SS  
 2 [ ] 6  
 3 [ ] 7 FI  
 4 [ ] 8 Ref

TO: MEXICO CITY  
 FROM: DIRECTOR  
 COM: WH 8  
 INFO C/O A, OPSER, OT, VR, FILE

16 DEC 1968 21 00Z  
 ROUTINE

SIG GEN

TO: MEXI -INFO- CITE DIR 71512  
 REF: INSGW-13153

No  
 Bill B

WOULD APPRECIATE CABLE REPLY REF CH. [ ] TRAINING AS SOON AS POSSIBLE.

END OF MESSAGE

[ ]  
 PIN

5  
 4  
 3  
 2  
 1

DEMOND FITZGERALD  
 C/WHD

[ ]  
 C/WHD

RELEASING OFFICER

COORDINATING OFFICERS  
 SECRET

GROUP 1  
 Excluded from automatic  
 downgrading and  
 declassification

AUTHENTICATING OFFICER

REPRODUCTION BY OTHER THAN THE ISSUING OFFICE IS PROHIBITED.

COPY

SECRET

Chief of Station, Mexico City

XX

Chief, WID

Training for [redacted]

[redacted]

PRIORITY

REFERENCE: HMMA 24477

Action Required: Cable Reply to paragraph 3

1. Reference is made to paragraph 3 of HBSW 12349, 28 February 1964, which suggested that KUZARK training for [redacted] might be beneficial, and to page 8 paragraph j of HMMA 24477, the [redacted] Project Renewal Request, which also indicated that a two-week intensive field training course would be valuable for [redacted]

2. Headquarters has discussed this possibility with [redacted] and they are prepared to send a trainer to Mexico City for two weeks beginning 18 January 1965. Headquarters has suggested that the trainer be prepared to cover positive intelligence and operational reporting, requirements, and [redacted]

3. Please cable whether the dates 18 - 29 January are convenient and whether the subjects to be covered are those envisioned by the Station.

4. Headquarters added to the Project Renewal request \$748.95 to cover the per diem and travel of the TDY trainer.

[redacted]

Distribution:

Orig & 1 - COS, Mexico City

[redacted]

HBSW 13153

30 November 1964

SECRET

31-2872-7  
00-6-9/1



DISPATCH

SECRET

CLASSIFIED AND EXTENDED

TO: SUPER

NO INDEXING REQUIRED

FROM: [Redacted] Division

ONLY IN CASES OF  
CASE AND EXTENDING

Office Station, Mexico City

MICROFILM

REFERENCES

REFERENCE: DCOM DISPATCH 4659, 16 November 1964

Enclosed is information requested in reference as prepared by [Redacted]  
 Other separate [Redacted] is corresponding information as required.  
 Actions on the pertinent forms correspond to the numbered items listed in  
 Attachment to reference.

[Redacted]

Attachment:  
As stated (h/w, IEC)

Distribution:  
2 - [Redacted], w/atts  
1 - MID, w/o atts

REFERENCES TO

DISPATCH SYMBOL AND NUMBER

DATE

100-5081

11 March 1965

CLASSIFICATION

FILE NUMBER

SECRET

# DISPATCH

CLASSIFICATION  
**S E C R E T**

PROCESSING ACTION

TO  
Chief of Station, Mexico City

FROM  
Chief, Western Hemisphere Division

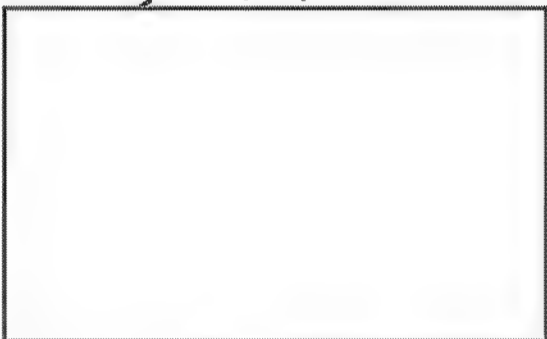
SUBJECT  
Career Agents - Legislative Pay Adjustments

INDEXED FOR SERVICES
XX NO INDEXING REQUIRED
ONLY QUALIFIED DESK CAN MAKE DECISION
RECEIVED

ACTION REQUIRED - REFERENCES

### ACTION REQUIRED: Information

1. During [redacted] recent TDY at Headquarters, he informed [redacted] that the last Legislative Pay Adjustment had not been granted to the following named Career Agents at the Station. He was advised that follow-up action would be taken and information forwarded to the Station.



2. The contract for each of the above named individuals except [redacted] contains the provision he shall receive any Legislative Pay Adjustment adopted by KUBARK. As the provision is a contractual item, the individual will automatically receive the increase without any requirement for a specific request or justification. Although not on the above list, the same information also pertains to [redacted]. [redacted], a Contract Employee, was authorized the increase (Phase II) by an amendment effective [redacted] as his contract does not provide for automatic entitlement.

3. The Payroll Branch advised that except for [redacted], the increase was reflected in the pay period ending 18 January 1964 as indicated in the earnings statement provided each individual. HOS-354, 28 May, was sent to the Station by Payroll to increase [redacted] field allotment in accordance with the pay adjustment.



CLASSIFICATION	DISPATCH SYMBOL AND NUMBER	DATE
<b>S E C R E T</b>	HOS-3566	12 June 1964
	CLASSIFICATION	HOS FILE NUMBER

S-E-C-R-E-T

MEMORANDUM FOR: DDP/WH Personnel Officer  
SUBJECT: Within Grade Increase for Career Agents

1. The following Career Agents assigned to your office will become eligible for a Within Grade Increase during the month of APRIL 1964.

<u>Name (P)</u>	<u>Old Salary Rate</u>	<u>New Salary Rate</u>	<u>Date Due</u>
<input type="text"/>	\$16,695	\$17,210	26 Apr 1964

*Final - 0/10#-3  
 # Feb-64  
 Final - 10 Feb 64  
 O/P - 5E69*

2. Please return the signed Within Grade Increase form to   
Room 5 E 69.

S-E-C-R-E-T

CONFIDENTIAL

U. S. GOVERNMENT PRINTING OFFICE: 1963-988648

1. Agency and organizational designation  
**DDP/WH**

2. Payroll period

3. Blank No.

4. Slip No.

5. Employee's name (and social security account number when appropriate)  
**CAREER AGENT**

6. Grade and salary  
**\$16,695**

**PAYROLL CHANGE DATA**

	BASE PAY	OVERTIME	GROSS PAY	RET.	FEDERAL TAX	BOND	P. I. C. A.	STATE TAX	GROUP LIFE INS.	HEALTH BENEFITS	NET PAY
7. Previous normal											
8. New normal											
9. Pay this period											

10. Remarks:  
**I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF AN ACCEPTABLE LEVEL OF COMPETENCE.**

11. Appropriation(s)

12. Prepared by  
**Jlv 15 Jan 64**

13. Audited by

Periodic step-increase    Pay adjustment    Other step-increase

14. Effective date <b>26 Apr 64</b>	15. Date last equivalent increase <b>28 Apr 63</b>	16. Old salary rate <b>\$16,695</b>	17. New salary rate <b>\$17,210</b>	18. Performance rating is satisfactory or better
--	---	--	--	--

19. LWOP data (fill in appropriate spaces covering LWOP during following period(s)):  
 No excess LWOP. Total excess LWOP.

(Signature or other authentication)

(Check applicable box in case of excess LWOP)  
 In pay status at end of waiting period.  
 In LWOP status at end of waiting period.

Initials of Clerk

STANDARD FORM NO. 1126d  
GSAO 5000 1126-503

CONFIDENTIAL, PAYROLL CHANGE SLIP — PERSONNEL COPY



# DISPATCH

CLASSIFICATION

SECRET

PROCESSING ACTION

MARKED FOR INDEXING

NO INDEXING REQUIRED

ONLY QUALIFIED DESA

CAN JUDGE INDEXING

MICROFILM

TO

Chief, WH Division

INFO

FROM

Chief of Station, Mexico City

SUBJECT

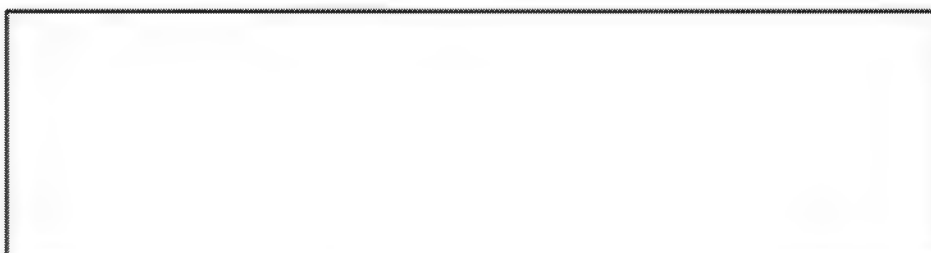
Compensation Schedule II Increase -

Form # 058005

ACTION REQUIRED - REFERENCES

Reference: FN 20-29, 4 October 1963

It is requested that Subject's career merit contract be amended to provide for the compensation increase provided by Compensation Schedule II of the Federal Salary Reform Act of 1962.



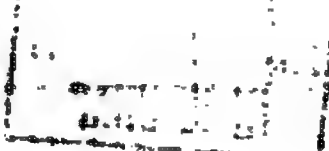
Distribution

13-101

CROSS REFERENCE TO

DISPATCH SYMBOL AND NUMBER

DATE



20-29

10 OCTOBER 1963

CLASSIFICATION

NO INDEXING REQUIRED

SECRET

2/21/63

MEMORANDUM TO : DDP/WH Personnel Officer

SUBJECT : Within Grade Increase for Career Agents

1. The following Career Agents assigned to your office will become eligible for a Within Grade Increase during the month of **APRIL 1963**

<u>Name (F)</u>	<u>Old Salary Rate</u>	<u>New Salary Rate</u>	<u>Date Due</u>
<u>[Redacted]</u> <i>Career Agent</i>	\$15,045	\$15,525	28 Apr 63

*Just'd Office of Pers-  
5558  
27 Feb 63  
[Signature]*

2. Please refer to the instructions regarding the procedure for the Duration of the...  
Room 3 B 14.

CONFIDENTIAL

U. S. GOVERNMENT PRINTING OFFICE: 1954 O-281822

1. Agency and organizational designation  
 201/W11

2. Employee's name (last, first, middle initial)  
 CAREER AGENT

3. Payroll period  
 4. Step No.  
 5. Grade and salary  
 \$15,045

PAYROLL CHANGE DATA

	BASE PAY	OVERTIME	GROSS PAY	NET	FEDERAL TAX	BOND	E. I. C. A.	STATE TAX	GROUP LIFE INS.	NET PAY
7. Previous amount										
8. New amount										
9. For this period										

10. Remarks

11. Appropriations

12. Prepared by  
 Jly 15 Jan 63

13. Audited by

Payroll step increase  Pay adjustment  Other step increase

14. Effective date  
 Apr 63

15. Date last equivalent increase  
 23 Apr 62

16. Old salary rate  
 \$15,045

17. New salary rate  
 \$15,525

18. Performance rating is satisfactory or better.

19. LWOP data (fill in appropriate spaces covering LWOP during following period(s))

No excess LWOP. Total excess LWOP

(Signature or other authentication)

(Check applicable box in case of excess LWOP)  
 to pay status at end of working period.  
 to LWOP status at end of working period.

STANDARD FORM NO. 1125d - Revised  
 Form prescribed by Comp. Gen. U. S.  
 October 20, 1954, General Regulations No. 102

CONFIDENTIAL. PAYROLL CHANGE SLIP — PERSONNEL COPY

DISPATCH

CLASSIFICATION  
SECRET

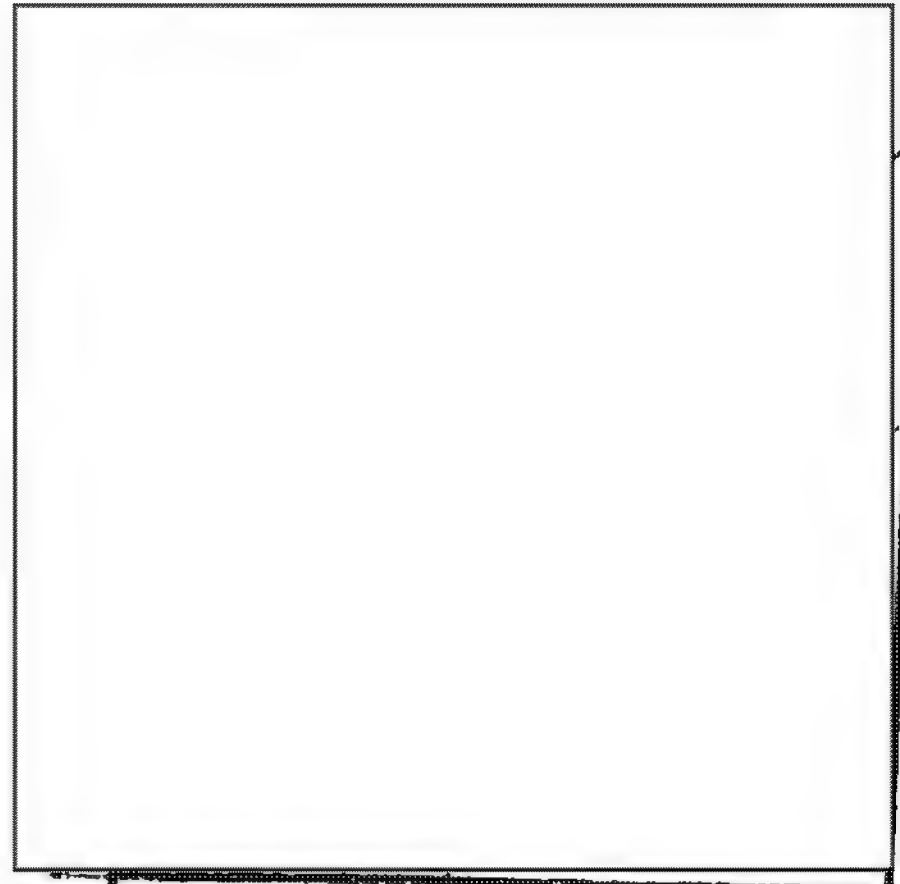
PROCESSING

TO	Chief, Finance Division	77	SEARCHED FOR INDEXING	
INFO	Chief, Services & Benefits Division/OP Chief, WH Division		NO INDEXING REQUIRED	
FROM	Chief of Station, [redacted]		INDEXED	
SUBJECT	Payment of Term Life Insurance Premium - [redacted]		CLASSIFIED AND INDEXED	
ACTION REQUIRED	REFEREE		ABSTRACT	
			INDEXED	

Forwarded herewith is Station T/A # 00125, representing  
 [redacted] payment of \$72.00 covering 6 months' premiums  
 on his term life insurance.

Attachment - 1 T/A, as noted

- DISTRIBUTION:
- 2-Finance Division w/attachment
  - 1-WH Division w/o attachment
  - 2-Files
  - 1-Benefits & Services Div/OP w/o att



GROUP 1  
 Excluded from automatic  
 downgrading and  
 declassification

CLASSIFIED BY	DATE TYPED	DATE DISPATCHED
	31 Dec 1962	31 Dec 1962
	DISPATCH SYMBOL AND NUMBER	
	EFT-7-3314	
	MANUAL SYMBOL AND NUMBER	
CLASSIFICATION SECRET		



SECRET

# TRAVEL ORDER

NAME		OFFICE TRAVEL ORDER NO. WR 317-63	
OFFICIAL		SERVICE TRAVEL ORDER NO.	
Career Agent		GRADE GS-13	
OFFICE PHONE			

YOU ARE AUTHORIZED TO TRAVEL AND INCUR NECESSARY EXPENSES IN ACCORDANCE WITH REGULATIONS. THIS TRAVEL IS FOR OFFICIAL PURPOSES AND NOT FOR YOUR PERSONAL CONVENIENCE.

ITINERARY, MODE OF TRAVEL AND PURPOSE

City to San Francisco for approx. 90 days home leave and return to [redacted]

Purpose: Home Leave

Mode: Air, Common Carrier

TRAVEL DURATION		PER DIEM ALLOWANCE		AUTOMOBILE ALLOWANCE	
BEGIN	END	DOMESTIC	FOREIGN	CENTS PER MI NOT TO EXCEED COST BY COMMON CARRIER	CENTS PER MI AS MORE ADVANTAGEOUS TO GOVT.
0 900.	1 Mar. 63	Max.	<input checked="" type="checkbox"/> MAXIMUM		
		OTHER (See below)			

ALLOWANCES AND SPECIAL PROVISIONS WITH REASONS

DEPENDENT TRAVEL AUTHORIZED			PROCURE TRANSPORTATION BY		ESTIMATED COST OF TRAVEL	
NAME	DATE OF BIRTH	RELATIONSHIP	TRANSPORTATION REQUEST	CASH OR OTHER	\$2,000.00	
		Wife	DISPOSITION OF EFFECTS AUTHORIZATION			
		Child	SHIPMENT		I CERTIFY FUNDS ARE AVAILABLE	
		Child	SHIPMENT FOR AUTHORIZED			
		Child	EXCESS BAGGAGE AUTHORIZED		OBLIGATION REFERENCE NO. 317	
		Child	ACCOMPANIED		CHANGE COST CENTER NO. 3135-3701-5185	
		Child	UNACCOMPANIED		DATE 12/1/62	
		Child	LBS. AND MODE		SIGNATURE OF D & P OFFICER	
		Child	LBS. AND MODE			
ACCOMPANY TRAVELLER			ADVANCE OF FUNDS REQUESTED			
FOLLOW WITHIN 6 MONTHS			YES			
ADVANCE RETURN			NO			
			ACCOUNTING DUE DATE			

ORIGINATOR			REQUESTING OFFICIAL	
SIGNATURE	TITLE & COMPONENT	DATE	TYPED NAME AND TITLE	COMPONENT
	WR/Pers.			
	Chief, WR 3		SIGNATURE	DATE 01/01/63
				7 Dec. 62
			AUTHORIZING OFFICIAL	
			TYPED NAME AND TITLE	COMPONENT
			SIGNATURE	DATE 01/01/63
				7 Dec. 1962

FORM 540  
5-59  
MFG. 5-62

SECRET

718

CLASSIFIED MESSAGE

DATE : 1 DEC 62

71 SECRET

*4*

ROUTING	
1	<i>Bill</i>
2	<i>[Signature]</i>
3	<i>[Signature]</i>

TO : DIRECTOR

FROM : [Redacted]

ACTION: WH 8

INFO : CCS 2, OF 2, S/C 8

DEC 1 0330Z 62

ROUTINE

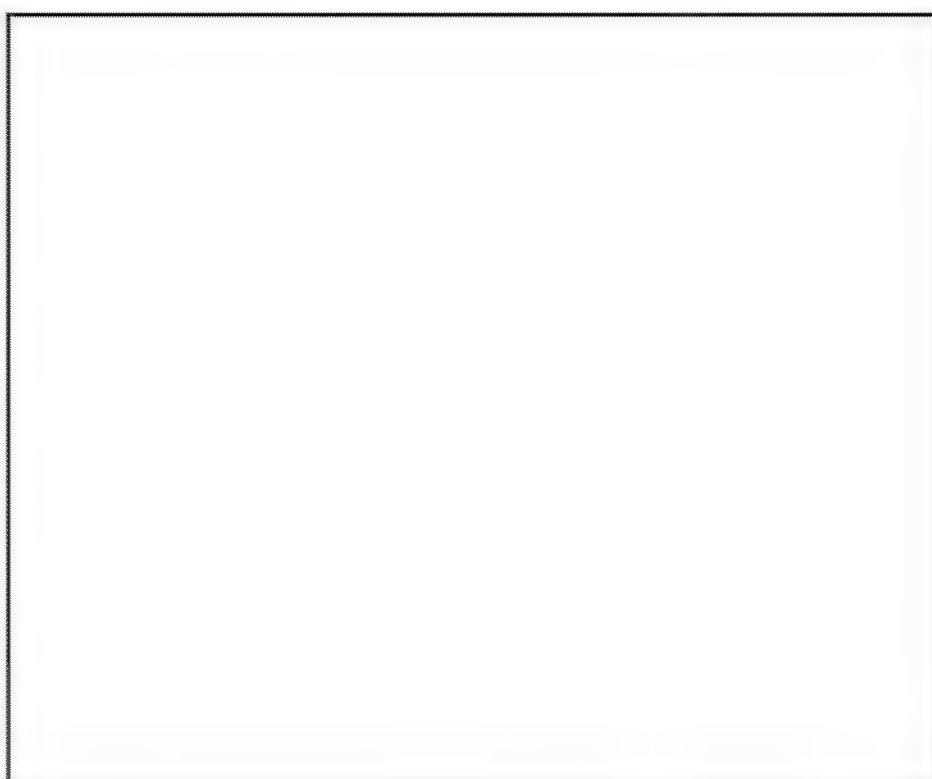
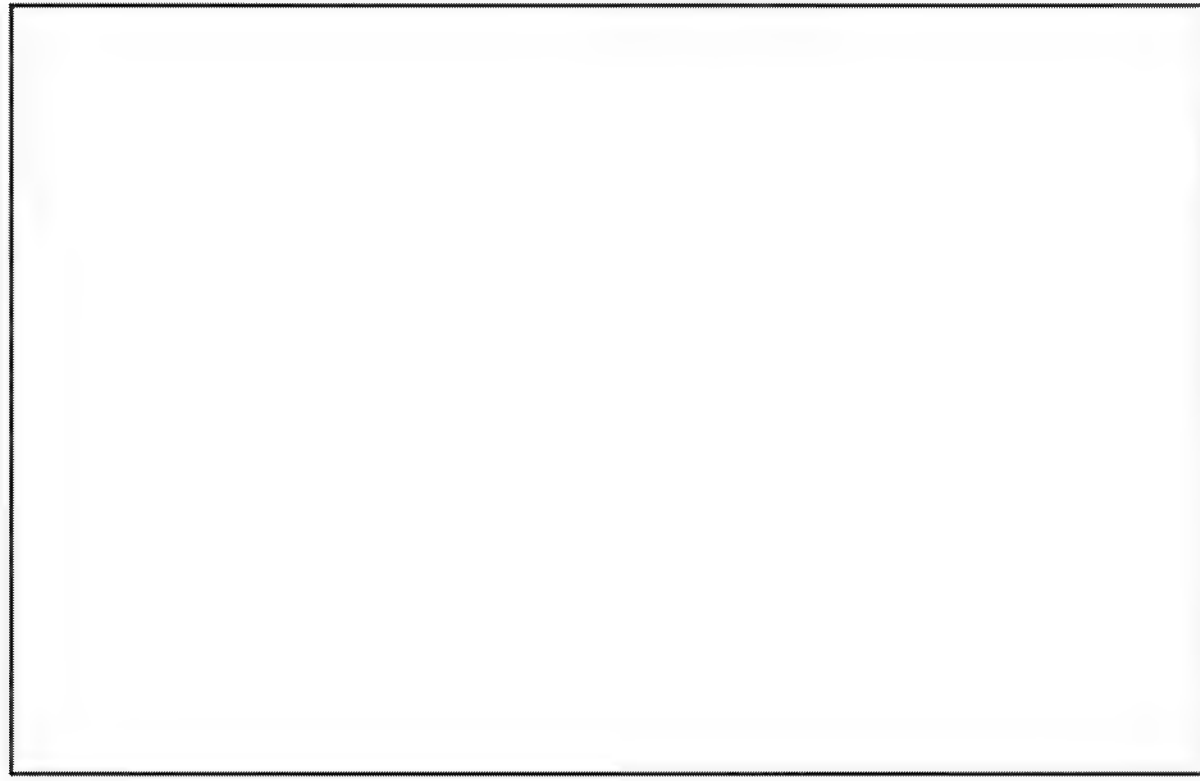
*Career Agent*

IN 27561

DIR CITE [Redacted] 2722

1. REQUEST HC TVL ORDERS FOR HOME LEAVE TVL OF [Redacted] WIFE, 2 CHILDREN FULL FARE 4 CHILDREN HALF FARE, AND 1 BABY UNDER 2 YRS.
2. TO DEPART [Redacted] ABOUT 6 DEC FOR SAN FRANCISCO (HOME LEAVE POINT) VIA AIR, RETURN TO [Redacted] AFTER HOME LEAVE.

END OF MESSAGE



[Redacted]

GROUP 1  
EXCLUDED FROM AUTOMATIC  
DOWNGRADING AND  
DECLASSIFICATION

REPRODUCTION BY OTHER THAN THE ISSUING OFFICE IS PROHIBITED.

Copy No.

S-E-C-R-E-T

Date 20 August 1952

Career Agent Biographic Data

- a. Pseudonym of agent:  Staff or Division: WFO  
Last      First      MI
- b. Date and place of birth:
- c. Marital status: **Married**
- d. Relationship and years of birth of dependents:
- e. Citizenship of agent: **USA**  
 (1) If naturalized, when?  
 (2) If naturalized, where?
- g. Non-CIA education to include name and location of college, degrees, dates, and major:  
**Pepper College, Gardena, California, A.B. 1934, Political Science**  
**Stanford Univ Law School, LL.B. 1939, Law**  
**FBI Academy, August, September 1940**
- h. Military service **Thompson Art Training, Infantry School, Oct 1919-July 1920**  
 (1) Country served and years:  
 (2) Branch of service and rank:
- i. Non-CIA employment: kinds of business or profession, positions, salaries, locations, and dates:  
**FBI - Aug 1940-Sept 1943, GS-14, \$11,000/year when assigned,**  
**Assistant Legal Attache, Embassy, Lima, Peru, 1941-43**  
**Legal Attache same post, 1944-47**  
**Assistant Legal Attache, Buenos Aires, 1944-48**  
**Deputy to Legal Attache 1947-48**

S-E-C-R-E-T

Group 1  
Excluded from automatic  
downgrading and declassification

S-E-C-R-E-T

(Career Agent Biographic Data p. 2)

j. Dates of psychological assessment, professional and language aptitude tests, if applicable:

**Not applicable**

k. Languages, including English, using the following terms:  
Elementary, Intermediate, High, Native

Language	Reading	Writing	Speaking
	high	high	high
	native	native	native
	intermediate	some	intermediate
	elementary	none	elementary

l. Agency training:  
Subject Covered

Duration of Course

Years Taken

**not applicable**

m. Alias or pseudonym used for psychological assessment, testing or training, if applicable:

**not applicable**

n. Security clearance number: **CIA, 21 November 1960 - 2-11409**

o. Date of last LCFLUTTER: **None**

p. Contract provisions: (Underline One)

- |  |            |    |
|--|------------|----|
| (1) Provision for periodic step increases      | <u>Yes</u> | No |
| (2) Provision for legislative pay increases    | <u>Yes</u> | No |
| (3) Provision for total offset of cover income | <u>Yes</u> | No |
| (4) Provision for civil service retirement     | <u>Yes</u> | No |
| (5) Any unusual provisions (please specify)    |            |    |



S-E-C-R-E-T

(Career Agent Biographic Data p. 3)

q. Date of beginning of current tour: **30 October 1940**

r. Previous CIA employment:

<u>Years</u>	<u>Type of Cover</u>	<u>CIA Duties</u>	<u>Project</u>	<u>City</u>	<u>Salary</u>
--------------	----------------------	-------------------	----------------	-------------	---------------

**None**

S-E-C-R-E-T

Chief of Station [redacted]

Chief, WID

Term Life Insurance Premium - [redacted]


For your information

Ref: MERT-2907

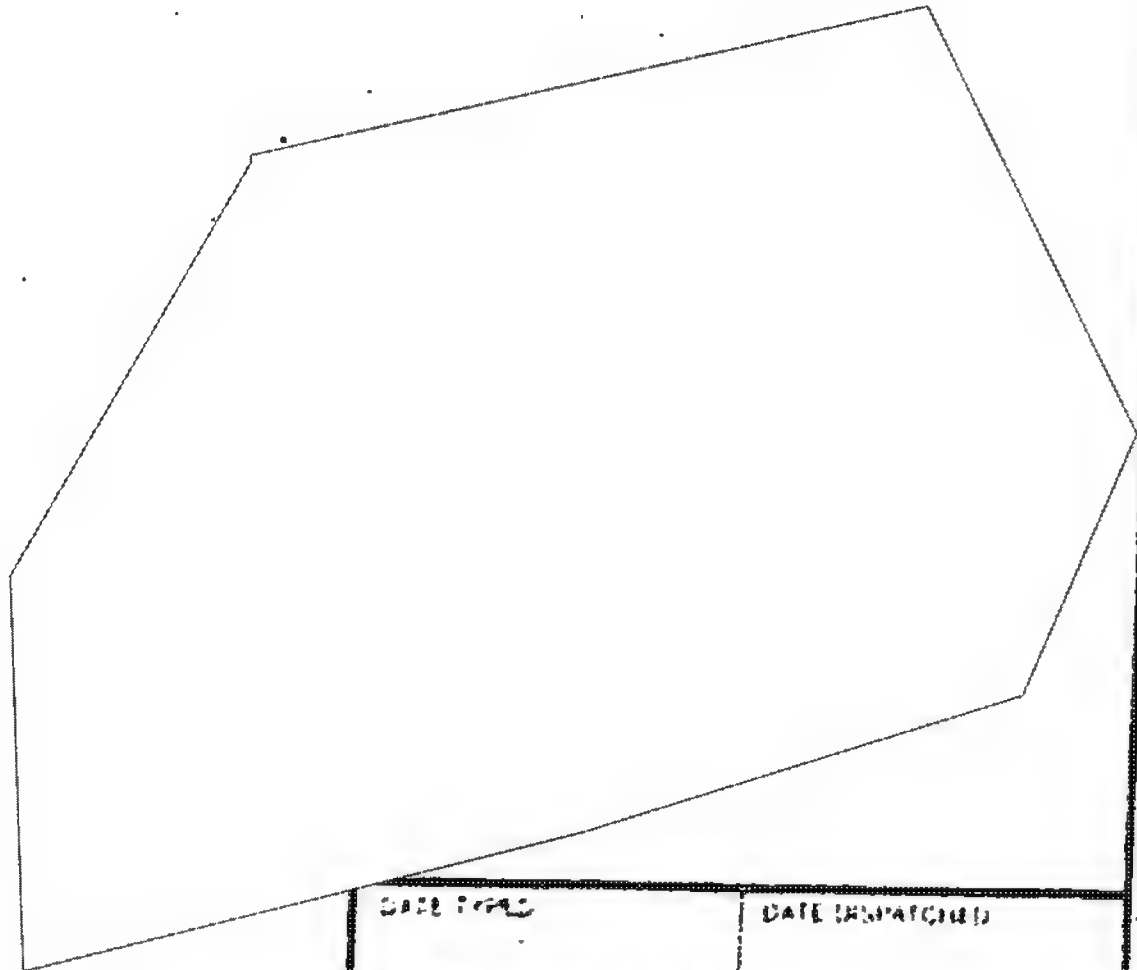
1. [redacted] application for the Term Life Insurance, together with the payment of \$72.00 for the six months' premium have been received. His life insurance is now paid up through December 1962.

2. [redacted] did authorize deductions to pay the insurance premiums, but since he is being payrolled in the field, it will be necessary for him to forward future premium payments to Headquarters.

END OF DISPATCH

Distributions:

3 - [redacted]



CLASSIFICATION	DATE TYPED	DATE DISPATCHED
SECRET	6 August 1962	
	DISPATCH SYMBOL AND NUMBER	
	MERT-2907 2531	
	IN REPORTING FILE NUMBER	
COMMUNICATIONS		
TO	BY	FILE NUMBER
FBI/Pers	[redacted]	5269
C/BI/3		
C/BI/3		

Distributions:  
1 - BI/Pers  
1 - BI/Mailroom

DISPATCH

DISPATCH

SECRET

(CLASSIFICATION AND NO.)

HMM-T-2397

HEADQUARTERS FILE NO.

Chief, Finance Division

Chief, WH Division

Chief of Station

DATE  
13 July 1962

Pay Account -

RE. "413" - (CHECK "X" ONE)

MARKED FOR INDEXING

NO INDEXING REQUIRED

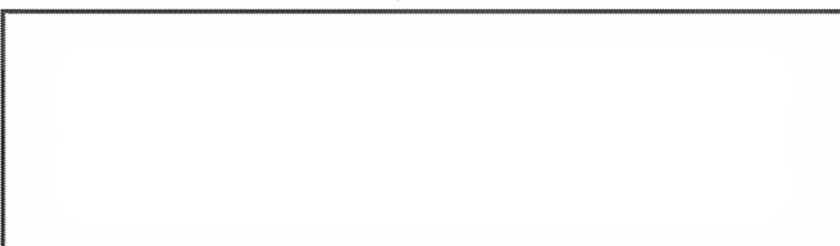
INDEXING CAN BE JUDGED  
BY QUALIFIED HQ DESK ONLY

For your information

HMM-S-2456

1. The Station was surprised to receive the reference, which stated that [redacted] life insurance application had not been received in Finance Division as of 15 June 1962. Recently we received HMM-S-2450, dated 14 June 1962, which requested that the Station collect from [redacted] the premiums for his life insurance, and no mention was made of payroll deductions we had requested in HMM-T-2800. Therefore, the Station collected the sum of \$72.00 from [redacted] in payment of 6 months premiums. This payment was forwarded to Headquarters under HMM-T-2892.

2. No action will be taken by the Station to change [redacted] field allotment until notification is received from Headquarters. It would appear that the easiest means of now adjusting his pay account would be to refund the pre-paid premiums and begin payroll deductions for the life insurance.



12 July 1962

DISTRIBUTION:

- 3-Finance Division
- 2-WH Division
- 2-Files

*No life insurance  
Paid through [redacted]  
[redacted]*

SECRET

SECRET

15374

S-E-C-R-E-T

LIFE INSURANCE APPLICATION  
(CONTRACT LIFE)

POLICY NO. 46

NAME OF EMPLOYEE (P)

EFFECTIVE DATE 9-25-62

5/24/65 FILING DATE

TOTAL PREMIUM PAID 24.00

DATE OF BIRTH MONTHLY PREMIUM ACTUAL SALARY 13,730 INSURANCE CLASS III

(CHECK APPROPRIATE BLOCK):

Male  Full-time Employee  
Female  Yes  No

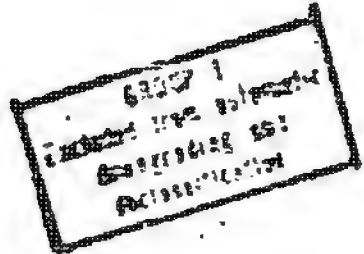
NAME OF BENEFICIARY (T)  Relationship WIFE

DATE SIGNED 14 April, 1962 (P)

TO : FD.  
SUBJECT : Authority to Make Payroll Deductions

I hereby authorize you to deduct the sum of \$12.00 (U.S.)  
per pay period from my salary starting with the pay period beginning  
14 April, 1962. These deductions are to continue  
until terminated by me in writing.

Code 5





CONFIDENTIAL

U. S. GOVERNMENT PRINTING OFFICE: 1954 O 350085

1. Agency and organizational designations  
**DDP/WH**

2. Payroll period

3. Block No.

4. Slip No.

5. Employee's name (and social security account number when appropriate)  
**Career Agent**

6. Grade and salary  
**\$13,730**

**PAYROLL CHANGE DATA**

	BASE PAY	OVERTIME	GROSS PAY	RET.	FEDERAL TAX	BOND	F. I. C. A.	STATE TAX	GROUP LIFE INS.	NET PAY
7. Position name										
8. New normal										
9. Pay this period										

10. Remarks

11. Appropriation(s)

12. Prepared by  
**gah 25 Jan 62**

13. Audited by

Periodic step increase     Pay adjustment     Other step increase

14. Effective date: **Apr 62**

15. Date last equivalent increase: **30 Oct 60**

16. Old salary rate: **\$13,325**

17. New salary rate: **\$14,055**

18. Performance

LWOP data (fill in appropriate spaces covering LWOP during following periods):  
 Period(s):

No excess LWOP. Total excess LWOP

STANDARD FORM NO. 1126d—Revised  
 Form prescribed by Comp. Gen., U. S., October 20, 1954, General Regulations No. 192

CONFIDENTIAL

PAYROLL CHANGE SLIP — PERSONNEL COPY

Initials of Clerk

S-S-C-I-E-T  
(When Filled In)

6/14/61

COMPLETE IN DUPLICATE & RETURN BOTH COPIES TO THE INSURANCE  
BRANCH THROUGH APPROPRIATE ADMINISTRATIVE CHANNELS

HOSPITALIZATION APPLICATION  
(CONTRACT PLAN)

DO NOT WRITE IN THIS BLOCK.

\*NAME OF EMPLOYEE [Redacted]

POLICY NO. 459

EFFECTIVE DATE 6/25/61

DATE OF BIRTH [Redacted]

CODE 902

MONTHLY PREMIUM [Redacted]

(TO BE COMPLETED BY DIVISION)

MARRIED  SINGLE

[Redacted]

SINGLE PLAN  FAMILY PLAN

(PERSON TO CONTACT)

FULL TIME EMPLOYEE  YES  NO

WH/3/1000 2555, 3160  
(DIVISION) (EXT.)

J. C. CITIZEN  RESIDENT ALIEN

3015 [Redacted] (ROOM NO.) (BLDG.)

COVERED BY PRESENT "DUP" PLAN  YES  NO

DATE OF EMPLOYMENT AS CON-TRACT EMPLOYEE 31 Dec 1960

\*PLEASE NOTE: Name of employee and Employee's Signature should agree with the one shown on contract with the Agency.

EMPLOYEE'S PAYROLL NO. 098865

IS EMPLOYEE PAYROLLED 20 days  monthly  bi-weekly

IF FAMILY PLAN, COMPLETE NEXT PAGE

NAME OF WIFE/HUSBAND [Redacted]

CHILDREN UNDER 19 (A protected person's children shall include unmarried children under age 19. Also, any step-children, legally adopted children, and foster children provided such children are dependent upon the protected person for support and maintenance.)

NAME DATE OF BIRTH NAME DATE OF BIRTH

[Redacted]

I hereby authorize deductions from my salary for payments of premiums under this contract.

APPROVE:

[Redacted Signature]

Administrative Chief of Division

GROUP 1  
Excluded from automatic  
Renewal and  
Re-issuance

EMPLOYEE'S SIGNATURE

[Redacted Signature]

Date 15 March 1961

SECRET

10 24

Office Memorandum • UNITED STATES GOVERNMENT

TO : [Redacted]

DATE: 16 Jul 61

FROM : [Redacted] Medical Staff

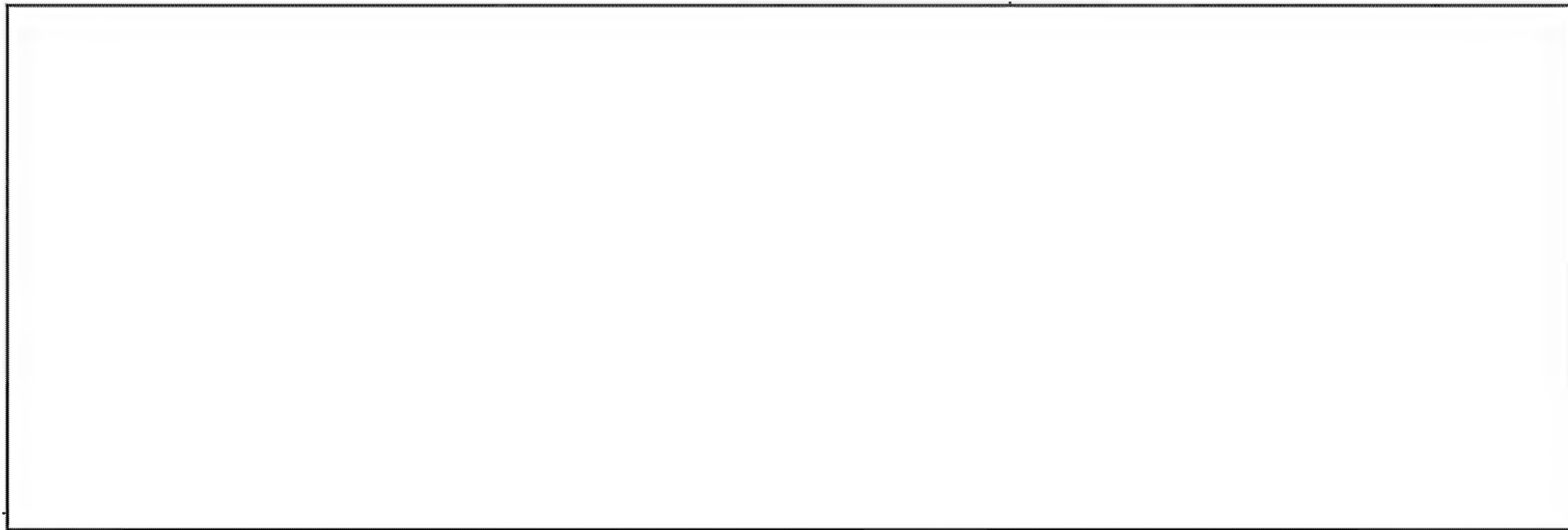
SUBJECT: [Redacted]

... Medical Staff ... daily ...

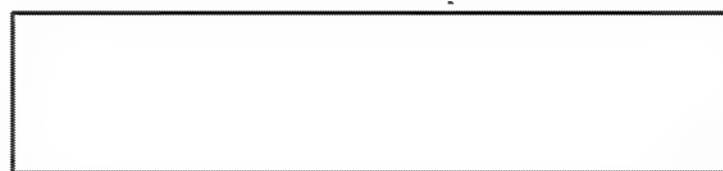
[Redacted]

...  
...  
...

SECRET



19 March, 1961





CERTIFICATION

[Redacted]

[Redacted]

15 March, 1961

[Redacted]

CERTIFICATION

The undersigned hereby certifies that his previous employment by the U.S. Government terminated October 29, 1960, and that final salary payment for this employment covered the period October 16 through October 29, 1960.

[Redacted]

15 March, 1961

[Redacted]

TO: [Redacted]

FROM: [Redacted]

DATE: 10-24-50

1. The following information and/or documents are submitted in compliance with reference dispatch:

a. Original Form 6-3 signed in person.

b. Signed statement concerning banking instructions wherein Subject requests that all payments be made locally in pesos.

c. Since Subject wants his entire net pay paid locally, it is requested that Headquarters compute his pay and advise Station of the net pay which will represent his local field allotment.

d. Subject will be reimbursed actual quarters expenses locally, in accordance with FR 45-1050.

e. [Redacted] desires the hospitalization contract. Hospitalization Application (Contract Plan) is forwarded herewith in duplicate.

f. It is requested that Headquarters compute [Redacted] pay from 30 October 1950 through the present pay period. Upon advice of the net amount due Subject, Station will collect any overpayments (or pay underpayments) and T/A the correct amount to Headquarters. Subsequently, his net pay will be considered field allotments and amounts paid will be T/A'd to Headquarters.

g. Certification of [Redacted] sick and annual (accumulated) leave and the amount paid in a lump sum by his former employer for "accrued annual leave" are being forwarded in a separate dispatch.

[Redacted]

i. Original signed contract is returned herewith. Copy of the contract has been retained for Station files.

[Redacted]

k. Attached are Report of Medical History and certification from the examining physician in accordance with Para. 14(b) of Subject's contract.

2. The Station wishes to make the following additional observations:

a. Earlier contract for [Redacted] letter indicated the amount of "Cost of Living" Allowance Subject will receive, in accordance with Para. 14(b) of his contract. It is requested that this computation will be received with his pay computation.

RECEIVED  
[Redacted]

RECEIVED  
[Redacted]

RECEIVED  
[Redacted]

b. Subject's contract does not provide for "non-official cover premium pay" as originally requested by Station. Please advise.

c. Unofficial activities as provided in Para. 1(c) of Subject's contract will be accounted for and paid locally, if Headquarters has no objections.



14 April 1961

Attachments:  
As stated

Distribution:  
3 - Headquarters w/att  
3 - Files

CONFIDENTIAL



# DISPATCH

CLASSIFICATION  
SECRET

## PROCESSING

TO	Chief of Station	<input type="checkbox"/> MARKED FOR INDEXING <input checked="" type="checkbox"/> NO INDEXING REQUIRED <input type="checkbox"/> ONLY QUALIFIED HEADQUARTERS OFFER CAN MAKE INDEXING <input type="checkbox"/> ABSTRACT <input type="checkbox"/> MICROFILM
INFO		
FROM	Chief, WH Division	
SUBJECT		

**ACTION REQUIRED REFERENCES**

**ACTION REQUIRED:** See paragraphs 2 and 3

- REFERENCES:**
- A. 10877-1802, 25 January 1961
  - B. WHL-6843, 2 December 1960

1. Attached is a Headquarters contract for Subject effective 30 October 1960, thus giving Subject continuity in his Government service and eligibility to continue his Government retirement. The contract is for the salary of a GS-15 step one.
2. The Station should comply with the following administrative requirements at its earliest convenience.
  - a. Submit a W-4 or a Form 313.
  - b. Forward banking instructions.
  - c. Inform Headquarters whether  desires a field allotment, the amount, and the effective date.
  - d. Inform Headquarters whether the Station plans to give  a quarters allowance under FR 45-1050. If not, please submit a quarters application.
  - e. Does  want hospitalization per paragraph 8 (e) of his contract? If so, please have him fill out the attached application. The premiums will be deducted from his salary. Information on the policy is also attached for  information. (Please refer to Back Dispatch 2220 dated 11 October 1960.)
  - f. With regard to the oral agreement, Headquarters could not approve it since it was for \$15,000 per year and not for the first step of a

**CONTINUED**

**Attachments:** (HEREWITH)  
 Contract (original and 1)  
 Memorandum and application for health insurance

- Distribution:**
- 2 -  w/atts.
  - 1 - Subject
  - 1 - WH/Registry
  - 1 - WH/1/Nox/Chrono
  - 1 - PD/SAAS/

DATE INDEXED	DATE DISPATCHED
28 Feb. 1961	2 MAR 1961
DISPATCH SYMBOL AND NUMBER WHL-6843	
FILE NUMBER 201-287227	

03-15, 213,730. The Station has two choices. It can collect all monies paid to [ ] under his oral agreement, whereupon Headquarters can effect payment of salary and allowances effective 30 October 1960. Or an alternative method would be for the Station to notify Headquarters of a breakdown of what has been paid [ ] on the basis of which Headquarters would start payrolling [ ] deducting any overpayment of salary from net salaries due. Please advise Headquarters which method the Station and [ ] prefer.

g. In order to establish [ ] leave record with KUBARK, [ ] should furnish any final pay slip he might have received, which would reflect the amount of annual and sick leave he had as of his date of resignation and also, his salary rate at the time of resignation. If [ ] has no such slip, a certified statement of the above is required. Since [ ] contract is effective 30 October 1960, the day after the end of his annual leave for 1960, [ ] must return to KUBARK the gross amount he received from ODENVY for his "accrued carry-over" of 633 hours.

h. [ ] should be told that he must advise KUBARK, should he still be in our employ, before he applies for ODENVY retirement for which he will be eligible when he becomes 50 years of age because of his ODENVY service.

i. The Station should return to Headquarters the original signed copy of the attached contract. The copy may be retained by the Station.

END OF DISPATCH

SECRET

TO [redacted]  
FROM DIRECTOR  
CONF [redacted]  
INFO CCG 2, OP 2, S/C 2

21 Feb 91 06z  
ROUTING  
UNIT 7099  
011 099

TO [redacted] (FOR [redacted]) INFO [redacted]

CITE CIR 26357  
26357

SOCALM

REF: DEAR-1233 (IB 45643)\*  
TALZ-0179 (IB 47450)\*\*

[redacted]  
[redacted]  
[redacted]  
[redacted]

END OF MESSAGE

[redacted]

11E/55  
CFM/2/

RE/CO:  
SECRET

COORDINATING OFFICERS  
SECRET

REPRODUCTION BY OTHER THAN THE ISSUING OFFICE IS PROHIBITED

Copy No



# DISPATCH

Chief of Station			
Chief, NY Division			

**ACTION REQUIRED: REFERENCES**

**ACTION REQUIRED:** See paragraphs 2 and 3

**REFERENCES:**

- A. NY-1002, 25 January 1960
- B. NY-644, 2 December 1959

1. Attached is a Headquarters contract for subject effective 30 October 1960, thus giving subject continuity in his Government service and eligibility to continue his Government retirement. The contract is for the salary of a GS-15 step one.

2. The Station should comply with the following administrative requirements at its earliest convenience.

- a. Advise NY of a Form 51.
- b. Forward existing instructions.
- c. Advise Headquarters whether  desires a field allotment, the amount, and the effective date.
- d. Advise Headquarters whether the Station plans to give  a quarters allowance under FD 15-1034. If not, please submit a quarters application.
- e. Does  want hospitalization per paragraph 8 (a) of his contract? If so, please have him fill out the attached application. The premium will be deducted from his salary. Information on the policy is also attached for  information. (Please refer to Book Dispatch 2120 dated 11 October 1959.)
- f. With regard to the oral agreement, Headquarters could not approve it since it was for \$15,000 per year and not for the first step of a

**Attachments: (ENCLOSURE)**  
Contract (original and 1)  
Memorandum and application for health insurance

- Distribution:**
- 1 -  State
  - 1 - Subject
  - 1 - NY/Registry
  - 1 - NY/1/No. 10/1000
  - 1 - FD/SAAS/

<b>CONTINUED</b>	
DATE TYPED	DATE DISPATCHED
24 Feb. 1960	
DISPATCHED	
NY-1002	



88-15, 113,711. The Station has two stations. It can collect all money paid to [redacted] under 510 work agreement, whereas Headquarters can collect money of 250, and also collect money of October 1960. An alternative method would be for the Station to notify Headquarters of a breakdown of what has been paid [redacted] on the basis of which Headquarters would start paying [redacted] salaries any overpayment of the Station and [redacted] prefer.

2. In order to establish [redacted] leave record with [redacted] should furnish any final pay also he might have received, which would reflect the amount of annual and sick leave he had as of his date of resignation and also, his salary rate at the time of resignation. If [redacted] has no such data, a certified statement of the above is required. Since [redacted] contract is effective 31 October 1960, the day after the end of his annual leave for 1960, [redacted] must return to [redacted] the amount he received from [redacted] for his "annual leave" of 1960.

3. [redacted] should be told that he must advise [redacted] should be still be in our employ, before he applies for [redacted] retirement for which he will be eligible when he reaches 10 years of age because of his [redacted] service.

4. The Station should return to Headquarters the original signed copy of the attached contract. The copy may be retained by the Station.

END OF MESSAGE

CLASSIFIED MESSAGE

DATE : 550  
1 DEC 60

SECRET

TO : DIRECTOR

FROM : [REDACTED]

ACTION : C/WH 2

INFO : COP, C/CCD 2, C/CI, DD/S, SEA, D/OP, D/OS 2, S/C

ROUTING

1		4
2		5
3		6

DEC 2 0022Z 60

PRIORITY

IN 10827

PRITY DIR CITE [REDACTED] 6843

RYBAT

[REDACTED]

REF A [REDACTED] 6677 ( [REDACTED] 38281 )

B DIR 13219 (out 95542)

1. [REDACTED]

CURRENT ANNUAL LEAVE TERMINATED 29

OCTOBER PERIOD COVERED BY ACCUMULATED ANNUAL LEAVE ENDS 14 FEBRUARY

1961. [REDACTED] RECEIVED LUMP SUM CHECK FOR ACCUMULATED ANNUAL LEAVE

WHICH HE WILL ENDORSE AND SEND TO KUBARK.

[REDACTED]

SECRET

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Copy No.

SECRET

REF ID: A66313  
14 10827

2  
PAGE

[Redacted]

[Redacted]

A. STATION CONCURS IT IMPERATIVE [Redacted]

[Redacted] BE KEPT ON NEED TO KNOW BASIS.

[Redacted]

[Redacted]

SECRET

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**SECRET**

REF ID: A643

PAGE 3

[Redacted]

[Redacted]

E. FROM OPERATIONAL SECURITY POINT OF VIEW STATION OPPOSED

[Redacted]

[Redacted]

**SECRET**

REPRODUCTION BY OTHER THAN THE ISSUING OFFICE IS PROHIBITED



CLASSIFIED BY JAGC

**SECRET**

EXI 6843

IN 10007

4

PAGE

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

**SECRET**

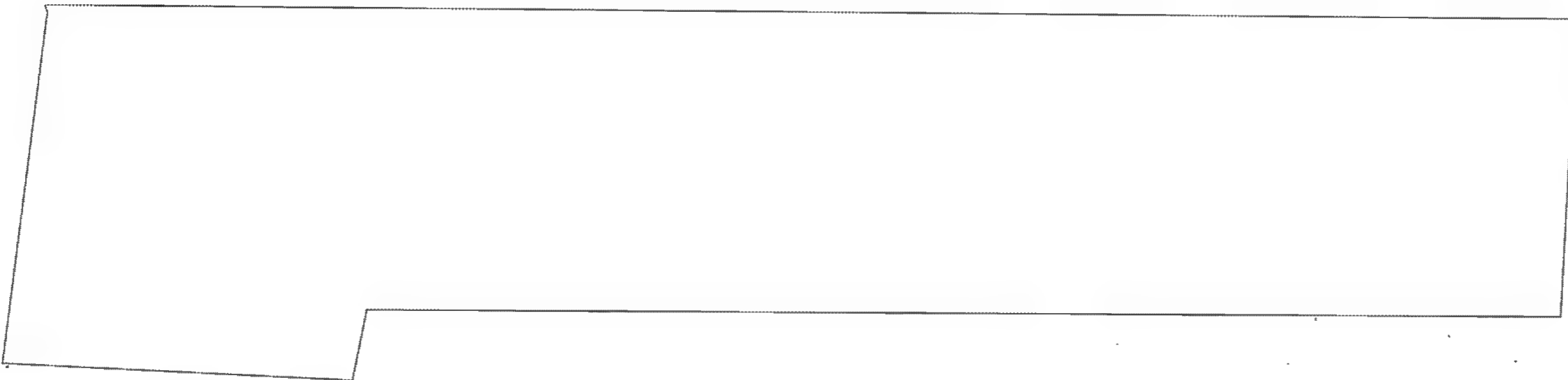
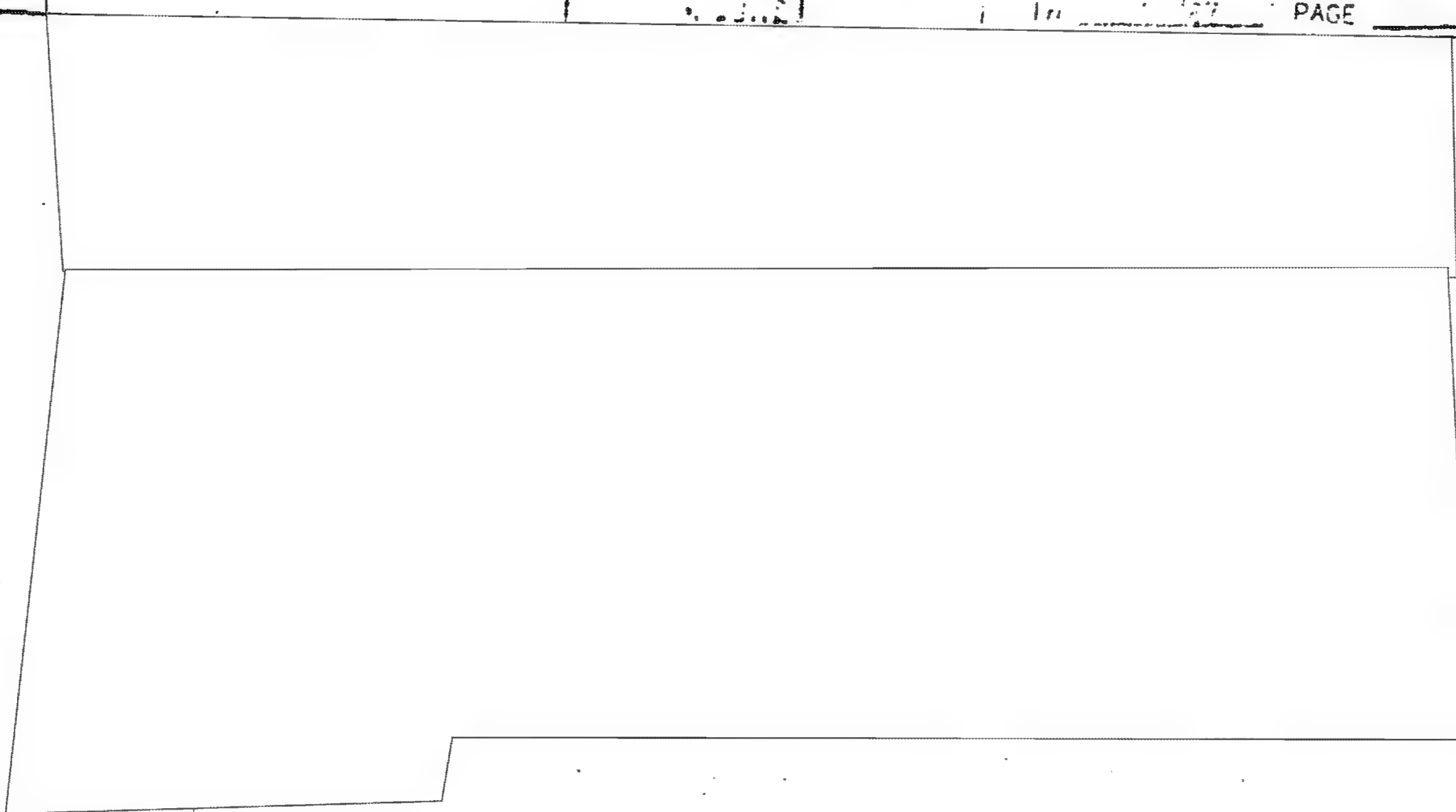
REPRODUCTION BY OTHER THAN THE ISSUING OFFICE IS PROHIBITED

SECRET

MXI 6843

PAGE

5



END OF MESSAGE

SECRET

REPRODUCTION BY OTHER THAN THE ISSUING OFFICE IS PROHIBITED

CLASSIFIED MESSAGE

SECRET

DATE 1 11 60

TO DIRECTOR

FROM [REDACTED]

ACTION: C/MH 2

INFO: COP, C/CCD 2, C/CI, DD/S, SSA, D/OP, D/CS 2, S/C 2

ROUTINE	
1	2
3	4
5	6

NOV 5 0709Z 60

ROUTINE

IN 38281

DIR CITE [REDACTED] 6677

RYBAT

REF DIR 60217 ([REDACTED] 87521)\*

1. SUBJ WISHES CAREER AGENT STATUS WITH FOLLOWING:

A. KUBARK RETIREMENT WITH ANY LEGAL ADJUSTMENTS FOR FUTURE;

B. TERMINAL LEAVE ENDED 29 OCT EXCEPT FOR "ACCRUED CARRY-OVER" OF 633 HOURS. SUBJ WISHES CIVE AMOUNT RECEIVED FOR THIS TO KUBARK AND HAVE THIS 633 CARRIED OVER.

C. REQUEST BEGIN ON KUBARK PAYROLL ON 1 NOV. AS KNOWN TO [REDACTED] SUBJ HAS BEEN WORKING FOR SEVERAL WEEKS FOR KUBARK WITHOUT PAY.

[REDACTED]

E. FORWARDING COPIES OF LETTER FROM HEAD ODENVY CONGRATULATING SUBJ ON COMPLETION TWENTY YEARS SERVICE, SUBJ'S LETTER OF RESIGNATION AND LETTER OF ACCEPTANCE. COS CAN PERSONALLY ASSURE CHIEF, KUSODA THAT SUBJ WAS IN GOOD STANDING WITH ODENVY AT TIME OF RESIGNATION.

[REDACTED]

SECRET

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Copy No.

CLASSIFIED MESSAGE

SECRET

3577

PAGE 2

[Redacted]

[Redacted]

END OF MESSAGE

C/S COMMENT: \*SUGGESTED STATION RECONSIDER AND USE CAREER OR CONTRACT STATUS.  
IF STILL PREFERRED STAFF AGENT STATUS, SUBMIT DETAILED JUSTIFICATION CHOICE.

SECRET

DECLASSIFICATION BY OTHER THAN THE ISSUING OFFICE IS PROHIBITED



CLASSIFIED MESSAGE

ORIG: [redacted]  
UNIT: WH/3/ [redacted] 538  
EXT: 2555  
DATE: 31 OCTOBER 1960

[redacted] S S C R S P

ROUTING	
1	4
2	5
3	6
DEFERRED	1 6 - 2 - 4
<input checked="" type="checkbox"/> ROUTINE	
PRIORITY	DETAILS
OPERATIONAL IMMEDIATE	DETAILS

TO: [redacted]  
FROM: DIRECTOR  
COMP: C/WH 2  
INFO: COP, C/CCD 2, C/CI, D/OP, D/SS 2, S/C 2, DD/S, SS

87521

TO: [redacted] INFO CITY DMB 09817  
REF: [redacted] 1610 9

1. CHOOSE STAFF AGENT STATUS RATHER THAN CAREER OR CONTRACT AGENT STATUS FOR SUBJ MUST BE JUSTIFIED IN DETAIL TO KUDOVE AGENT PANEL WHICH IN PAST KNOWN TO FAVOR CAREER AGENT STATUS FOR THIS TYPE INDIVIDUAL. IF PANEL APPROVES STAFF STATUS THAT SUBJECT CASE TO BEING KUDOVE WHO MUST APPEAL EXCEPTION TO KUDOVE POLICY OF NO HIRING OF STAFF TYPE PROFESSIONAL EMPLOYEES AT HIGH GRADES.
2. SUGGEST STATION RECONSIDER AND USE CAREER OR CONTRACT STATUS. IF STILL PREFER STAFF AGENT STATUS SUBMIT DETAILED JUSTIFICATION DECISION.
3. DOES SUBJ WANT FUTURE RETIREMENT BENEFITS? UNDER CAREER/STATUS AGENT MAY HAVE RETIREMENT OR SOCIAL SECURITY.
4. UNDER STAFF OR CAREER/STATUS CAREER? PICK UP SUBJ UNTIL END OF PAID TERMINAL LEAVE PERIOD HOWEVER SUBJ MAY APPEAL TO ANNUAL AND SICK LEAVE ACCUMULATED AS OF END EMPLOYMENT ODEBY AND REDRESS KUDAVE FOR ALL UNUSED ANNUAL LEAVE WHICH CAN BE CREDITED TO HIM UNDER KUDAVE. ADVISE DATES TERMINAL LEAVE PERIOD AND CHOICE.

ISSUING OFFICER [redacted] AUTHENTICATING OFFICER  
REPRODUCTION BY OTHER THAN THE ISSUING OFFICE IS PROHIBITED.

CLASSIFIED MESSAGE

SECRET

ORIG:  
UNIT:  
EXT:  
DATE:

ROUTING			
1		4	
2		5	
3		6	

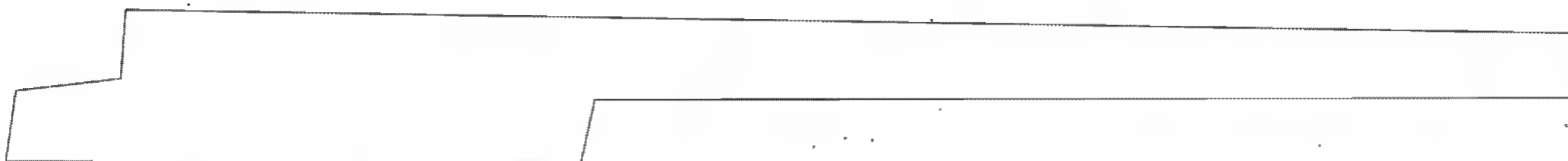
TO:  
FROM: DIRECTOR  
CONF:  
INFO:

P R E C E D E N C E	DEFERRED	
	ROUTINE	
	PRIORITY	INITIALS
	OPERATIONAL IMMEDIATE	INITIALS

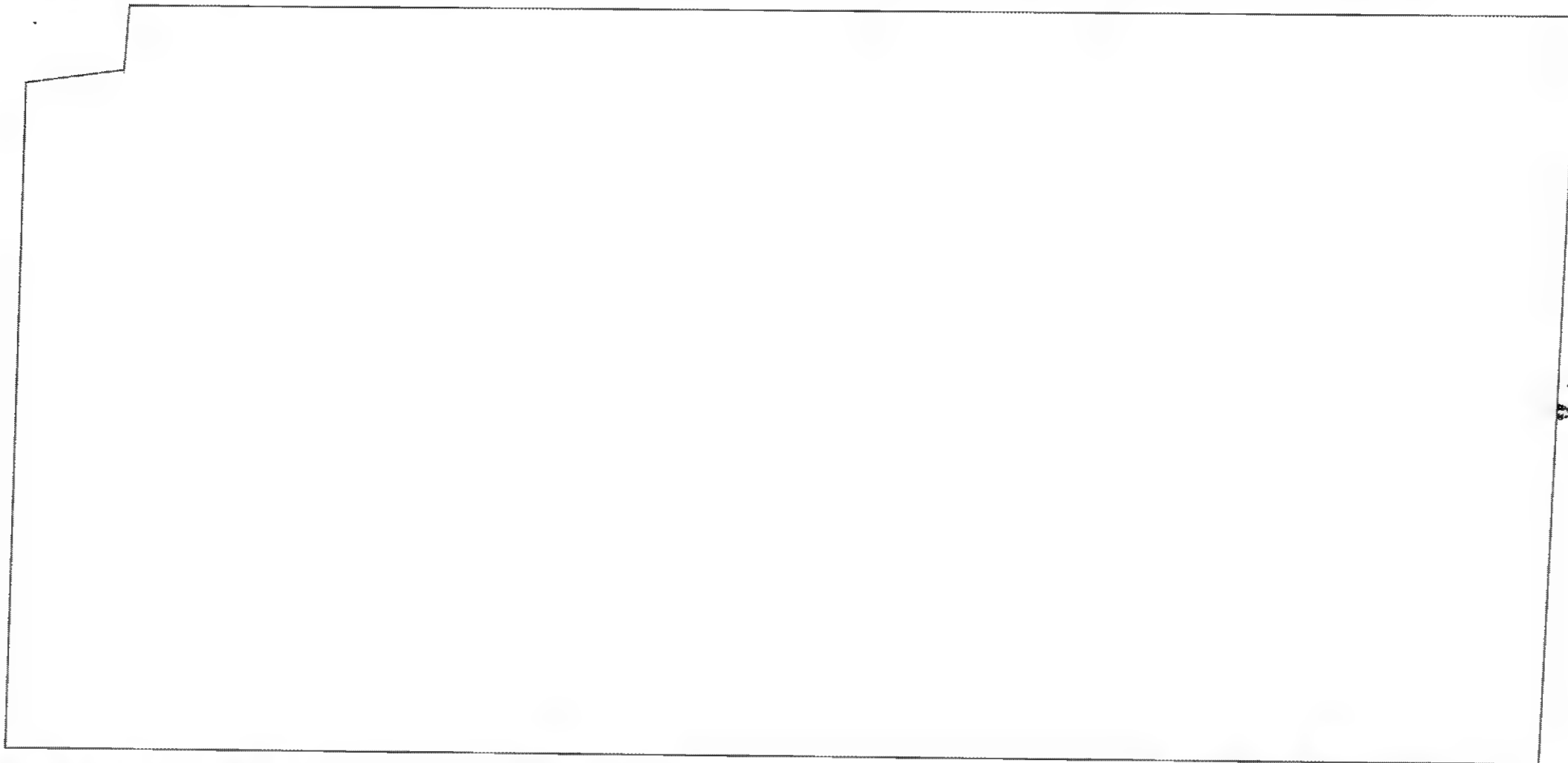
PAGE 2

OUT 87521 DIR 09217

TO INFO CITE DIR



6. FORWARD HQS COPY ODENVY RESIGNATION ACTION SUBJ AND REASONS SUBJS RESIGNATION.



\*WH Comment: Subject is George Marro

MR/Pers/ [redacted]

END OF MESSAGE

CPD/ [redacted]

Agent Panel/ [redacted]

D/IB/OS/ [redacted]

CI/CPS/ [redacted]

COORDINATING OFFICER



J. C. [redacted]  
C/AD

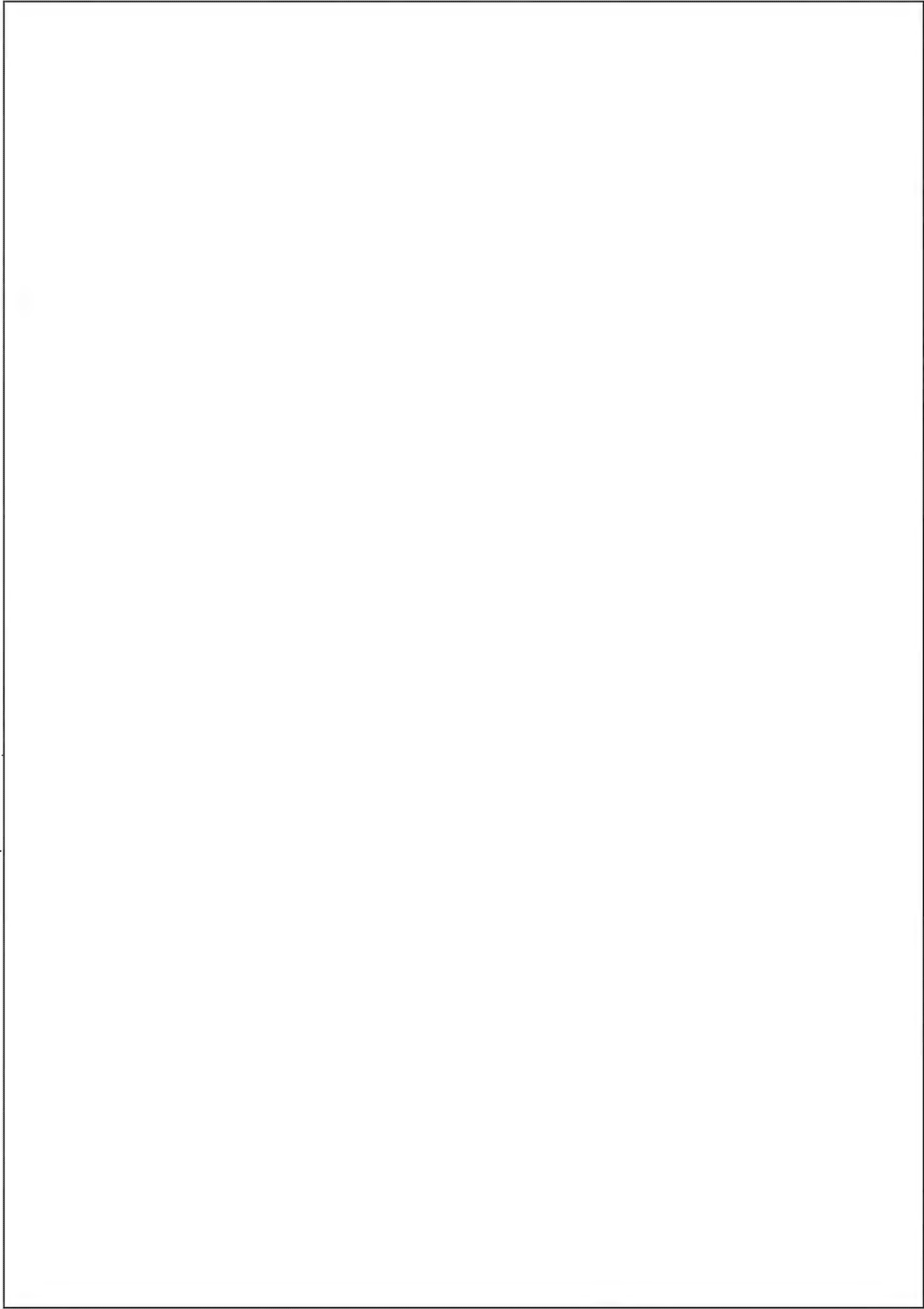
ISSUING OFFICER

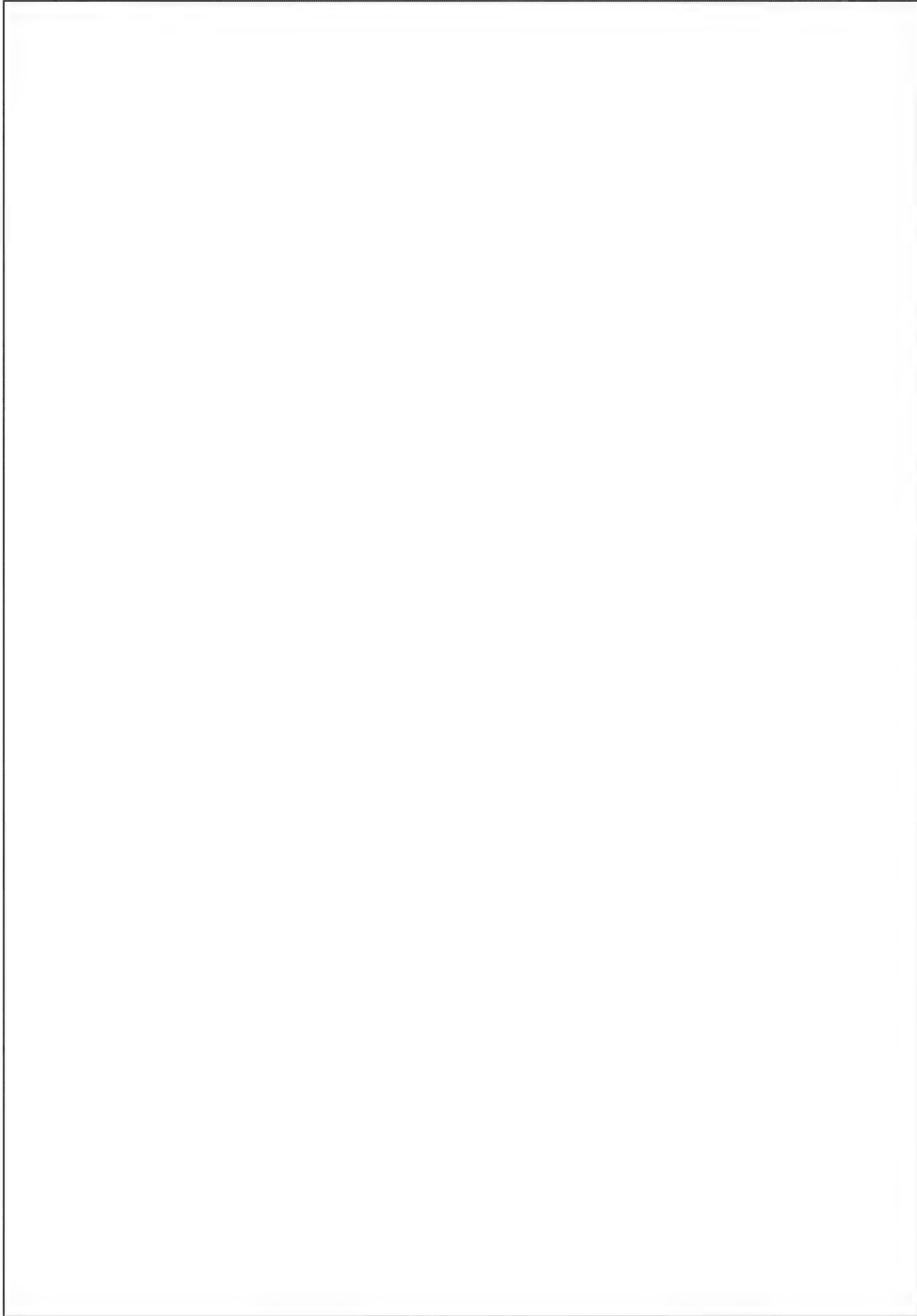
SECRET

AUTHENTICATING OFFICER

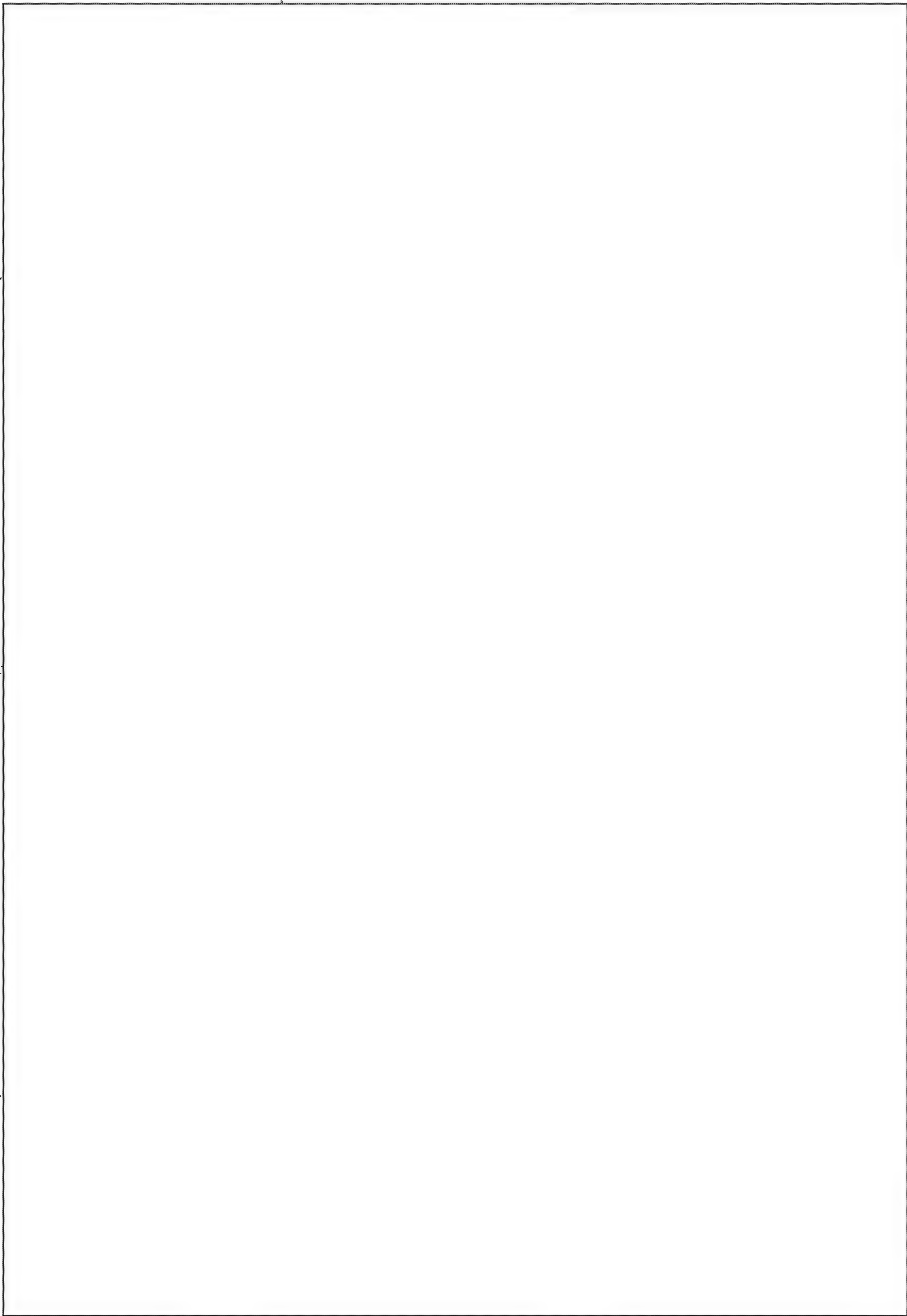
REPRODUCTION BY OTHER THAN THE ISSUING OFFICE IS PROHIBITED.

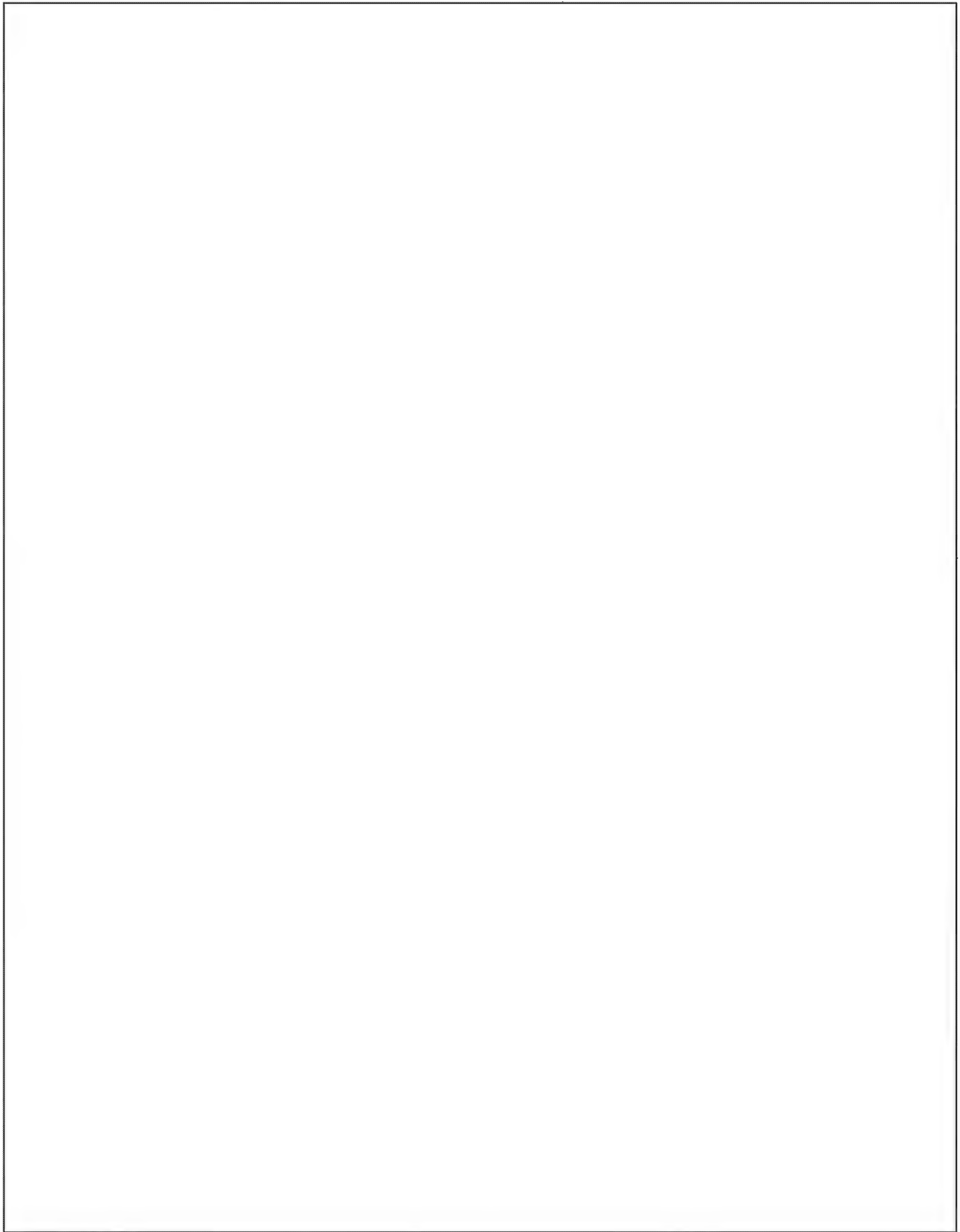
Copy No.











<b>CONTRACT INFORMATION AND CHECK LIST</b>		FORM 100-100	
1. NAME <input checked="" type="checkbox"/> PERSONNEL <input type="checkbox"/> PROJECT <input type="checkbox"/> PERMANENT STATION		2. PROJECT NO. <input type="checkbox"/> 3. ASSIGNMENT NO. <input type="checkbox"/> 4. SLOT NO. <input type="checkbox"/>	
5. PREVIOUS CIA PREJUDICE OR ALIASES None		6. INDIVIDUAL IS PRESENTLY ENGAGED, OR HAS BEEN ENGAGED BY CIA OR ITS ALLIED ACTIVITIES IN SOME CAPACITY <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO (If yes, describe and include salary)	
7. SECURITY CLEARANCE (Type and date) CSC- requested 10 Nov 1960		8. CONTRACT IS TO BE WRITTEN IN STERILE FORM I.E., "U.S. GOVERNMENT" <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
9. INDIVIDUAL WILL WORK UNDER "CONTROLLED CONDITIONS" I.E., REGULAR SCHEDULE HOURS AWAY FROM SUBJECT'S HOME AND PERFORMED UNDER THE SUPERVISION OF A STAFF EMPLOYEE OR STAFF AGENT <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		10. PROPOSED CATEGORY (Contract agent, contract employee, etc.) Career Agent	
<b>SECTION III PERSONAL DATA</b>			
11. CITIZENSHIP USA	12. IF NOT U.S. CITIZEN, INDIVIDUAL IS A PERMANENT RESIDENT ALIEN <input type="checkbox"/> YES <input type="checkbox"/> NO	13. AGE 45	14. DATE OF BIRTH (Month, day, year) <input type="checkbox"/>
15. LEGAL RESIDENCE (City and state or country)		16. CURRENT RESIDENCE (City and state or country) Mexico City, Mexico	
17. MARITAL STATUS (Check as appropriate) <input type="checkbox"/> SINGLE <input checked="" type="checkbox"/> MARRIED <input type="checkbox"/> DIVORCED <input type="checkbox"/> SEPARATED <input type="checkbox"/> WIDOWED			
18. NUMBER OF DEPENDENTS (Not including individual) RELATIONSHIP AND AGE: <input type="checkbox"/>		19. INDIVIDUAL IS RELATED TO A STAFF EMPLOYEE, STAFF AGENT OR IS INDIVIDUAL CURRENTLY WORKING FOR THE AGENCY IN SOME CAPACITY <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO RELATIONSHIP:	
<b>SECTION IIII U.S. MILITARY STATUS</b>			
20. RESERVE NO	21. VETERAN YES	22. IF SERVED, INDICATE CATEGORY (Longevity, combat disability, service disability non-combat)	
23. BRANCH OF SERVICE US Army	24. RANK OR GRADE 1st Lt.	25. DRAFT ELIGIBLE <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	26. DRAFT DEFERMENT OBTAINED BY CIA <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
<b>SECTION IV COMPENSATION</b>			
27. BASIC SALARY \$13,730 GS-15/1	28. POST DIFFERENTIAL	29. COVER (Breakdown, if any) None	30. TAXES TO BE WITHHELD BY <input type="checkbox"/> COVER <input checked="" type="checkbox"/> CIA <input type="checkbox"/> NOT WITHHELD
<b>SECTION V ALLOWANCES (NORMALLY GRANTED ONLY TO RESIDENTS OF THE UNITED STATES)</b>			
31. QUARTERS Yes	32. POST	33. OTHER <i>cost - per LWA, 10% Staff and qualification for Staff Agents</i>	
34. COVER (Breakdown, if any) Education Allowance			
<b>SECTION VI TRAVEL</b>			
35. TYPES <input type="checkbox"/> PCS <input type="checkbox"/> DOMESTIC OPERATIONAL <input checked="" type="checkbox"/> FOREIGN OPERATIONAL		36. WITH DEPENDENTS <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
37. HOUSEHOLD EFFECTS TO BE SHIPPED <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	38. PERSONAL VEHICLE TO BE SHIPPED <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	39. TRANSPORTED VEHICLE TO BE USED FOR OPERATIONAL TRAVEL <input type="checkbox"/> YES <input type="checkbox"/> NO	
40. IF WITH DEPENDENTS STATE RELATIONSHIP, CITIZENSHIP, AGE AND DATE OF BIRTH			
41. PAYMENT AND ACCOUNTABILITY BILL AS IN PERFORMANCE WITH <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO			
<b>SECTION VII OPERATIONAL EXTENSION</b>			
42. NUMBER OF EXTENSION		43. INTERESTMENT Yes	44. OTHER
45. PAYMENT AND ACCOUNTABILITY BILL AS IN PERFORMANCE WITH <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO			

CONTRACT INFORMATION AND CHECK LIST  
(CONTINUED)

W. I. ZELINSKI  
SUPERVISOR

WII

2555/3162

15 November 1960

All those normally given a Career Agent, including retirement. For more details please refer to IN 38281 dated 5 November 1960

SECTION IV COVER ACTIVITY

47 STATUS (Check one)	PROPOSED	AD TYPE (Check one)	PROFESSIONAL	TECHNICAL	XX COMMERCIAL	INDUSTRIAL
	<input checked="" type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

48 IF OTHER PAYMENTS ARE CONTEMPLATED, THEY WILL BE EFFECTED ON REIMBURSABLE BASIS

YES  NO  COMPLETE  PARTIAL

SECTION V SOURCE OF INCOME

49 SOURCE OF INCOME AND OTHER EMPLOYMENTS DERIVED FROM COVER ACTIVITIES (If less than total, justify in separate memo attached hereto.)

TOTAL  PARTIAL  No income from cover

SECTION VI TERM

51 DURATION indefinite

52 30 October 1960

53 RENEWABLE  YES  NO

54 TERMINATION NOTICE (Number of days) 30

55 DEFERRED RETURN TRAVEL FOR DESIGNATION PRIOR TO CONTRACT TERMINATION  YES  NO

SECTION VII FUNCTION

56 PRIMARY FUNCTION (PI, PP, other) PI/CE

SECTION VIII DUTIES

57 GENERAL DESCRIPTION OF DUTIES TO BE PERFORMED

[Empty box for description]

SECTION IX QUALIFICATIONS

58 EXPERIENCE

20 years employment with FBI

59 EDUCATION

(Check Highest Level Attained)	SENIOR SCHOOL	COLLEGE SCHOOL GRADUATE	TRADE SCHOOL GRADUATE
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(Check Appropriate Degree Competency)	LANGUAGE	FLUENT	POOR
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

61 INDIVIDUAL'S COUNTRY OF ORIGIN: USA

62 AREA KNOWLEDGE

Latin America

SECTION X PRIOR EMPLOYMENT

63 JOB AND SALARY PRIOR TO SERVICE FOR CIA

FBI - GS-14, \$13,000

Approved by OS/CS Agent Panel:

[Signature box]

Secretary, OS/CS Agent Panel

SECTION XI ADDITIONAL INFORMATION

64 ADDITIONAL OR UNUSUAL REQUIREMENTS, JUSTIFICATIONS OR EXPLANATIONS (Use other side if necessary)

NOTE: This is held strictly as a C.A. PCS - not in service terms. OK

APPROVAL

65 TYPED NAME & SIGNATURE OF REQUESTING OPERATOR: [Signature box]

66 TYPED NAME & SIGNATURE OF CONTRACT APPROVING OFFICER: [Signature box]

15 November 1960



CLASSIFIED MESSAGE

SECRET

DATE : 27 60

TO : DIRECTOR

FROM : [Redacted]

ACTION : C/WH 2

INFO : COP, C/CCO 2, C/CI, CC/S (SSA), D/OP, S/CS 2, S/C 2

ROUTINE

4

5

6

101 5 0709Z 60

ROUTINE

33281

DIR CITE [Redacted] 5577

RYBAT

REF DIR 50217 (cont. 5757D)

1. SUBJ WISHES CAREER AGEND STATED LTR FOLLOWING:

- A. KUBARK RETIREMENT WITH THE LEGAL ADJUSTMENTS FOR FUTURE;
- B. TERMINAL LEAVE WOULD BE NOT EXCEPT FOR "ACCUMULATED IN-OVER" OF 633 HOURS. SUBJ WISHES CREDIT BEING APPLIED FOR THIS TO KUBARK AND HAVE THIS 633 CARRIED OVER.
- C. REQUEST BEGIN TO BE PAID ON 1 NOV. AS KNOWN TO [Redacted] SUBJ HAS BEEN WORKING FOR SINCE HE LEFT FOR KUBARK WITHOUT PAY.

[Redacted]

E. FORWARDING COPIES OF LETTER FROM DEPT COUNTY CONGRATULATING SUBJ ON COMPLETION THIRTY YEARS SERVICE, SUBJ'S LETTER OF RESIGNATION AND LETTER OF ACCEPTANCE. COPY TO BE FORWARDED ADDRESS TO [Redacted] THAT SUBJ WAS IN GOOD STANDING AND COUNTY BE AHEAD OF RETIREMENT.

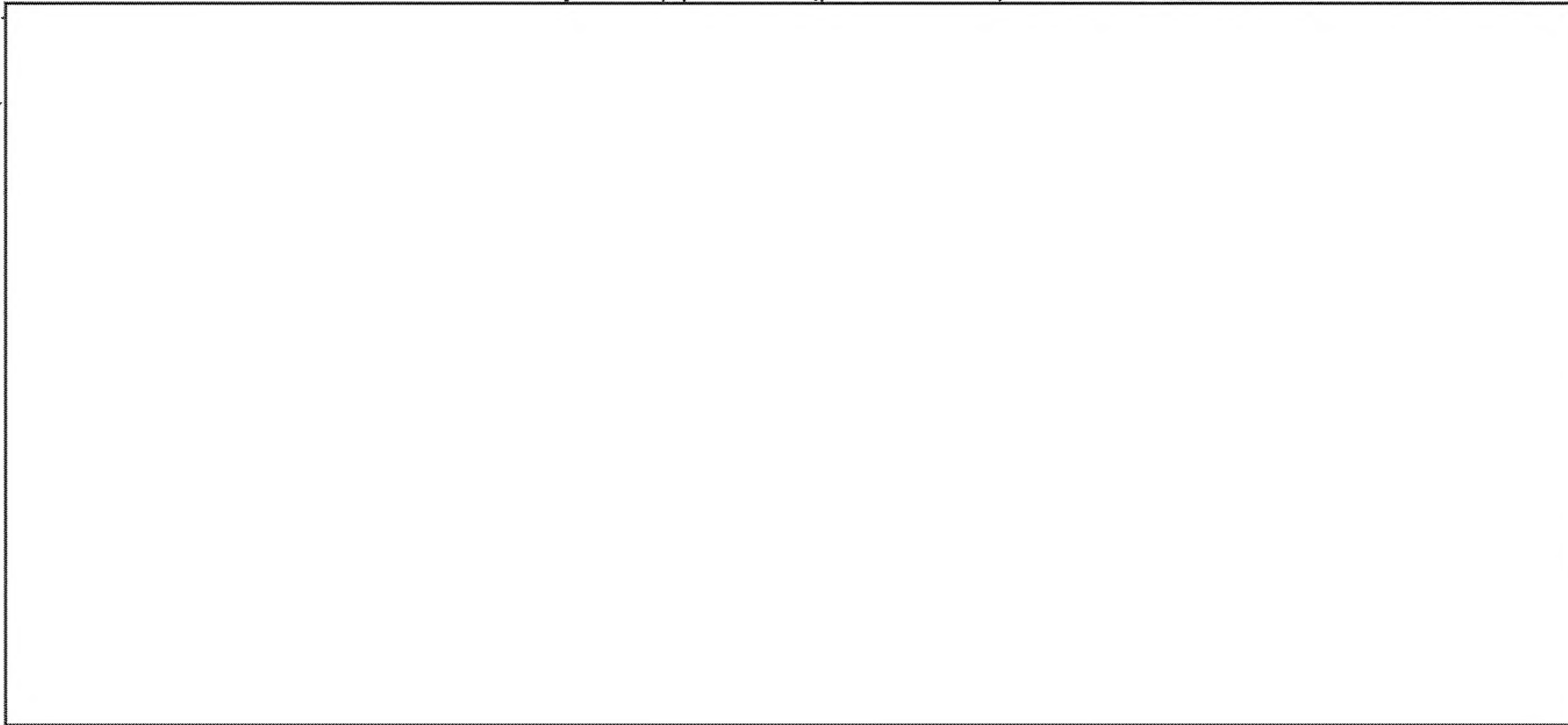
[Redacted]

CLASSIFIED MESSAGE

SECRET

1977

PAGE 2



END OF MESSAGE

C/S COMMENT: \*SUGGESTED STATION RECONSIDER AND USE CAREER OR CONTRACT STATUS, IF STILL PREFERRED STAFF AGENT STATUS, SUBMIT DETAILED JUSTIFICATION CHOICE.

SECRET

ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED DATE 12/15/2000 BY 1043

CLASSIFIED MESSAGE

SECRET

ORIG: [redacted]  
UNIT: WH/3/ [redacted] 538  
EXT: 2555  
DATE: 31 OCTOBER 1960

ROUTING	
1	[initials]
2	[initials]
3	[initials]
DEFERRED	[initials]
<input checked="" type="checkbox"/> ROUTINE	[initials]
PRIORITY	INITIALS
OPERATIONAL IMMEDIATE	INITIALS

TO: [redacted]

FROM: DIRECTOR

CONF: C/WH 2

INFO: COP, C/CCD 2, C/CI, D/OP, D/OS 2, S/C 2, DD/S, SSA

87521

TO: [redacted] INFO

CITE DIR 60017

RYBAT

REF: HMT 1610 \*

1. CHOICE STAFF AGENT STATUS RATHER THAN CAREER OR CONTRACT AGENT STATUS FOR SUBJ MUST BE JUSTIFIED IN DETAIL TO KUDOVE AGENT PANEL WHICH IN PAST KNOWN TO FAVOR CAREER AGENT STATUS FOR THIS TYPE INDIVIDUAL. IF PANEL APPROVES STAFF STATUS THEY SUBMIT CASE TO CHIEF KUDOVE WHO MUST APPROVE EXCEPTION TO KUDOVE POLICY OF NO HIRING OF STAFF TYPE PROFESSIONAL EMPLOYEES AT HIGH GRADES.
2. SUGGEST STATION RECONSIDER AND USE CAREER OR CONTRACT STATUS. IF STILL PREFER STAFF AGENT STATUS SUBMIT DETAILED JUSTIFICATION CHOICE.
3. DOES SUBJ WANT KUBARK RETIREMENT BENEFITS? UNDER CAREER/STATUS AGENT MAY HAVE RETIREMENT OR SOCIAL SECURITY.
4. UNDER STAFF OR CAREER/STATUS AGENT CANNOT PICK UP SUBJ UNTIL END OF PAID TERMINAL LEAVE PERIOD HOWEVER SUBJ MAY ATTEST TO ANNUAL AND SICK LEAVE ACCRUED AS OF END EMPLOYMENT ODENVY AND REIMBURSE KUBARK FOR ALL UNUSED ANNUAL LEAVE WHICH CAN BE CREDITED TO HIM UNDER KUBARK. ADVISE DATES TERMINAL LEAVE PERIOD AND CHOICE.

RELEASING OFFICER

COORDINATING OFFICER

SECRET

AUTHENTICATING OFFICER

REPRODUCTION BY OTHER THAN THE ISSUING OFFICE IS PROHIBITED.

Copy No.

CLASSIFIED MESSAGE

SECRET

ORIG:  
UNIT:  
EXT:  
DATE:

ROUTING	
1	4
2	5
3	6

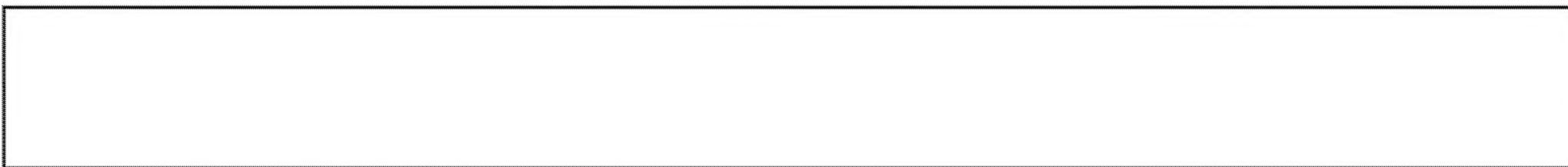
TO:  
FROM: DIRECTOR  
CONF:  
INFO:

PAGE 2

P R E C E D E N C E	DEFERRED	INITIALS
	ROUTINE	
	PRIORITY	INITIALS
	OPERATIONAL IMMEDIATE	INITIALS

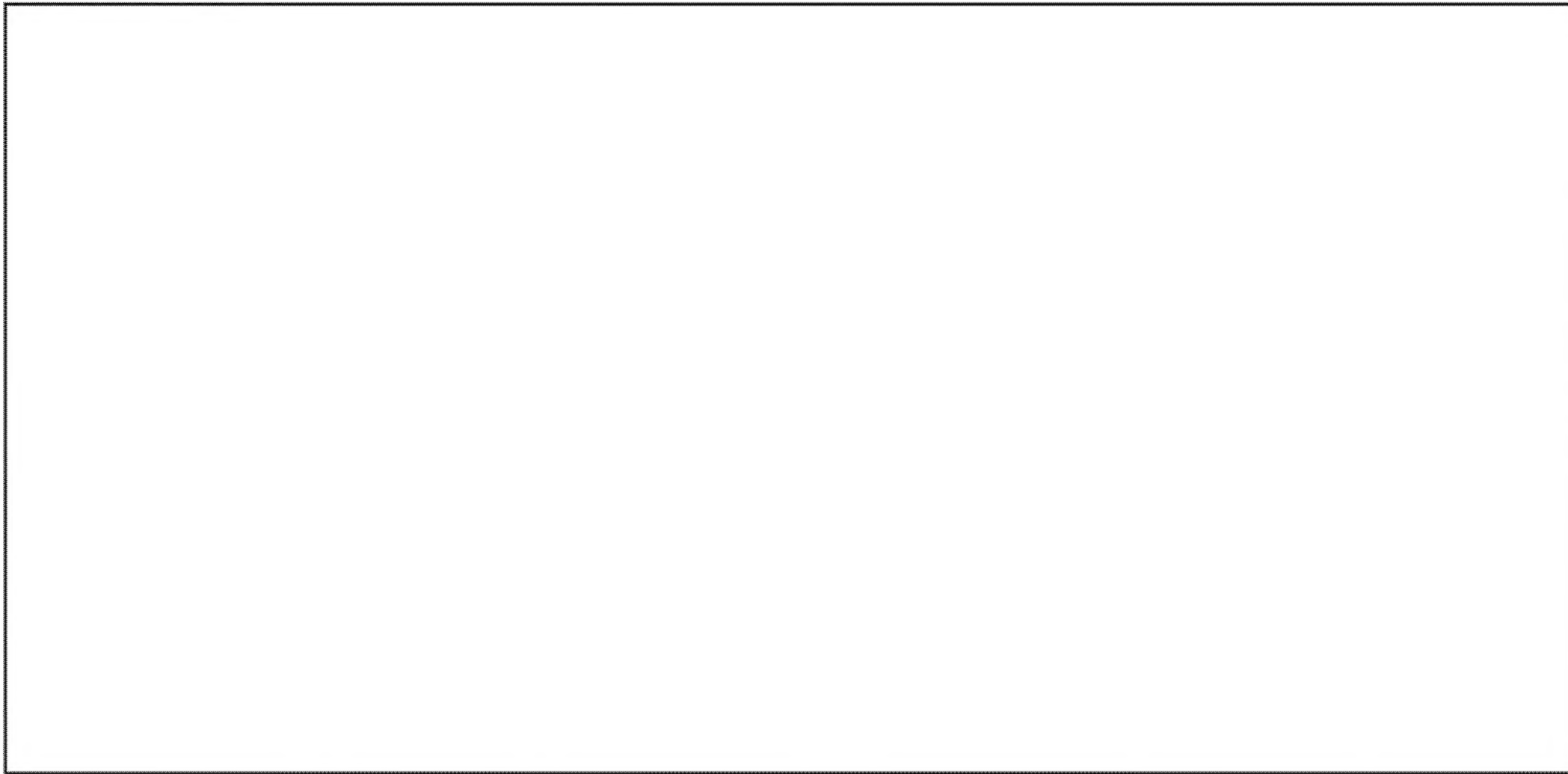
CUT 87521 DIR 09217

TO INFO CITE DIR



6. FORWARD HQS COPY ODENVY RESIGNATION ACTION SUBJ AND REASONS SUBJS

RESIGNATION.



•All Contents Subject is  
George Mauro

WII/Pers/

CPD/

Agent Panel/

D/IB/CS/

CI/OPS/

COORDINATING OFFICER

END OF MESSAGE

[Redacted]

C/AD

RELEASING OFFICER

SECRET

[Redacted]

AC/ADJ

AUTHENTICATING OFFICER

REPRODUCTION BY OTHER THAN THE ISSUING OFFICE IS PROHIBITED.

Copy No.